

MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES OF SPOON RIVER COLLEGE

Wednesday, December 14, 2022, 5:00 p.m.
Spoon River College, Macomb Outreach Center, Conference Rooms A and B
2500 East Jackson, Macomb, Illinois

The Regular Meeting of the Board of Trustees of Spoon River College was held on Wednesday, December 14, 2022, at 5:00 p.m., at the Spoon River College Macomb Outreach Center, Conference Rooms A and B, 2500 East Jackson, Macomb, Illinois.

1.0 GENERAL FUNCTIONS

1.1 Call to Order

Mr. Jerry Cremer, Chair, called the meeting to order at 5:00 p.m.

1.2 Roll Call

Members Present:

Mr. John Biernbaum
Mrs. Linda Butler
<u>Mr. Jerry Cremer</u>
Mr. Dave Maguire
Mr. Kevin Meade
Mr. Phil Murphy
Mr. Kent Schleich

Members Absent:

Mr. Kevin Meade
Ms. Zoey Lane

Present: Dr. Curt Oldfield, President; Ms. Holly Norton, Vice President of Educational and Student Services; Ms. Missy Wilkinson, Dean, Student Services; Mr. Brad O'Brien, Dean, Career and Workforce Education; Mr. Colin Davis, Foundation Director; Ms. Andrea Thomson, Director, Human Resources; Ms. Sarah Gray, Chief Fiscal Officer; Ms. Velvet Powell, Director, Community Outreach; Ms. Elaine Lucas, Health Science Faculty; Mr. Michael Maher, Sociology Faculty; and Ms. Julie Hampton, Executive Assistant to the President and Board of Trustees/Recorder.

Also Present: Kimberly Gillespie; Rich Eggers, WIUM.

1.3 Pledge of Allegiance

Mr. Cremer led the Pledge of Allegiance.

1.4 Welcome of Guests

Mr. Cremer welcomed those in attendance.

1.5 Public Comment

Mr. Cremer asked if any members of the audience wished to address the Board. There were no requests or public comments.

1.6 Approval of Minutes

1.6.1 November 16, 2022 Regular Meeting Minutes

Following a motion by Mr. Biernbaum, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the November 16, 2022 Regular Meeting Minutes.

1.7 Report – ICCTA Representative

Mr. Dave Maguire presented the following report:

It has only been a short time since my last report. There has been are a couple of noteworthy items to be reported.

ICCTA has opened nominations for the first round of the 2023 ICCTA awards and scholarships. This is an opportunity to recognize outstanding accomplishments by students, faculty, industry and alumni. The deadline for the first round of awards is February 24, 2023 with awards being presented at the annual conference next June in Bloomington-Normal. Included in this round are the Distinguished Alumnus Award, the Gigi Campbell Student Trustee Excellence Scholarship, the Pacesetter Award, the Professional Board Staff Member Award and the Ray Hartstein Trustee Achievement Award. Spoon River College has been fortunate to have individual recipients in several of the association's award areas.

ICCTA Legislative Counsel, Jessica Nardulli has distributed an updated report of legislative activities. During the recent Veto Session, Legislators successfully sent to the Governor a bipartisan agreement on paying back the borrowed funds for the unemployment insurance trust fund (Senate Bill 1698); changes to the SAFE-T Act (House Bill 1095); an omnibus TIF extension bill (SB 1595); a sunset extension package (HB 2406); a revenue omnibus bill that will, among other things, prevent student loan forgiveness from taxation and boost electric vehicle incentives (HB 5189); and a Secretary of State package (HB 5049).

She noted that several actions passed one chamber and may be considered in the other chamber during the upcoming "lame duck" session scheduled for January 4-7. Issues include a clean unemployment insurance appropriations bill (SB 2801), a hospital tax credit sunset extension (SB 2951), a government administrative package (HB 1587), a healthcare omnibus bill (HB 4846), and procurement reform (HB 4285).

