



Canton Campus

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Mission: Spoon River College provides innovative learning opportunities that enhance the quality of life in the communities we serve.

REGULAR MEETING, BOARD OF TRUSTEES
Wednesday, February 28, 2024, 6 p.m.
Spoon River College Engle Conference Center, Rooms A and B
Canton Campus, 23235 N. Co. 22, Canton, Illinois

AGENDA

- 1.0 GENERAL FUNCTIONS
 - 1.1 Call to Order
 - 1.2 Roll Call
 - 1.3 Pledge of Allegiance
 - 1.4 Welcome of Guests
 - 1.5 Public Comment
 - 1.6 Approval of Minutes

ACTION

- 1.6.1 January 24, 2024 Board Retreat Minutes

(Attachment 1.6.1)

ACTION

- 1.6.2 January 24, 2024 Regular Board Meeting Minutes

(Attachment 1.6.2)

1.6.3 Pursuant to the Illinois Open Meetings Act 120, Section 2.06, paragraph (c), the Board of Trustees, having approved the minutes of the closed meetings that meet the written meetings requirements of the Open Meetings Act and having determined that no less than 18 months has expired since the meetings were recorded, hereby approves the destruction of the recorded closed session recordings for the meetings as listed below:

May 25, 2022

July 27, 2022

1.6.4 Pursuant to the Illinois Open Meetings Act 120, Section 2.06, paragraph (d) (1), having reviewed the minutes of all closed meetings of the Board of Trustees that have not been previously been made available for public inspection, the Board of Trustees has determined that the need for confidentiality still exists and are listed in attachment 1.64.

(Attachment 1.6.4)

1.7 Report – ICCTA Representative

1.8 Report – Student Government Representative

1.9 Report – Spoon River College Foundation

1.10 Report – Board Member Comments

1.11 Board Policies

1.11.1 POLICY TYPE: EXECUTIVE LIMITATIONS
POLICY TITLE: ASSET CAPITALIZATION AND DEPRECIATION

This is a policy revision incorporating the recommendations of the College Auditors clarifying the College’s practice of capitalizing expenditures with consideration given to the changes in accounting guidance by the Governmental Accounting Standards Board (GASB) applicable to the College’s external financial reporting: GASB Statement No. 87, Leases (Issued 06/17); GASB Implementation Guide No. 2021-1 (Issued 05/21); GASB Statement No. 96, Subscription-Based Information Technology Arrangements (Issued 05/20).

(Attachment 1.11.1)

2.0 PRESIDENT’S REPORT

2.1 Communications

2.2 Business and Finance Report

ACTION

2.2.1 Authorize the following payments for the month of February 2024:

Payroll	\$496,197.39
Accounts Payable (excluding travel)	635,481.26
Accounts Payable Travel Expenses	5,006.58
Accounts Payable BOT Travel Expenses	848.07
Electronic Payments (Health/Life Insurance)	183,293.38
Student Refunds – Accounts Payable	-0-
Student Refunds – Nelnet (electronic)	<u>8,606.32</u>

TOTAL: \$1,329,433.00

(Attachment 2.2.1)

ACTION

2.2.2 In-district tuition and fees effective fall 2024 semester.

ACTION

2.2.3 Out-of-district tuition and fees effective fall 2024 semester.

ACTION

2.2.4 Out-of-state tuition and fees effective fall 2024 semester.

ACTION

2.2.5 On-line tuition and fees effective fall 2024 semester.

ACTION

2.2.6 Dual credit tuition and fees effective fall 2024 semester.

ACTION

2.2.7 Commercial Driver Training tuition and fees effective fall 2024 semester.

ACTION

2.2.8 Approve the purchase and installation of 24 X 48 greenhouse from Greenhouse Megastore, Danville, Illinois, in the amount of \$73,968.00. Funds for this purchase and installation are available from the COMPEER Grant and Institutional funds.

ACTION

- 2.2.9 Approve the renewal of our managed account program with Marco, Minneapolis, Minnesota, for the upgrade of 7 walk up copy machines and continued service of one existing production machine, for 60 months, effective April 1, 2024 through June 30, 2029. Funds for this renewal are available in the Auxiliary Fund.
- Year 1 - \$2094.51/month
 - Year 2 - \$2208.27/month
 - Year 3 - \$2339.09/month
 - Year 4 - \$2489.54/month
 - Year 5 - \$2662.56/month

ACTION

- 2.2.10 Approve the purchase of a new Ventrac 4520 tractor with 72” finish mower, ballpark groomer, ballpark renovator, edger, aera-vator, and seeder, from Burris Equipment Company, Joliet, Illinois, in the amount of \$64,923.80. Funds for this purchase are available in the Maintenance Fund.

ACTION

- 2.2.11 Approve the proposal from Enviroserve, Midvale, Utah, for the disposal of the accumulation of lab chemicals, in the amount of \$34,000. Funds for this proposal are available in the Tort Fund.

2.3 Institutional Planning

POSSIBLE ACTION

- 2.3.1 Approve the appointment of the Director, Foundation.

3.0 ADDITIONAL ITEMS

- 4.0 CLOSED SESSION. In accordance with the Illinois Open Meetings Act, Section 2 (c), the Board of Trustees will adjourn to Closed Session for the purposes of paragraph 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

5.0 ADJOURNMENT