

MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES OF SPOON RIVER COLLEGE

Wednesday, June 25, 2025, 6 p.m.
Spoon River College, Engle Conference Center, Rooms A and B
Canton Campus, Canton, Illinois

The Regular Meeting of the Board of Trustees of Spoon River College was held on Wednesday, June 25, 2025 at 6 p.m., at the Engle Conference Center, Rooms A and B, Canton Campus, 23235 N. Co. 22, Canton, Illinois.

1.0 GENERAL FUNCTIONS

1.1 Call to Order

Kevin Meade, Chair, called the meeting to order at 6:00 p.m.

1.2 Roll Call

Members Present:	John Biernbaum Linda Butler Jerry Cremer Dave Maguire Kevin Meade Phil Murphy Kent Schleich
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Members Absent:	Logan Booth
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Present: Dr. Curt Oldfield, President; Raj Siddaraju, Chief Information Officer; Melissa Miller, Dean, Career and Workforce Education; Hannah Neuendorf, Director, Human Resources; Sarah Gray, Chief Fiscal Officer; Dusty Berg, Director, Foundation; and Julie Hampton, Executive Assistant to the President and Board of Trustees/Recorder.

Also Present: Larissa Berg

1.3 Pledge of Allegiance

Kevin Meade led the Pledge of Allegiance.

1.4 Welcome of Guests

Kevin Meade welcomed those in attendance.

1.5 Public Comment

Kevin Meade asked if any members of the audience wished to address the Board. There were no requests or public comments.

1.6 Approval of Minutes

1.6.1 May 28, 2025 Regular Board Meeting Minutes

Following a motion by Linda Butler, seconded by Kent Schleich, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the May 28, 2025 Regular Meeting Minutes.

1.7 Report – ICCTA Representative

Mr. Dave Maguire presented the following report:

On June 6th ICCTA held their biennial trustee training session in conjunction with the annual awards recognition program at the Bloomington-Normal Marriott Hotel & Conference Center. Trustee Mead and I attending the five-hour session presented by attorneys from the firm of Robbin Schwartz. The sessions were recorded, and ICCTA plans to have them available in modules on their website in late August. They will be sending out information about how to log in to the sessions once the new modules are set up. President Oldfield and I had the pleasure of hosting Rebecca Werland, our Spoon River College English Professor, who was recognized by ICCTA as an Outstanding Full-Time Faculty member nominee. It is nice to be able to recognize our outstanding faculty on a state-wide basis. During the business meeting that followed on Saturday, officers for the 2025-2026 year were elected. Patricia Joan Murphy from Moraine Valley Community College will be serving as president of ICCTA this next year. President Murphy has asked me to serve another term on the ICCTA Executive Committee.

Jim Reed, ICCTA Executive Director, provided a summary of where ICCTA was on the five areas of the organization's Strategic Plan this past year.

- Optimize Information Exchange
- Advance Trustee Education
- Strengthen Advocacy Efforts
- Enhance Member Engagement and Support
- Evaluation and Improve Organizational Impact.

Mr. Reed, along with Jessica Nardulli, ICCTA Legislative Counsel, provided an update on this year's legislative actions. Governor JB Pritzker has signed the State's Fiscal Year 2026 budget into law, after reducing the appropriations bill by \$161 million due to a couple of drafting errors. He also signed the FY26 budget implementation legislation, the FY26 revenue omnibus legislation, the FY26 bond authorization legislation, the Medicaid omnibus legislation (Senate Bill 2437), modifications to the Hospital Assessment program (including provisions for the Illinois Department of Healthcare and Family Services to collect unpaid assessments from delinquent hospital providers — House Bill 2771), the sunset extension omnibus legislation (SB 2437), and the legislation delaying the effective date of the Interchange Fee Prohibition Act until July 1, 2026. They reported that 416 pieces of legislation were passed by the General Assembly and were or are being sent to the Governor. Each year it becomes more and more difficult to track legislation as action gets pushed to the last few days of the session with little time to review or react to. This year 155 bills were passed in the final week of the session with 96 of those being passed on the last day.