A measure to ban the sale of assault weapons was just filed (HB 5855). In addition, the working groups formed late last summer continue their work and it is anticipated that their proposals should be released in the coming weeks prior to the lame duck session

Monday, January 9, is the inauguration for the five state executive officers. The members of the 103rd General Assembly will convene at noon on Wednesday, January 11, for their inauguration. At this point they will begin filing new legislation for consideration during the Spring Session.

The new 2023 Illinois General Assembly calendars have been released. They are scheduled to adjourn a week earlier than usual on Friday, May 19. Accordingly, ICCTA has scheduled its Community College Lobby Day for Wednesday May 3rd.

At the national level, ACCT has reported that there appears to be a deal reached for the federal Fiscal Year 2023 with a bi-partisan, bi cameral framework for an omnibus package. Congress is expected to pass the final version by Friday, December 23rd. This means community funding projects will be safe for this go-around. ACCT is advocating to Congressional leaders to expand Pell Grant eligibility to shorter-term education and training programs in the final bill language

of the omnibus as well as including language that would create significant investments in workforce and education to meet the needs of both workers and businesses.

ACCT was successful in getting the Department of Veterans Affairs to delay their transition to a new enrollment management system for certifying GI bill benefits in January 2023. Only three weeks' notice was given of this major undertaking and would disrupt and delay critical veteran education benefits. The Department agreed to delay the implementation from mid-January 2023 to the early March 2023.

Last week I received notification of my appointment by the Chair of ACCT to serve on the ACCT Member Communications and Education Committee for the 2023 year. The committee is responsible for evaluating and recommending strategies to the board including current education programs, additional programs and effective board governance.

The next meeting of the ICCTA Board of Representatives will take place in conjunction with the Community College National Legislative Summit in Washington, D.C on February 5-8, 2023

Included with my report are a list of dates and meetings of interest.

Upcoming dates and meetings of interest:

JANUARY 2023

January 4-??	Possible 102 nd General Assembly Lane Duck Session
January 11	Illinois 103 rd General Assembly Inauguration Day, Springfield
January 27	ICCB Meeting, Harry L. Crisp II Community College Center, Springfield

FEBRUARY 2023

February 5-8	Community College National Legislative Summit, Washington, D.C.
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MARCH 2023

March 10-11	ICCTA Board of Representatives Meeting – Westin Chicago, Lombard
March 24	West Central ICCTA Meeting – Macomb SRC Outreach Center
March 24	ICCB Meeting, Illinois Valley Community College, Oglesby

APRIL 2023

April 1-4	AACC Annual Conference, Denver, CO
April 4	Illinois Consolidated Election (including community college trustee elections)
April 27	Phi Theta Kappa Banquet, President Abraham Lincoln Hotel, Springfield

MAY 2023

May 2	ICCTA Board of Representatives & Committee Meetings, Springfield
May 3	ICCTA Lobby Day, Springfield

JUNE 2023

June 2	ICCB Meeting – Bloomington-Normal Marriott Hotel & Conference Center, Normal, IL
June 2-3	ICCTA Annual Convention – Bloomington-Normal Marriott Hotel & Conference Center, Normal, IL

AUGUST 2023

August 18-19	ICCTA Executive Committee Retreat - Joliet, IL
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1.8 Report – Student Government Representative

Ms. Zoey Lane was not present at the meeting, but the following report was provided:

Congratulations to Zachary Hagmeier and Jarius Tarver who were recognized as the recipients of the SRC Student Shout-Out for November. Each received a \$100 Visa Gift Card.

Members of the Macomb/Rushville PTK rang bells for the Salvation Army at the Macomb Farm King location.

Softball players also rang bells as a volunteer event. The team covered Canton Hy-Vee from 10 a.m. – 4 p.m. and raised the second highest total so far at \$679.73!!

