

**MINUTES OF THE REGULAR MEETING**  
**OF THE**  
**BOARD OF TRUSTEES OF SPOON RIVER COLLEGE**

**Wednesday, March 23, 2022**  
**6:00 p.m.**

The Regular Meeting of the Board of Trustees of Spoon River College was held on Wednesday, March 23, 2022, at 6:00 p.m. in Room 101, Spoon River College Havana Center, 324 East Randolph, Havana, Illinois.

1.0 GENERAL FUNCTIONS

1.1 Call to Order

Mr. Cremer, Chair, called the meeting to order at 6:00 p.m.

1.2 Roll Call

Members Present:               Mrs. Linda Butler  
  Mr. Jerry Cremer  
  Mr. Dave Maguire  
  Mr. Kevin Meade  
  Mr. Phillip Murphy  
  Mr. Kent Schleich – arrived at 6:11 p.m.  
  Ms. Mary Toothaker

Member Absent:                Mr. John Biernbaum

Present Mr. Curt Oldfield, President; Mr. Brett Stoller, Vice President; Mr. Brad O'Brien, Dean, Career and Workforce Education; Ms. Holly Norton, Dean, Instruction; Ms. Missy Wilkinson, Dean, Student Services; Mr. Colin Davis, Director, Foundation; Ms. Stephanie Howerter, Director, Havana Center; Ms. Laura Bandy, English Faculty; Mr. Joe Clemens, Diesel Tech Faculty; and Ms. Julie Hampton, Executive Assistant to the President/Recorder.

Also present: Zoey Lane, 2022 – 2023 Student Trustee.

1.3 Pledge of Allegiance

Mr. Cremer led the Pledge of Allegiance.

1.4 Welcome of Guests

Mr. Cremer welcomed the guests who were in attendance. President Oldfield introduced Zoey Lane, Student Trustee elect who will be seated at the April Board Meeting. Zoey said she is attending classes at SRC, is getting an associate degree in biological sciences, works at the Coffee Shop at the Canton Campus, is a RA at The Villas, and she is a member of HEAL. She plans to transfer to SIUE for a bachelor's degree and pursue dentistry. President Oldfield welcomed Zoey.

1.5 Public Comment

Mr. Cremer asked if there was any public comment. There were no requests or public comment.

1.6 Approval of Minutes

### 1.6.1 February 23, 2022 Regular Board Meeting Minutes

Following a motion by Mr. Maguire, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the February 23, 2022 Regular Board Meeting Minutes.

### 1.7 Report – ICCTA Representative

Mr. Dave Maguire presented the following report:

The last meeting of the Illinois Community College Trustee Association was held at the Holiday Inn and Suites in East Peoria. In addition to our regular meetings, round table, seminar, and discussion of current advocacy efforts, we had the opportunity to hear from Peoria Mayor Rita Ali. She spoke of her association with community colleges, related her personal story and explained how it helped her to become successful. Dr. Rita Ali is the first woman and first person of color to serve as Mayor of Peoria. Prior to her election as mayor she served as vice president of workforce and diversity at Illinois Central College.

The ICCTA's Trustee Roundtable discussed recent enrollment trends and strategies, how colleges are dealing with employee fatigue, and campus security issues. The Friday afternoon seminar, attended by President Oldfield and myself, was one of the better sessions we have seen on community college financial literacy. Matt Berry, ICCB's Chief of Staff, Steve Frommelt, Black Hawk College's Vice President for Finance and Administration and Charlotte Warren, Lincoln Land Community College's President gave excellent presentations that covered the full range of what trustees should know about college finances as well as how boards can review finances on a regular basis. Copies of their PowerPoint presentations have been made available on SharePoint.

A major amount of time during the meetings covered advocacy efforts for the remainder of the current shortened legislative session. This week is House and Senate Committee Deadline, April 1st will be the House and Senate 3rd Reading Deadline and Friday, April 8 still remains as the scheduled Adjournment date. The budget remains the biggest concern. ICCTA has distributed a Fact Sheet on Gov. Pritzker's proposed Fiscal Year 2023 community college budget as well as the ICCTA/Illinois Council of Community College Presidents' joint statement supporting Governor Pritzker's FY23 budget.

A letter has been sent to lawmakers by ICCTA, the Presidents Council, and the Illinois Public University Presidents and Chancellors Group that emphasizes the importance of collective negotiations at the local level. There have been several legislative bills introduced in collaboration with statewide union organizations that seek to regulate wages, benefits and working conditions at a state level. The position of all three organizations is that these items should be handled at the local level and not dictated by legislative action.

There was concern expressed about the administration of the expanded Statements of Economic Interest now required by Public Act 102-0664 as amended effective January 1, 2022. ICCTA is developing a fact sheet to give colleges some clarity on the mixed messages regarding the certification process and should be available by Friday. Other organizations such as the Illinois Municipal League are also providing similar information.

There was discussion during the session that Illinois community colleges should consider forming a rural consortium to seek \$5 million in federal Career, Technical, and Education equity grants. ICCTA will be working with the Presidents Council to see if this is a viable option for our colleges.

ICCTA continues to work on community college baccalaureate degrees initiative. College presidents have been asked to assist in compiling local workforce data to help build a persuasive case for CCB degrees in Illinois. Currently there are 21 states that offer some type of baccalaureate degree at their community colleges.