Three major initiatives of community colleges made progress in the legislature this year and will continue to be on the ICCTA agenda. Community College Baccalaureate Degrees (SB 1988), Dual Credit Quality Act Amendment (SB404), and Common Course Numbering. Of note, beginning July 1, the Illinois General Assembly website (ilga.gov) will be modified to incorporate the beta site that has been in testing for more than six months. Lawmakers will not return to Springfield until the Fall Veto Session scheduled for October 14-16 and October 28-30. They need to be out of session in time for Halloween so they can Trick-r-Treat their constituents back home instead of the entire state from Springfield.

The next meeting of the Board of Representative will be September 12-13, 2025 at the Crown Plaza Hotel in Springfield, Illinois. Included with my report are a list of dates and meetings of interest.

1.8 Report – Student Government Representative

Logan Booth was absent and a report was not provided.

1.9 Report – Spoon River College Foundation

Dusty Berg presented the following report:

- Deposits since May 22nd - \$4,802
- Golf Outing is scheduled for August 8th. Michelle and I have been making calls to potential sponsors. We are over \$16,000 in sponsorship commitments at this point.
- I spent the last month meeting all over the district with the new Foundation Board members. This involves giving them a binder with necessary information and determining what committees are the best fit for the new board members.
- Our Investment/Finance committee is scheduled to meet with representatives from MidAmerica National Bank on June 30th for a risk assessment and goal recommendations for the full board.
- Penny Hunt, the part time Office Assistant for the Foundation, had her last day on June 18th. We had a little lunch to send her off and say “thank you.” 32 people applied for the position, and we conducted interviews on June 23rd and made an offer to a candidate.
- We have all the info and proofs taken care of for Rescigno’s to send out the impact report so that will be in donor mailboxes soon.

President Oldfield asked Dusty for clarification on the revenues from last month. Sarah Gray said what was reported was the result of some certificates of deposits that were cashed in and redeposited. We moved money.

1.10 Report – Board Member Comments

John Biernbaum said the lawn at the Canton Campus looks impeccable.

2.0 PRESIDENT’S REPORT

2.1 Communications

President Oldfield said Maintenance staff will be working tomorrow and next week on moving items out of the Johnson Street facility. We will be receiving occupancy for some of the parts of the new construction area, so we can move items into those areas. John Biernbaum asked if these areas have been punched out. President Oldfield said it has been, and they are working west to east along the building. John asked if we are a part of that punch out process. President Oldfield said yes, and most of the punch outs have been rubs on paint, etc. Quick Electric still needs to balance the room occupancy sensors. That is the last punch out item for those areas. President Oldfield said Tuesday when he was on campus in Macomb, he reviewed lights and cosmetic issues. We are on schedule, and the next final walk through of final punch out is June 30. Mike will be doing the walk through for that. HVAC is up and running and white boards are hung, and TVs will be mounted starting tomorrow. Flooring was just wrapping up in the Science labs Tuesday when he was on campus. The next step is to set the fixtures for the labs. They are making nice progress. We anticipate having employees in the new space the week of July 8 which is right on schedule. Everything appears to be fiscally sound. John Biernbaum asked if there is a reason for the exterior painting scheme. President Oldfield said the rest of the building will be painted to match Outreach once the construction is complete. Ribbon cutting is scheduled for September 3 at 3 p.m. Invitations will be sent out.

President Oldfield reported on the Canton Bicentennial. SRC will have a float in the parade Saturday that will include employees and alums. Vickie Parry has been organizing this for SRC. Saturday evening from 4 to 6, President Oldfield will present a history of Spoon River College which will include a campus tour. This is a nice opportunity to showcase our growth. President

Oldfield said from Canton Community College and before SRC, what was the College name. President Oldfield said it was referred to FMK – Fulton, Mason, Knox College, and then Spoon River College was selected. Phillip Murphy said our college buses will be used to provide the tours around town. The bicentennial festivities will wrap up this weekend.

President Oldfield asked the Trustees to submit agenda items for the July Board Retreat. Please submit those to President Oldfield or Julie. President Oldfield said work will begin soon on the agenda for that day.

