

MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES OF SPOON RIVER COLLEGE

Wednesday, May 25, 2022
6:00 p.m.

The Regular Meeting of the Board of Trustees of Spoon River College was held on Wednesday, May 25, 2022, in the Engle Conference Center, Room A, Canton Campus, Canton, Illinois.

1.0 GENERAL FUNCTIONS

1.1 Call to Order

Mr. Cremer, Chair, called the meeting to order at 6:00 p.m.

1.2 Roll Call

Members Present: Mr. John Biernbaum
 Mrs. Linda Butler
 Mr. Jerry Cremer
 Mr. Dave Maguire
 Mr. Phillip Murphy
 Mr. Kent Schleich
 Ms. Zoey Lane

Member Absent: Mr. Kevin Meade

Present were Mr. Curt Oldfield, President; Mr. Brett Stoller, Vice President; Ms. Missy Wilkinson, Dean, Student Services; Mr. Brad O'Brien, Dean, Career and Workforce Education; Ms. Andrea Thomson, Director, Human Resources; Ms. Janet Munson, Director, Enrollment Services/Registrar; Ms. Lisa Dennis, Director, Academic Support; and Ms. Julie Hampton, Executive Assistant to the President/Recorder.

1.3 Pledge of Allegiance

Mr. Cremer led the Pledge of Allegiance.
Following the Pledge of Allegiance, President Oldfield asked everyone to remain standing and observe a moment of silence for the victims of the Uvalde, Texas elementary school shooting.

1.4 Welcome of Guests

Mr. Cremer welcomed the guests who were in attendance.

1.5 Public Comment

Mr. Cremer asked if anyone present would like to address the Board. There were no requests.

1.6 Approval of Minutes

1.6.1 May 4, 2022 Regular Meeting Minutes (Rescheduled April 2022 Meeting)

Following a motion by Mrs. Butler, seconded by Mr. Maguire, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the May 4, 2022 Regular Meeting Minutes (Rescheduled April 2022 Meeting).

1.7 Report – ICCTA Representative

Mr. Dave Maguire presented the following report:

Since my last report three weeks ago there has not been much change at the state level as everyone is in campaign mode and the legislature is not in session. In the last two weeks we have had two ACCT online sessions.

An ACCT Central Region Meeting (via Zoom) was held on Wednesday May 11, 2021. The meeting included trustees from Illinois, Iowa, Minnesota, Missouri, Ohio, and Wisconsin. Regional trustee meetings were discontinued several years ago and this is a new initiative to fill the communication and information sharing gap that created by dropping those meetings. A copy of the PowerPoint Presentation from the meeting has been made available.

An item of interest that came up during the legislative update is the House passed the COMPETES Act which is currently in conference committee to reconcile the differences between the bill passed by the House and the one passed by the Senate. A provision in the legislation would extend Pell Grant eligibility to shorter term workforce training programs. It is an item long sought by community colleges. We are being asked to reach out to our Congressional delegation to support this provision in conference committee.

Today ACCT provided an online Webinar, “Strengthening Rural Community Colleges: DEI & Employability in the Global Economy.” There was a lot of material presented and a major take on the session is that rural colleges need to be thinking outside of their current service areas and start being prepared to provide education in forms that will meet the needs of a developing global economy. ACCT will be distributing copies of the webinar to the participants and will post it up on their website for members in about a week.

The next ICCTA Board of Representatives meeting will take place on Saturday, June 11 in conjunction with the Annual ICCTA Convention, June 10-11 at the Chicago Marriott Downtown Hotel in Chicago. ICCTA will be recognizing students, faculty, alumni, and community college partner for all of their efforts and accomplishments over the past year. It is a great opportunity to celebrate all that the community college system does.

My report also includes a list of upcoming dates and meetings of interest. Let me know if there are any questions.