Havana Center held a drawing for a “Finally Finals” goodie basket. The basket included plenty of snacks/treats for students to munch on while studying for finals and a gift certificate for the bookstore.

Phi Mu Tau students in the Diesel and Power Systems Technology program hosted Pancakes for Bette. Tyler Svob was the winner of the 50/50 drawing (which he donated back), and Jacob Warren scored a \$50 gas card for winning the pancake eating contest. He ate a total of 8 pancakes but did not break the record of 21. A total of \$660 was donated to St. Jude Children’s Research Hospital.

TRIO hosted gaming events in Canton and Macomb. Students enjoyed video games, board games and chili-cheese dogs.

The HEAL Student Association wanted to use the last few weeks before winter break and posted some information about the importance of getting the Flu and COVID-19 vaccines at this time of year.

The Speech and Debate Team took part in the fourth Online Asynchronous Tournament Series hosted by Southwest Minnesota State University, and despite some very stiff competition, we had one competitor make it to finals. Returning veteran Tiffany Siefert finished sixth with her Program Oral Interpretation performance on narcissistic mothers. With the tournament featuring 11 events with 6 finalists per event, it’s worth noting that Tiffany was one of only two finalists from a community college—the rest were from 4-year colleges and universities. So, congrats to her! Her teammates continue fine-tuning their own performances, with Chase Williamson winning one of his preliminary rounds. The team will return to competition in January. Wish them luck!

Students are finishing up the final week of the semester with snacks and reminders to register for the Spring 2023 Semester.

1.9 Report – Spoon River College Foundation

Mr. Colin Davis presented the following report:

- Financials: Revenues: \$58,230.70 (includes only some of #GivingSPOONday)
- The SRC Foundation Board does not meet in December, as per usual; though, some committees are meeting on an as-needed basis. Because of that, and because so much of what’s happened in the short amount of time since the last board meeting has revolved around #GivingSPOONday, the year-end appeal, and tying up loose ends, this will be a shorter report.
- #GivingSPOONday was a rousing success, thanks to so many people who helped to make it happen. We officially cut off the final counts at 395 gifts (our goal was 300) and \$83,954.74 – both record numbers in their own right. However, when we included the employer match gifts from companies like Caterpillar, Fox, Dominion Energy, Nutrien, etc., that number rose to \$90,154.74. When a generous donor saw that number and saw how close we were to \$100,000, that donor wrote us a check for \$10,000 to put the final total of #GivingSPOONday at \$100,154.74.

Gifts have continued to come in since that haven't been counted in those totals, and we expect more to come this week and over break. An additional appeal letter went out yesterday to donors who have given to the SRC Foundation in previous years but have not renewed their support in 2022, trying to catch year-end donors.

Thank you letters finally went out late last week both because of so many gifts coming in in a short amount of time and only Lori and Colin working on them, and we'll be posting a final update on Friday with some "stats" of what the #GivingSPOONday "coalition" looked like.

- A special thanks goes to the ~55 people who gave their time and talents to the SRC Community Chorus concert and to those who attended. Although capacity was reduced for safety reasons, the concert sold out three performances with many good comments from those who attended and with ticket sales benefitting scholarships.
- The next meeting of the SRC Foundation is scheduled for 7:30 a.m. on Wednesday, January 18.

Mr. Biernbaum said he had heard that State Farm is ending their match program. Colin said that is for retirees. Caterpillar had a 2 for 1 match. Mr. Cremer asked if that was a record for GivingTuesday. Colin said yes for both.

1.10 Report – Board Member Comments

Mr. Biernbaum wished Mr. Maguire a belated happy birthday. His birthday was this past Sunday.

Mr. Cremer said today in the mail he received the quarterly newsletter from Rushville State Bank that included a very nice article on Spoon River College, and he thanked Linda Butler. Linda said the bank has been running a series that spotlights community activities. It is good for the bank and also for the College.

There were no additional comments from the Board Members.