2.2 Business and Finance Report

2.2.1 Authorize the following payments for the month of June, 2025:

Item	Amount
Payroll	\$920,562.65
Accounts Payable (excluding travel)	591,265.42
Accounts Payable Travel Expenses	21,625.74
Accounts Payable BOT Travel Expenses	161.56
Electronic Payments (Health/Life Insurance)	216,162.79
Student Refunds – Accounts Payable	-0-
Student Refunds – Nelnet (electronic)	13,602.20
TOTAL:	\$1,763,380.36

Following a motion by John Biernbaum, seconded by Kent Schleich, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees authorized the following payments for the month of June, 2025:

Item	Amount
Payroll	\$920,562.65
Accounts Payable (excluding travel)	591,265.42
Accounts Payable Travel Expenses	21,625.74
Accounts Payable BOT Travel Expenses	161.56
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Student Refunds – Nelnet (electronic)	13,602.20
TOTAL:	\$1,763,380.36

- 2.2.2 Approve the purchase of 5 new Nursing Bed Simulation Suite packages from DiaMedical USA, in the amount of \$44,686.90. The 5 Bed Suite packages include Apollo Hospital bed along with mattress and bed sheets, bedside cabinet and overbed table. Funds for the purchase of these bed suite packages are available as follows: PATH Grant Equipment funds (42,797.03) and Perkins Grant Equipment funds (1,889.87).

President Oldfield presented this item and explained that these would be placed at the Macomb Campus. This entire package is going to be paid for primarily through the PATH Grant with some funding also coming from the Perkins Grant.

Following a motion by Dave Maguire, seconded by Jerry Cremer, and a roll call vote of unanimous approval, it was,
RESOLVED, That the Board of Trustees approved the purchase of 5 new Nursing Bed Simulation Suite packages from DiaMedical USA, in the amount of \$44,686.90. The 5 Bed Suite packages include Apollo Hospital bed along with mattress and bed sheets,

bedside cabinet and overbed table. Funds for the purchase of these bed suite packages are available as follows: PATH Grant Equipment funds (42,797.03) and Perkins Grant Equipment funds (1,889.87).

- 2.2.3 Approve a standing purchase order for the purchase of lifecycle computer equipment (PC, monitors, printers) for FY26. The total for the purchase order will not exceed \$150,000. Funds for this standing purchase order are available from the FY26 lifecycle funds. Purchases will follow all SRC purchasing policy requirements.

President Oldfield presented this item and explained that this is an annual request to support hardware purchases. This is from the previous Tech Bond, and we would follow all normal purchasing requirements.

Following a motion by Linda Butler, seconded by Dave Maguire, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a standing purchase order for the purchase of lifecycle computer equipment (PC, monitors, printers) for FY26. The total for the purchase order will not exceed \$150,000. Funds for this standing purchase order are available from the FY26 lifecycle funds. Purchases will follow all SRC purchasing policy requirements.

- 2.2.4 Approve a contract in the amount of \$190,338.00 to Unland Insurance (Wright Specialty) for property, auto, general liability, cyber, school board legal liability, crime, excess crime, treasurer's bond, and professional student medical malpractice insurance effective July 1, 2025 through June 30, 2026. Funds are available in the Tort Fund.

President Oldfield presented this item and explained that an update was provided with the details for the recommendation. He reviewed the details and explained that Sarah Gray has worked with Unland on the recommendation for this renewal. President Oldfield said this is about a \$45,000 increase over last year. A detailed sheet with the breakout was also provided to the Trustees for review. The biggest increases were with property because of the new Macomb Campus as well as increases in a couple of other areas. Sarah Gray said these coverages will be revised once the Johnson Street is sold and the house on East Jackson is resolved. President Oldfield said the biggest change was the increase in wind/hail deductible. Sarah said the School Board deductible also increased. President Oldfield thanked Sarah for her work on the insurance renewals. Linda Butler asked if we receive very many notices of coverage changes during a coverage period. Sarah said yes, but most are referencing changes at the next renewal. Linda asked if there have been any discussions about coverage for the Finn property and the Johnson Street facility once they sit vacant. Sarah said our coverage may be a little high at this point but we are at a level of coverage for use. Sarah said the greater savings for those two properties would be when we sell them.

