MINUTES OF THE REGULAR MEETING

OF THE

BOARD OF TRUSTEES OF SPOON RIVER COLLEGE

Wednesday, December 17, 2025, 5 p.m.
Spoon River College, Macomb Outreach Center, Rooms B and C
2500 East Jackson, Macomb, Illinois

The Regular Meeting of the Board of Trustees of Spoon River College was held on Wednesday, December 17, 2025, at 5:00 p.m., at the Macomb Outreach Center, Rooms B and C, 2500 East Jackson, Macomb, Illinois.

1.0 GENERAL FUNCTIONS

1.1 Call to Order

Kevin Meade, Chair, called the meeting to order at 5:00 p.m.

1.2 Roll Call

Members Present:

John Biernbaum
Linda Butler
Jerry Cremer
Dave Maguire
Kevin Meade
Phillip Murphy
Kent Schleich
Logan Booth

Members Absent:

Present: Dr. Curt Oldfield, President; Holly Norton, Vice President of Educational and Student Services; Mike Strauman, Chief Operations and Safety Officer; Melissa Miller, Dean, Career and Workforce Education; Hannah Neuendorf, Director, Human Resources; Dusty Berg, Director, Foundation; Raj Siddaraju, Chief Information Officer; Chad Murphy, Director, Adult Education Programs; Velvet Powell, Director, Community Outreach; Sarah Etter, Nursing Faculty; Hannah Stinocher, Nursing Faculty; Shelby Henning, Ag Management Faculty; and Julie Hampton, Executive Assistant to the President and Board of Trustees/Recorder.

1.3 Pledge of Allegiance

Kevin Meade led the Pledge of Allegiance.

1.4 Welcome of Guests

Kevin Meade welcomed those in attendance.

1.5 Public Comment

Kevin Meade asked if any members of the audience wished to address the Board. There were no requests or public comments.

1.6 Approval of Minutes

1.6.1 November 19, 2025 Regular Board Meeting Minutes

Following a motion by Linda Butler, seconded by Kent Schleich, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the November 19, 2025 Regular Board Meeting Minutes.

1.7 Report – ICCTA Representative

Dave Maguire presented the following report:

It has only been a couple of weeks since my last report so this will be brief.

A tentative legislative calendar has been announced. The Legislature will not be in session until Tuesday, January 20, 2026. Wednesday, February 18, 2026 will be the Governor's Budget address and State of the State address. The Community College Lobby Day will be the first week in May. The adjournment deadline is set for Sunday May 31, 2026.

ICCTA is working with several legislative leaders to introduce legislation to accomplish our legislative initiatives. January and February will be the time frame when legislation will be introduced.

As mentioned before, the 2026 ICCTA Awards & Scholarship Nominations are now open and posted on the ICCTA Awards page. Nominations are due on February 27 and March 27, 2026.

I received notification of my appointment by the Chair of ACCT to serve on the ACCT By-Laws and Governance Committee as well as the Trustee Advisory Committee for the 2026 year. Just a reminder, next year the Annual ACCT Congress with be held in Chicago, October 21-24. 2026, the week before our regular October board meeting.

The next meeting of the Board of Representative will be in conjunction with the Annual National Legislative Summit February 8-11, 2026 in Washington D.C.

Our next ICCTA trustee education seminar will be held on March 21, 2026 at Moraine Valley Community College and will cover Artificial Intelligence (AI) and Cybersecurity.

1.8 Report – Student Government Representative

Logan Booth presented the following report:

SRC Theatre presented William Shakespeare's comedy *The Tempest* November 14-16. By the numbers:

- 3 public performances plus 1 special weekday morning matinee for local high school students
- 28 members of cast and crew
    - 10 currently enrolled students
    - 3 SRC staff
    - 14 community members, including 5 SRC alums and 4 current high school students
- 151 patrons attending across 3 public performances plus approximately 80 invited high school students at the special weekday presentation

As always, SRC Theatre wishes to express gratitude to the college and community for their support of the arts.

The Student Government Association in Canton and Macomb held a Feed the Need food drive where 765 food and toiletry items were collected along with $330 in monetary donations.

During the last two weeks of the semester, the Healthcare Enthusiasts and Leaders Student Association hosted a health topic campaign, titled Finish Strong for Fall. Each campus had tables set up with "preventing burnout" handouts for students, along with snacks. The student handouts highlight tips including: fueling your brain with smart snacks, quick energy boosters like movement breaks and staying hydrated, prioritizing sleep and protecting one's mental space.