Upcoming dates and meetings of interest:

JUNE 2022

June 9-11	ICCTA Annual Convention, Awards Ceremony and Board of Representatives Chicago Marriott Downtown Magnificent Mile, Chicago, IL
June 17	ICCB Meeting, Harry L. Crisp II Community College Center, Springfield
June 28	Illinois Primary Elections (previously March 15)

AUGUST 2022

August 19 & 20	ICCTA Executive Committee Retreat, Glen Ellyn, IL
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SEPTEMBER 2022

September 9-10	ICCTA Board of Representatives Meeting – Location to be determined
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September 16	ICCB Meeting, Richland Community College, Decatur, IL
OCTOBER 2022	
October 26-29	ACCT Annual Leadership Congress, Marriott Marquis, New York, NY
NOVEMBER 2022	
November 11-12	ICCTA Board of Representatives Meeting – Location to be determined
DECEMBER 2022	
December 2	ICCB Meeting, Harry L. Crisp II Community College Center, Springfield
FEBRUARY 2023	
February 5-8	Community College National Legislative Summit, Washington, D.C.
MARCH 2023	
March 10-11	ICCTA Board of Representatives Meeting – Location to be determined

Mr. Cremer asked about the Global Economy webinar and if there was discussion about what is considered. Dave said Career and Tech programs that need to be in common with other countries. There was also discussion about agriculture at the same time. There is a lot of material that will be of interest to faculty. Dave will make that information available when he receives access.

1.8 Report – Student Government Representative

Ms. Zoey Lane presented the following report:

Congratulations to our Spring 2022 graduates. We had close to 140 students participate during the in-person commencement ceremony.

Academic honor lists for Spring 2022 include:

President’s list w/a grade point average of 3.6 or higher-154 full-time students and 108 part-time students.

Dean’s list w/a gpa of 3.0-3.59-89 full-time students and 70 part-time students.

Congratulations also to our student athletes who were named award winners for their academic accomplishments:

The Midwest Athletic Conference Academic All-Conference honors went to 24 athletes who completed at least 24 semester hours with a minimum of a 3.5 gpa.

Additionally, 20 athletes earned National Junior College Athletic Association (NJCAA) Academic All American status with 10 athletes receiving First Team for a perfect 4.0 grade point average.

1.9 Spoon River College Foundation

Mr. Phillip Murphy presented the following report:

- Financials: Revenues: \$33,318.68 (two months)
- The SRC Foundation Board met Wednesday, May 18 at 7:30 a.m., remotely with a few members present in person.
- This was the Annual Meeting of the SRC Foundation, where much of the Foundation’s organizational business occurs, including:
 - Updates to the organizational By-Laws and Policies & Procedures, which this year included a clause that makes the Chair an ex-officio member for the next year when their term expires while Chair; an update to the Gift Acceptance Policy

regarding the acceptance of cryptocurrency; and the addition of a GPA amnesty clause to the Scholarship Policy. Previously, students with a GPA below 2.5 were ineligible for scholarships. This update allows students who have not taken coursework for five years to be eligible to apply even if their GPA was below the normal minimum requirement.

- The election of four Directors to serve terms beginning July 1: Michelle Escapa (Rushville) and Patrick O’Brian (Farmington) will be newcomers to the board. John Marshall (Ipava) returns after a several-year hiatus, and Mitch Coonradt (Canton), who served as Chair previously, will serve another term.
 - The election of officers for 2022-23: Nick Tinsman (Chair), Bruce Beal (Vice Chair), Staci Mayall (Treasurer), and Brendon Bauman (Secretary).
 - The approval of the budget for unrestricted funds for the 2022-23 fiscal year.
 - Additionally, Colin gave the year-in-review report, and he’ll give an abbreviated version of this report to the Trustees for the June meeting.
- Last month, the Foundation Board approved the funds to purchase a new donor recognition display. Since the physical footprint of this new display is smaller, we’ve worked to create additional displays around it that highlight the *impact* of the gifts and hopefully offer a more inspiring experience to donors and prospective donors. This month, the Board approved the funds for materials and installation of these additional displays, which will be installed prior to the President’s Reception on June 30.
 - Finally, two more upcoming Foundation events where your support and attendance would be appreciated:
 - The SRC Foundation Golf Outing takes place on Friday, July 29 at Wee-Ma-Tuk, and we’re seeking sponsors and teams.
 - The SRC Community Chorus will present Stephen Sondheim’s musical *Into the Woods* June 23-26 in the Taylor Hall Theater on the Canton Campus. Over 50 people – students, staff, alumni, and community members – are working to make this happen and support our scholarship programs. Tickets are available by contacting the Foundation.
 - The next meeting of the SRC Foundation is scheduled for 7:30 a.m. on Wednesday, July 20 at 7:30 a.m. via video conference.