Following a motion by John Biernbaum, seconded by Jerry Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a contract in the amount of \$190,338.00 to Unland Insurance (Wright Specialty) for property, auto, general liability, cyber, school board legal liability, crime, excess crime, treasurer's bond, and professional student medical malpractice insurance effective July 1, 2025 through June 30, 2026. Funds are available in the Tort Fund.

- 2.2.5 Approve a contract in the amount of \$33,454 to Accident Fund for Worker's Compensation insurance effective July 1, 2025 through June 30, 2026. Funds are available in the Tort Fund.

President Oldfield presented this item and reviewed the information that was presented for the renewal. This is effective July 1, 2025. This is a slight increase. We had a slight experience modification change.

Following a motion by Kent Schleich, seconded by Linda Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a contract in the amount of \$33,454 to Accident Fund for Worker's Compensation insurance effective July 1, 2025 through June 30, 2026. Funds are available in the Tort Fund.

- 2.2.6 Approve the purchase of 2024 Ford Transit 3500, 15 passenger van from Davis Ford, Canton, Illinois, in the amount of \$55,922.00. Funds for this purchase are available in the Education Fund.

President Oldfield presented this item and explained that we had an RFP that can be provided to the Trustees. We received 5 bids. Davis Ford, Canton, was the low bidder. We need this van as we add cross country and for clubs and organizations use. This van does not require a special license for a driver. Phillip asked if it will be painted like the others. PO said he and Mike have discussed that.

Following a motion by John Biernbaum, seconded by Jerry Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the purchase of 2024 Ford Transit 3500, 15 passenger van from Davis Ford, Canton, Illinois, in the amount of \$55,922.00. Funds for this purchase are available in the Education Fund.

2.3 Institutional Planning

2.3.1 Salary increases for Professional Support Staff (2025-2026)

President Oldfield presented this item and recommended a 3.5% salary increase effective July 1, 2025 through June 30, 2026.

Following a motion by Linda Butler, seconded by Jerry Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a 3.5% salary increase effective July 1, 2025 through June 30, 2026 for Professional Support Staff.

2.3.2 Salary increases for Administrators (2025-2026)

President Oldfield presented this item and recommended a 3.5% salary increase effective July 1, 2025 through June 30, 2026.

Following a motion by John Biernbaum, seconded by Jerry Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a 3.5% salary increase effective July 1, 2025 through June 30, 2026 for Administrators.

2.3.3 Employment Contract, President

- FY26 Salary not to Exceed \$205,344
- Establish FY26 Goals
- Add one year to the end date of the employment contract

Linda Butler said it was very easy to work with the College's new attorney during this contract process. She said the contract was reformatted and includes the contract adjustments. President Oldfield said the goals from the evaluation included student growth, fiscal stability, expanding CTE programs, and expanding Foundation and Alumni growth.

Following a motion by Linda Butler, seconded by Phillip Murphy, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the Employment Contract, President

- FY26 Salary not to Exceed \$205,344
- Establish FY26 Goals
- Add one year to the end date of the employment contract

3.0 ADDITIONAL ITEMS

- July Board of Trustees Retreat – Wednesday, July 23, 2025, Macomb Outreach Center

Kevin Meade reminded the Trustees about the Retreat in July with a 10 am. start time and the board meeting to follow. Both meetings will be held at the Macomb Outreach Center.

- 4.0 CLOSED SESSION. In accordance with the Illinois Open Meetings Act, Section 2 (c), the Board of Trustees will adjourn to Closed Session for the purposes of paragraph 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; 5) the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; 6) the setting of a price for sale or lease of property owned by the public body.

Kevin Meade said there was not a call for Closed Session.

5.0 ADJOURNMENT

Following a motion by John Biernbaum, seconded by Linda Butler, and unanimous approval, the Regular Meeting of the Spoon River College Board of Trustees, Wednesday, June 25, 2025, adjourned at 6:42 p.m.

Kevin Meade, Chair

Date

Linda Butler, Secretary