2.0 PRESIDENT'S REPORT

2.1 Communications

Dr. Oldfield reported the following on new hires:

October 31: Carrina Zamora, Food Services, part-time – replaced Laura McMahon
November 14: Katy Auxier, Student Account Specialist – replaced Julie Riccioni
January 2: Lindsey Larson, Advisor, Disability Services – replaced Melissa Koke
January 9: John Kurtz, Advisor, Disability Services – replaced Lauren Berry-Sherbyn

President Oldfield also introduced Kimberly Gillespie who is in attendance tonight and is also on the agenda for recommendation the Biology Faculty position.

President Oldfield also reported that a second interview was held today for the Chief Operations and Safety Officer position, and we will be extending a proposal to that individual. That position is responsible for facilities, construction, auxiliary and safety. Hopefully by the start of the new calendar year we will have someone named in that position, and we are looking forward to having that position filled.

Dr. Oldfield reported that CDB reached out at the end of November regarding the CDB Macomb Outreach Center parking lot request, and part of the lot was funded by a different fund, and CDB was reaching out to complete the remaining parking lot. Our architects have provided us with

the estimate which we forwarded to CDB. We hope to hear more on the progress of this soon, and Dr. Oldfield said he will keep the Board updated.

- Community Outreach/Macomb Outreach Center – Velvet Powell presented the following report:

We have not quiet recovered from Covid but we are VERY close to our pre-Covid numbers. This year we had 380 total groups with an estimated 9300 users. Of that 380 groups over half are renters and the rest are a mix of CO classes and SRC events.

New this year is a change of staff with two new staff members. Madeline Weiss began in July as our part time assistant. She assists with facility setup, teardown, and coverage of the facility during nights and weekends. Lily Moser is our new Full time Coordinator. Lily will be coordinating business training and outreach classes and events in Macomb.

I am very excited to have a full staff again as we had several months of being short staffed.

Office of Community Outreach:

Community Outreach Enrollment has increased some this year. For example, we had 79 offerings this fall which was up from 61 last fall.

We were excited to bring back our Lifelong Learning Conferences this year in Canton and Macomb. Enrollment was down at both of these events but we found importance in continuing them and expect them to grow in enrollment next year.

Our Pearson Vue testing and INACE testing that we offer in Macomb continue to grow in size. 4-6 days per month are dedicated to testing at the MOC.

We had 6 students recently complete the 2 course Cannabis Certificate program. This program will continue next year thanks to donations from Natures Grace and Wellness.

Thanks to PATH funding our Pharmacy Tech students will be able to receive reduced tuition. We hope to have a full class in the Spring. We had 2 students complete the program this semester.

Spring planning is underway for our department. I have set a goal for our team to offer 87 classes and reach 263 enrollments for Spring.

Mr. Schleich asked if we were able to keep the same pharmacy tech instructors. Brad O'Brien said so far and the new State rules kick in in January 2024. Velvet said we have 15 seats. Right now, people who take the program in this last shot will have less training required. Dr. Oldfield said the State has changed the requirements to become a licensed Pharmacy Technician, and it will shift to credit. Brad said on top of that, it will be required to also be accredited, and we are awaiting those rules. Kent asked if the Pharmacy Tech people have to get reaccredited. President Oldfield said he has not heard that. Velvet expects some continuing education credits. President Oldfield said our goal is to get the students accredited before they finish.

Kent asked Dave Maguire if ICCTA is lobbying to try to change requirements such as the Pharmacy Tech. Dave said yes. Kent asked Dave to add this to a list.