Mr. Colin Davis presented the following report:

- The final action item was to appropriate funds to create a new “Finish What You Start” Scholarship opportunity for the upcoming academic year. With some additional qualifications necessary for eligibility, the general point is Student Services has been working to identify students who haven’t been at SRC for some time but who left less than 10 credit hours from earning their associate degree. The Foundation will pay two-thirds of tuition and 100% of their fees for students who fit this criteria and come back during the 22-23 academic year (beginning fall 2022). We are coordinating with Student Services (credit to Brandi Ketcham for the idea) and Marketing to announce this shortly. Colin said we are very excited about this opportunity not only for the students but also the College. We will provide updates as this progresses.

1.10 Report – Board Member Comments

Mr. Biernbaum said things are trying to return to normal, and he wants to provide a shout out to those who provided the COVID response and testing and supported the testing. He doesn’t think most people know the sacrifices of those people and unless you were in it, you wouldn’t know. President Oldfield said two are Missy Wilkinson and Andrea Thomson who are present tonight and the third is Melissa Miller.

2.0 PRESIDENT’S REPORT

2.1 Communications

President Oldfield thanked the Trustees who were able to participate in Commencement and also thanked Janet Munson and Missy Wilkinson and their teams. We learned a few things and will continue to make improvements. It was a great ceremony.

President Oldfield shared the Kaleidoscope with the Trustees and explained that this is the production that features student work that was distributed at the Coffee Spoon. This is an annual publication that has been going on for 25+ years. This is a great tradition to see continue for our students.

President Oldfield announced that BJ McCullum has accepted the position of Head Women’s Basketball Coach. He will be working with Athletic Director Bassett. We will now be searching for an assistant women’s basketball coach.

President Oldfield said Holly has been leading our ICCB application for a Bridge Program grant for about \$220,000 designed to provide funds for at risk students and underserved students. We are developing a plan to meet the June 1 deadline. We are leaning towards supporting students who are unable to have funds cover their college education. Dual credit students and GED students are being considered. These funds are carryover HERF funds, and ICCB said community colleges are eligible for up to \$220,000. Trustee Schleich had asked about mental health needs for our students. President Oldfield said our counselor had 62 sessions. We have opportunities for more and will be promoting it with our students and encourage students to seek that assistance. We are also considering telehealth options for students who cannot be on campus. Mr. Cremer asked about the 62 sessions. President Oldfield said that isn’t necessarily 62 individuals but some students who had multiple sessions. Ms. Lane said she felt that was a very important resource for our students, especially those who deal with anxiety.

2.2 Business and Finance Report

2.2.1 Authorize the following payments for the month of May 2022:

Payroll	\$ 652,661.16
Accounts Payable (excluding travel)	291,179.36
Accounts Payable Travel Expenses	30,331.00
Accounts Payable BOT Travel Expenses	- 0 -
Electronic payments (Health/Life insurance)	142,532.34
Student Refunds – Accounts Payable	200.00
Student Refunds – Nelnet (electronic)	<u>29,989.75</u>
TOTAL:	\$1,146,893.61

Following a motion by Mr. Schleich, seconded by Mr. Biernbaum, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees authorized the following payments for the month of May 2022:

Payroll	\$ 652,661.16
Accounts Payable (excluding travel)	291,179.36
Accounts Payable Travel Expenses	30,331.00
Accounts Payable BOT Travel Expenses	- 0 -
Electronic payments (Health/Life insurance)	142,532.34
Student Refunds – Accounts Payable	200.00
Student Refunds – Nelnet (electronic)	<u>29,989.75</u>
TOTAL:	\$1,146,893.61

- 2.2.2 Contract with Corporate Clean, Peoria, Illinois, for custodial services for the Canton, Macomb, Macomb Outreach Center, Havana, and Rushville locations in the amount of \$221,760 annually, effective July 1, 2022 through June 30, 2023. Funds are available in the Building fund.