Last week student activities hosted several events to help students recharge and enjoy a little fun before heading into final exams.

TRIO students took part in winter crafts as a way to relax and unwind before finals.

Phi Theta Kappa collaborated with student activities for a hot cocoa bar. In Canton, the students also held a bake sale and in Macomb students promoted their angel tree and benefits of joining PTK.

Athletics:
The men's and women's basketball teams will wrap up the fall semester with away games and will begin conference play after they return from winter break.

The cross-country team volunteered at the opening night of the Canton Chamber's Holiday Light Stroll. Sheldon made an appearance, and the team challenged kids to rock/paper/scissors for a chance to win some SRC swag.

This is the final week of the semester, and students will soon head into a well-earned winter break. Students will return on January 5 for interim classes, and the spring semester will begin on Tuesday, January 20.

1.9 Report – Spoon River College Foundation

Dusty Berg presented the following report:

- Deposits since November 17th: $18,247.85
- Giving Spoon Day we received 234 gifts amounting to $65,796. We had a post meeting with my staff, Vickie Parry from Marketing, Mitch Williams from IT, and Dr. Oldfield. One of the big things we discussed is the possible over saturation of Giving Tuesday as a fundraising day. I think it would and should always be a part of our annual campaign, but a "Founders Day" fundraiser might help us avoid competing with other non-profits.
- We have approved two hardship grants since last meeting.
- Fellheimer Fall awards have been posted. I'll be dropping of the "thank you" letters from students to Wesley United Methodist Church this week.
- Dual Credit Spring award letters are going out this week. Those awards should be posted by January 12th.
- The main scholarship application is open until March 1st.
- I'm spending a bulk of this week calling donors with holiday wishes.

Dusty thanked Logan Booth for his work on the videos for GivingSpoonDay. He also thanked the SRC Chorus for successfully funding the Susie McMillan scholarship.

1.10 Report – Board Member Comments

Linda thanked the IT Department for restoring access to SharePoint.

2.0 PRESIDENT'S REPORT

2.1 Communications

President Oldfield reported on recent hires. The new CDT director was reported last month. Michelle is hiring additional instructors: Greg Gibson started Tuesday, and he will be over the road. Cary Dixon will start on January 6. President Oldfield reported that the majority of coursework will be done at the Canton Campus. Michelle has classrooms reserved and plans the lecture portion at the Canton Campus. Niki Rittenhouse resigned as Financial Aid Director. Kylee Bump has been hired and starts January 5. Jo Branson is covering financial aid at this point and will be training Kylee. President Oldfield thanked HR for the quick turnaround on the Financial Aid position. President Oldfield also reported the spring semester starts January 20. We share calendars with WIU and have the same start date. President Oldfield also thanked Velvet for presenting the Outreach report.

- Community Outreach/Macomb Outreach Center – Velvet Powell presented the following report:

  Update from the Office of Community Outreach:

  - Outreach enrollment for 2025 was approximately 1,221 students, and we offered 186 classes. This is very comparable to where we were in 2024.
  - An additional 36 students were served through our online partner Education to Go.
  - Other services we provide are Test proctoring services.
    - We proctored 269 Pearson Vue tests.
    - We provided INACE test proctoring services for 143 students taking the CNA exam.
  - Our ICCB Non-Credit Workforce Training Grant continues to allow us to assist with local workforce training. In 2025:
    - We offered discounted pricing on all of our technology training.
    - Assisted students by providing tuition assistance and discounts for workforce related classes.
    - Assisted businesses by providing stipends to assist with discounting training fees.
    - We were able to upgrade technology. (New tech Carts in Macomb and Canton, New TV's to replace projectors at MOC in the classrooms)
    - Staff received training to assist with new software features for their current registration software. We can now create Company profiles and link students to those companies. This will be very helpful when a company wants to pay for employers attending training. This feature can also do invoicing and track accounts receivable for us.
  - Outreach has been approved for year 3 funding of the ICCB Non-Credit Workforce Training Grant. The plan for 2026 is to continue offering discounted business training, highlight and promote customized training to businesses, create new marketing materials for workforce training, add additional career certificate programs (Pharmacy Tech & ?).
  - A few successful programs from Fall include:
    - We had 13 completers of our Fiber Optics program in Macomb. All students earning three industry recognized certifications. This is the third time offering

this program and the highest enrollment so far. We already have 4 students registered for the Spring 2026 class.