2.2 Business and Finance Report

2.2.1 Authorize the following payments for the month of December2022 :

Payroll	\$547,107.10
Accounts Payable (excluding travel)	2,519,094.70
Accounts Payable Travel Expenses	20,599.28
Accounts Payable BOT Travel Expenses	666.80

Electronic Payments (Health/Life Insurance)	279,560.69
Student Refunds – Accounts Payable	-0-
Student Refunds – Nelnet (electronic)	<u>25,744.00</u>
TOTAL:	\$3,392,772.57

Following a motion by Mr. Schleich, seconded by Mr. Biernbaum, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the following payments for the month of December 2022:

Payroll	\$547,107.10
Accounts Payable (excluding travel)	2,519,094.70
Accounts Payable Travel Expenses	20,599.28
Accounts Payable BOT Travel Expenses	666.80
Electronic Payments (Health/Life Insurance)	279,560.69
Student Refunds – Accounts Payable	-0-
Student Refunds – Nelnet (electronic)	<u>25,744.00</u>
TOTAL:	\$3,392,772.57

2.3 Institutional Planning

- 2.3.1 Approve the appointment of Kimberly Gillespie to the position of Biology Faculty, effective January 17, 2023. This is a full-time, tenure track faculty position.

President Oldfield presented this item and recommended Kimberly to the Board of Trustees for approval. He said that she has been involved in teaching in a variety of aspects, and we are very lucky to have her join us at SRC. She brings a lot of great biology experience and has also taught for us part time in the past. She will start with the Spring semester in January.

Following a motion by Mrs. Butler, seconded by Mr. Maguire, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the appointment of Kimberly Gillespie to the position of Biology Faculty, effective January 17, 2023. This is a full-time, tenure track faculty position.

- 2.3.2 Approve the appointment of Tonja Huff to the position of Nursing Faculty, effective January 17, 2023. This is a full-time, tenure track faculty position.

President Oldfield presented this item and explained that Tonja currently teaches for us part-time, and we have an open position that he recommends her for. She has a lot of great nursing experience from her time at a long-term care facility and also a hospital setting. She brings a lot of great experience to us.

Following a motion by Mr. Maguire, seconded by Mr. Biernbaum, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the appointment of Tonja Huff to the position of Nursing Faculty, effective January 17, 2023. This is a full-time, tenure track faculty position.

3.0 2022 – 2023 TAX LEVY

- 3.1 Adopt the Resolution Directing Tax Levy and the Certificate of Compliance with the Truth in Taxation Act. These must be filed on or before the last Tuesday in December.

President Oldfield explained that Sarah Gray has shared some of the tentative tax levy information, and that information is still available. We are expecting a 2% increase in total district EAV. Overall the rate would increase just under 6 cents, and the majority of that increase is in the Bond Fund to pay for the construction that will begin here at the Macomb Outreach Center. Overall, that tax rate will go up .0587 cents, but the majority is in the Bond Fund. The rest of the funds in that levy are nearly static. Dr. Oldfield recommended to the Board the approval of the new levy rate of .771 cents for FY 24.

Following a motion by Mrs. Butler, seconded by Mr. Maguire, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees adopted the Resolution Directing Tax Levy and the Certificate of Compliance with the Truth in Taxation Act.

4.0 ADDITIONAL ITEMS

- Topics for January 2023 Retreat Agenda – Dr. Oldfield said he provided the Trustees with a listing of possible agenda items for the Retreat. He asked the Trustees to email him if they have additional items for that Retreat agenda. Mr. Maguire said after the last board meeting, there was a discussion about short-term credentials. President Oldfield said that would be covered under the CTE area that he has on the list. Dave said funding strategies for rural community colleges would be an addition.

- 5.0 CLOSED SESSION. In accordance with the Illinois Meetings Act, Section 2 (c), the Board of trustees will adjourn to Closed Session for the purpose of 1). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; or 2). Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Mr. Cremer said there was not a call for Closed Session.

6.0 ADJOURNMENT

Following a motion by Mrs. Butler, seconded by Mr. Biernbaum, and unanimous approval, the Regular Meeting of the Spoon River College Board of Trustees, December 14, 2022, adjourned at 5:40 p.m.

Mr. Jerry Cremer, Chair

Date

Mr. Phillip Murphy, Secretary