President Oldfield presented this item for the Board's consideration. He said it is about a 4% increase, and we are in that minimum wage cycle with increases. President Oldfield commended Brett and his work with Corporate Clean about sharing information from the Employee Satisfaction Survey. Corporate Clean's owner and his son have been very visible on campus and focusing on improvements in response to that feedback. Mr. Cremer asked if they were at all locations. President Oldfield said yes, multiple times.

Following a motion by Mr. Maguire, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the contract with Corporate Clean, Peoria, Illinois, for custodial services for the Canton, Macomb, Macomb Outreach Center, Havana, and Rushville locations in the amount of \$221,760 annually, effective July 1, 2022 through June 30, 2023. Funds are available in the Building fund.

- 2.2.3 Contract with PER MAR Security Services, Davenport, Iowa, at an hourly rate of \$22.58. The purpose of this contract is to provide evening security coverage for the Canton Campus and the Macomb Campus. The effective date is July 1, 2022 through June 30, 2023. Funds are available in the Tort fund.

President Oldfield presented this item for the Board's consideration. He said this is a slightly higher increase at \$3.22 or 16.6%. The challenge we are facing is paying a more urban rate for hourly wages. If our security guard is assigned to us and we are closed, PER MAR may move that person the Peoria or a location that is more urban with higher hourly rates. We anticipated this when PER MAR purchased the business. Mr. Biernbaum asked if the security people are familiar faces. President Oldfield said yes, both Canton and Macomb. Security is responsible for securing buildings as things wrap up each day. President Oldfield said we may be reviewing hours of coverage, especially on Fridays, and we may be able to reduce hours of coverage. Mr. Schleich confirmed that there is no security before 4:30 and asked if everyone comfortable with that. President Oldfield said yes, and we have the luxury of being two blocks from the Sheriff's Department in Macomb. In Canton, the response time is a little longer. Mr. Biernbaum asked if we do active shooter training with faculty and staff. President Oldfield said we have but it has been about three years, and we need to revisit that again with employees. Ms. Lane said as a student where do students go? President Oldfield said everything we are taught is to shelter in place. President Oldfield said hiding is the first reaction. Mrs. Butler said security might be a good topic for the Board's next retreat. President Oldfield said it goes in combination with mental health resources as well. Mrs. Butler agreed. Mr. Maguire said item 6 in the contract has an open spot for minimum hours. Brett said he missed that and will have that calculated and complete that in the contract. Mr. Maguire said it's just the minimum. Brett said he would complete that. Brett said any time we are slow, they are very flexible with the staffing. The dollar amount is an hourly rate. Mr. Schleich asked if this will be rebid after this year. Brett said it can be and there isn't competition.

Following a motion by Mr. Maguire with the completion of the minimum hours, seconded by Mr. Biernbaum, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the contract with PER MAR Security Services, Davenport, Iowa, at an hourly rate of \$22.58. The purpose of this contract is to

provide evening security coverage for the Canton Campus and the Macomb Campus. The effective date is July 1, 2022 through June 30, 2023. Funds are available in the Tort fund.

2.3 Institutional Planning

President Oldfield introduced Janet Munson who will present an update on high school data.

- High School Data Update – Janet Munson presented the High School Capture, Fall 2021 report:

Target Market: Population of SRC district high schools and number of seniors – Janet said we look at the five year trend of our high schools and populations and the numbers that we have to draw from.

2021 High School graduates attending SRC in the Fall of 2021. Of all high school graduates, 657 total, 129 – 20% - attend SRC. Of college bound high school graduates, 429 total, 129 – 30% attend SRC. IT represents a slight decrease from where we were last year.