- The Canton Lifelong Learning Conference continues to be our largest event.
- A very successful class called Vanished in Plain Sight: The Mysterious Disappearance of Fay Rawley was held in Macomb. Taught by Rick Klinedinst and brought in 56 enrollments.
- Most popular in Havana was a class called History of the Peoria Tribe of Indians of Oklahoma.
- Most popular in Rushville was a Cookie Decorating Class.

- Busy planning Spring Classes. https://src.augusoft.net.
- The Macomb Outreach continues to serve the area. We have lost a few events to other venues but new events have also come our way so we continue to serve a similar number of groups each month.

President Oldfield thanked Velvet for her report.

2.2 Business and Finance Report

2.2.1 Authorize the following payments for the month of December, 2025:

Item	Amount
Payroll	$617,308.80
Accounts Payable (excluding travel)	2,759,508.85
Accounts Payable Travel Expenses	10,202.30
Accounts Payable BOT Travel Expenses	2,279.61
Electronic Payments (Health/Life Insurance)	209,140.39
Student Refunds – Accounts Payable	-0-
Student Refunds – Nelnet (electronic)	37,143.28
TOTAL:	**$3,635,583.23**

Following a motion by John Biernbaum, seconded by Jerry Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees authorized the following payments for the month of December, 2025:

Item	Amount
Payroll	$617,308.80
Accounts Payable (excluding travel)	2,759,508.85
Accounts Payable Travel Expenses	10,202.30
Accounts Payable BOT Travel Expenses	2,279.61
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TOTAL:	**$3,635,583.23**

2.2.2 Adopt the Resolution To Open New Bank Accounts, as included in attachment 2.2.2.

President Oldfield presented this item and explained that this would transfer two Wells Fargo accounts to MidAmerica. Sarah Gray had presented some additional details to the Trustees regarding this Resolution. Sarah explained that these would also be collateralized.

Following a motion by Linda Butler, seconded by Dave Maguire, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees adopted the Resolution To Open New Bank Accounts.

2.3 Institutional Planning

2.3.1 Tenure recommendation for Hannah Stinocher, Nursing Faculty, effective January 19, 2027.

President Oldfield presented this and is recommending the extension of tenure for Hanna by one semester. He reviewed the review process and explained that this recommendation is more about the quantity of semesters for her.

Dave Maguire made a motion on the recommendation of the President to extend tenure for Hannah Stinocher, Nursing Faculty, effective January 19, 2027, by one additional semester. (February 2027 recommendation – August 2027 effective date); Kent Schleich seconded the motion, and following a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the extension of tenure for Hannah Stinocher, Nursing Faculty, effective January 19, 2027, by one additional semester. (February 2027 recommendation – August 2027 effective date).

3.0 2025 - 2026 Tax Levy

3.1 Adopt the Resolution Directing Tax Levy and the Certificate of Compliance with the Truth in Taxation Act. These must be filed on or before the last Tuesday in December.

President Oldfield presented this item and explained that it is that time of year when the Board adopts the levy. The levy that is being proposed falls under the 5% Truth in Taxation Levy with a 4.9% increase. Phillip Murphy asked if the Tort is raising. President Oldfield said we try to keep it fairly level.

Following a motion by Kent Schleich, seconded by Jerry Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees adopted the Resolution Directing Tax Levy and the Certificate of Compliance with the Truth in Taxation Act.

4.0 ADDITIONAL ITEMS

There were no additional items for the Board's consideration.

5.0 CLOSED SESSION. In accordance with the Illinois Meetings Act, Section 2 (c), the Board of trustees will adjourn to Closed Session for the purpose of 1). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; or 2). Collective

negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; 5) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; 6) the setting of a price for sale or lease of property owned by the public body.

Kevin Meade said there was not a call for Closed Session.

6.0 ADJOURNMENT

Following a motion by John Biernbaum, seconded by Dave Maguire, and unanimous approval, the Regular Meeting of the Spoon River College Board of Trustees, December 17, 2025, adjourned at 5:28 p.m.

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Kevin Meade, Chair

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Date

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Linda Butler, Secretary