Janet presented the high school capture goal comparison that showed the capture versus the percentage goal of high school graduates. Janet said in ACE, we actually looked at the individual high schools in our district, and for some, we can shoot higher. With those that we struggle, Farmington High School, for example, because it is a split district, doesn't represent as high of a number. We were above our Canton goal and up in college bound, which resulted with 52%. In Cuba, we were up in both college bound and overall with 67 college bound. She said she is excited about Farmington because we were up in both college bound and overall. Spoon River Valley was also up, but we didn't hit that goal. We continue to target high schools for improvements.

Janet reviewed the following Enrollment Initiatives:

- Student Tracker – Through the National Student ClearingHouse and we can look at where students are going. We can also review dual credit and follow those students and see where they are going. We can develop plans based on that information.
- Increase Dual Credit Capture – Our dual credit numbers overall has been consistently growing. Our number that then come to SRC we would like to see increase. We will focus on initiatives with the new Dual Credit Advisor to increase numbers.
- Finish What You Started- Janet said Colin talked about that earlier, and we are looking forward to that new program. Advisors contacted students to pursue those to graduate, and students who are short credits now have this option to complete those credits. We had 33 students who were complete but had never applied for graduation.
- Strategic High School Counselor Communications – For the past few years, we combined all recruiting in dual credit in one position. When that vacancy occurred, we decided to split to two – one in Macomb, and one in Canton. This will allow more personal attention to the high schools. We also decided with ACE to move our high school counselor breakfast meeting each year to the fall. We will host this event on campus. The interaction and networking is better when we have the counselors here. The counselors will have our information and work earlier with the high school seniors.
- College Day- This used to be a College Night which we are shifting to a College Day. Evening responses have dwindled over the years, and other colleges and universities as well as our own department staff attend. An evening event conflicts with many other evening events, so we are shifting to day. It will be held from 9:30 a.m. to 11 a.m., and we will work with schools to bus students to the College. We are hopeful for larger numbers of students attending this day event.

- Coffee and Conversation events – Janet said a lot of faculty and staff out in the community are recognized as working at the College and asked questions. We are taking that and moving towards taking times in communities at various locations to have someone available to ask questions and get information and be more comfortable.
- College Visit Days – We had 3 in the fall and 3 in the Spring plus Brad O'Brien's Career Program Visit Day and had 124 students attend overall. Parents also attended the events as well as school staff. Prior open houses did have good turnouts but never quite that high. By having multiple opportunities for visits, we are happy with the response and will continue with scheduling those.

Mrs. Butler asked about the college bound graduates, and does college bound include trade and union shops. Janet said no because not all high schools provide that detailed information. It's a general number. Linda said she would assume trade or tech students probably are not included in that number. Looking at college bound versus graduates, we are seeing lots of articles about decreasing enrollments, so is this typical or on a downward trend. Janet said for us last year we were at 23 and 32 percent, so this represents a slight decrease. We tend to hover in this area. Mr. Biernbaum said the number of high school seniors continues to dwindle in the State. President Oldfield said he does not remember there being such a huge difference in the graduating classes and the number of college bound. That gap is much wider. Mr. Murphy said when he was in school, college bound was almost 50%. Janet said for those that did give trade and military numbers, it seemed that those numbers were on the rise. Janet said there are also a lot entering the workforce. Mr. Maguire said that 657 that is sitting out there where did they go? The non-college bound students. President Oldfield said we have a way to track through the Department of Defense. We also know there is a large segment of students who graduate high school and don't do anything. Mrs. Butler said 33 people were identified who completed educational requirements but never applied for graduation. Janet said some think it is automatic and didn't apply. Ms. Lane said that is sad because there are signs all over the college with information on graduation. Janet said a couple of students had changed programs of study and didn't realize they had enough courses to graduate. President Oldfield said we don't automatically graduate students like that because of the financial aid implications. Mrs. Butler said she isn't suggesting that but since tracking will increase, we will check after those people in the future. Janet said yes. Mr. Murphy said it would be interesting to see how many went on to transfer and complete a degree. Janet said we flag students for the potential of reverse transfer as well.

Mrs. Butler asked about the increasing dual credit capture. The high achievers usually have plans, and do we provide them with any significant offers. Janet said we have the Academic Performing Grants. Linda asked what about if there are 5 or 6. Janet said we are looking at additional scholarships for those students. President Oldfield said we are looking at what that expense could be and if we write off some of those higher achieving students and what does a scholarship look like and the economic viability. Ms. Lane said that would be very interesting for the dual credit students as well as a Top Ten student in high school. Janet said we do give multiples in the event of a tie.

- Academic Support Update – Lisa Dennis presented the following report:

Lisa Dennis reviewed technology tools and creating new efficiencies in the Learning Resource Center.

Calendly Implementation -

- Online Scheduling Tool that connects to your calendar – Our Librarian and Student Success Coaches can schedule with students. Student Services uses this now as well. This has really helped with scheduling.

- Eliminates back and forth emails with students when trying to find a mutually agreeable time to meet
- Used by Student Success Coaches, Librarian, and for scheduling proctored exams
- Staff and students love it -- huge time saver!

Calendly Student Feedback

- A survey was included in the “confirmation” email that students receive when scheduling an appointment. Sixteen students responded:
 - On a scale of 1-10, 100% marked an 8, 9, or 10 for ease of use.
 - 100% used the text reminder feature and 100% said it helped them remember their appointment.
 - 88% said it was easy to find available appointment times.

Calendly Student Comments

- Several students commented on how easy the Calendly links are to use to find a time that works for both the staff member and student. This eliminates the back and forth of email.
- Many times a student is waiting to get their work schedule before they can schedule so this allows them to do that more easily.
- Students can do this on their own time from anywhere they can access the internet.

Purpose of TutorTrac System

- Early Alert Referral System
- Students can schedule tutoring via LRC peer tutors, TRIO tutors, or nursing tutors
- Student sign-in for LRC's, Student Services, TRIO labs, and Nursing Skills Lab

Early Alert Referrals – full academic year

2020-2021: 853 referrals for 353 unique students

2021-2022: 783 referrals for 343 unique students

TracCloud

This is the update to TutorTrac. We received word in the fall and started the implementation in January. Before the implementation, we surveyed faculty in December 2021.

Faculty Feedback

"It is easy to use once I get logged in, I wish it was part of the single sign-on."

"It's fairly easy to use. I hate that you have to type any extra information into a tiny little text box. It makes it difficult to read what you have typed."

"It's been a positive experience. The only thing I struggle with is that I sometimes forget which students are Trio. I have to go into Trio first and check for those that are in Trio. It would be nice if there was a way that Trio students could be marked as Trio on the main page."

"I don't have access to the students' phone numbers, so I appreciate being able to have Andrea or Mandy call students after they don't respond to an email from me. Sometimes it makes a difference, sometimes it doesn't, but at least we tried."

TracCloud provides these improvements:

- Single Sign-on access – we went live this week and had our first faculty training today.
- Bigger Notes box that is also expandable
- Better distinction between the types of referral forms
- Text Alerts as another avenue of communication

Mr. Cremer asked how the students initially learn about this. Lisa said we internally market it but also have a Canvas course site where we post notices to students. Holly said we also use that method with faculty.

2.3.1 Bargaining Unit Labor Contract between the Spoon River College Classified Personnel Association and the Spoon River College Board of Trustees.

President Oldfield presented this item and thanked Andrea Thomson who worked with him to represent the Board during discussions with the Classified Personnel Association. Last year the Board approved a three year contract with annual reopeners for salary. This was a reopener year. In consideration with minimum wage increases and trying to stay competitive and fiscally available for college operations, we used Interest Based Bargaining again and arrived at a tentative agreement with a 2.5% increase of their current fiscal year wages and are proposing that we would divide that over a 35 hour work week versus a 40 hour work week to increase their hourly rates and remain competitive. President Oldfield said it would be five, 7 hour work days. Back in November the Board talked about creativity being important during this negotiation session, and we tried to do that while being fiscally responsible. The budget impact of this allows us to remain within our fiscal goal but does reduce the amount of office time by one hour each day.

Mr. Maguire said these are just theoretical numbers. An employee who makes \$10,000 with this raise takes them to \$10,250 and then divide that by 35 times 52 and that would establish the hourly wage. President Oldfield said yes. Mr. Biernbaum said it is 250 fewer hours. Dave said his concern is that we remain competitive. President Oldfield said for employees who were at \$13.00 an hour, this move takes that to \$14.46 an hour with fewer hours. Dave said administratively we have a spreadsheet with that information. President Oldfield said yes. This is figured on their total annual income with the 2.5% raise and then divide by 35 for the new hourly rate. The amount out of the checkbook is the same with fewer hours. Dave said we want to protect our employees. The new rate would be what? Andrea said \$14 and \$15 for maintenance positions. Our hourly rate looks more competitive and it may also help employees who have children that may not need childcare when their children are out of school. This also takes us more in line with County employees. Mr. Biernbaum said this is the best difficult decision. President Oldfield agreed.

Following a motion by Mr. Biernbaum, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the Bargaining Unit Labor Contract between the Spoon River College Classified Personnel Association and the Spoon River College Board of Trustees for a 2.5% salary increase and a change to a 35 hour work week.

2.3.2 Salary increases for Professional Support (2022-2023).

President Oldfield presented this item and said it is the same recommendation with a 2.5% pay raise that is the same as discussed and the College would be open 35 hours per week but there are many who will be staying and working beyond the 3:30 close time.

Following a motion by Mr. Schleich, seconded by Mr. Biernbaum, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved 2.5 % salary increases for Professional Support (2022-2023) and a 35 hour work week.

2.3.3 Salary increases for Administrators (2022-2023).

President Oldfield presented this item and recommended the 2.5% salary increase and 35 hour week. Brad O'Brien, Holly Norton, Missy Wilkinson, and Raj Siddaraju are the administrative staff that this would cover. President Oldfield said his and Brett's action is handled separately in June.

Following a motion by Mrs. Butler, seconded by Mr. Maguire, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved 2.5 % salary increases for Administrators (2022-2023) and a 35 hour work week.

3.0 ADDITIONAL ITEMS

- Board of Trustees Retreat – July 27, 2022 - Agenda Items

Mrs. Butler asked for Recruiting to be added to the agenda list, and President Oldfield said he is making notes for items and has added mental health and security as well. He will start the list for the July Retreat. President Oldfield asked the Trustees to please submit items, and the July Retreat will be held here in Canton. Mr. Biernbaum said he would like Monical's for lunch. Linda asked for Recruiting and Retention initiatives to be added to the list.

Mr. Cremer asked the Trustees about the discussion of the President's Evaluation. A discussion can be held this evening. Jerry said he and Mr. Meade would meet with President Oldfield and report back. President Oldfield said the May Board Meeting starts the goal process, and it wraps up in June. President Oldfield said he has not seen the evaluation results, so he has not started the goal writing process based on the Board's suggestions. Jerry asked if the Trustees would like to review in Closed Session. Mrs. Butler said yes, in order to stay with the stated timeline.

- 4.0 CLOSED SESSION. In accordance with the Illinois Open Meetings Act, Section 2, Subsection c, 1). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; and 2). Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Mr. Cremer said there would not be action following the Closed Session.

Mr. Schleich made a motion for the Board to go in to Closed Session for the following purposes: In accordance with the Illinois Open Meetings Act, Section 2, Subsection c, 1). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; and 2). Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Mrs. Butler seconded the motion, and following a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees adjourned to Closed Session at 7:23 p.m. for the following purpose(s): In accordance with the Illinois Open Meetings Act, Section 2, Subsection c, 1). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; and 2). Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

The Spoon River College Board of Trustees returned to Open Session at 8:13 p.m.

5.0 ADJOURNMENT

Following a motion by Mr. Biernbaum, seconded by Mrs. Butler, and unanimous approval, the Regular Meeting of the Spoon River College Board of Trustees, May 25, 2022 adjourned at 8:14 p.m.

Mr. Jerry Cremer, Chair

Date

Mr. Phillip Murphy, Secretary