In other business, ICCTA adopted an Anti-Racism Statement based on the University of Redlands Anti-Racism Statement. Colleges were reminded that April is National Community College Month. ACCT's 2022 Community College Month toolkit is now available online, and Gov. Pritzker has proclaimed April 2022 as Illinois Community College Month. ICCTA's upcoming seminars will focus on creativity and unconventional strategies in community colleges (April 29) and minority contracting (June 10) and future sessions may cover campus housing and free community college.

ACCT recently sent out information about a webinar they will be hosting on April 20th for rural community colleges that focuses on tips for applying for federal U.S. Department of Labor, Employment and Training Administration grants. They are also advising a college that now is the time to request project-specific funding from your federal elected officials. These are what used to be known as earmarks.

This Friday, March 25th, Carl Sandburg College will host the next ICCTA West Central Regional Trustees meeting. The meeting is scheduled to begin at 9:00 a.m. meeting and should conclude by 1:00 p.m. Jim Reed, ICCTA Executive Director will be present to update on current ICCTA activities.

The next ICCTA Board of Representatives meeting will take place on Friday afternoon, April 29, 2022, at the President Abraham Lincoln Hotel and Conference Center in Springfield, Illinois following the Thursday evening, April 28 Phi Theta Kappa Illinois Scholars Recognition Banquet.

I have also included a list of upcoming dates and meetings of interest with my report. Let me know if there are any questions.

Upcoming dates and meetings of interest:

**MARCH 2022**

March 25	Deadline for ICCTA Awards (Second Group)
March 25	ICCB Meeting, Heartland Community College, Normal
March 25	ICCTA West Central Regional Trustee Meeting - Carl Sandburg College

**APRIL 2022**

April 6	ICCTA West Suburban Regional Trustee Meeting - Zoom
April 8	Scheduled Adjournment of the Illinois General Assembly (Tentative)
April 28	Phi Theta Kappa Banquet, President Abraham Lincoln Hotel, Springfield, IL
April 29	ICCTA Board of Representatives and committee meetings, President Abraham Lincoln Hotel, Springfield, IL
April 30/May 3	American Association of Community Colleges Annual Convention, New York

**MAY 2021**

**JUNE 2022**

June 9-11	ICCTA Annual Convention, Awards Ceremony and Board of Representatives, Chicago Marriott Downtown Magnificent Mile, Chicago, IL
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June 17 ICCB Meeting, Harry L. Crisp II Community College Center, Springfield  
June 28 Illinois Primary Elections (previously March 15)

OCTOBER 2022

October 26-29 ACCT Annual Leadership Congress, Marriott Marquis, New York, NY

FEBRUARY 2023

February 5-8 [Community College National Legislative Summit](#), Washington, D.C.

1.8 Report – Student Government Representative

Ms. Mary Toothaker presented the following report:

Congratulations to Zoey Lane who was elected by the student body to serve as the student trustee for the 2022-2023 academic year. Zoey is a graduate of Havana High School and after SRC plans to transfer to SIUE and pursue her dream of becoming a dentist and work in her family's dentistry business. Zoey is currently a student ambassador at SRC, a Healthcare Enthusiasts and Leaders (HEAL) association member, and works in the SRC River Roast Coffee Shop and Snapper Café.

SRC Theatre presented *Here We Are: An Evening of One-Act Plays* for approximately 175 paying theatre patrons over three performances. The cast and crew of *Here We Are* comprised four full-time SRC staff (most in roles beyond their usual duties), 18 students, and 4 community members, including the child of two full-time SRC faculty.

One of the three one-act plays, "On Tidy Endings" by Tony winner Harvey Fierstein, was directed by faculty member Douglas Okey, who runs the theatre program. The other two plays, "The Man in a Case" by Pulitzer Prize winner Wendy Wasserstein, and "Here We Are" by Oscar nominee Dorothy Parker, were directed by second-year program participants Lauren Avery and Kaitlynn Tutt, respectively, as part of a theatre practicum for which each student earned academic credit. Participating members of the SRC Theatre Program thank the Trustees and administration of the college for their continued support of this program that provides SRC such positive visibility in the community.

Congratulations to Zebulon Bartlow who was selected as the February Student Shout-Out Award recipient. Zeb was nominated by faculty member Krista Winters and will receive a certificate of recognition as well as a Visa gift card!

Student Government Association met and discussion was continued on: upcoming blood drives and ways to promote, plans for Instagram posts, and brainstorming for service project and our annual retreat.

The Healthcare Enthusiasts and Leaders (HEAL) Association hosted an on-campus activity-"At the end of every rainbow is a pot of gold" and had a shine like a pot of gold contest where two students won gift cards. The HEAL Association also handed out information for this activity about anxiety and how college students can cope with anxiety.

Student activities for the month of March include:

- An ice cream sundae bar where financial aid and scholarship reminders were shared.
- A volunteer event at Good Food Collaborative in Macomb.

1.9 Report – Spoon River College Foundation

Mr. Phillip Murphy presented the following report:

- Financials: Revenues: \$6,076.15

- The SRC Foundation Board met Wednesday, March 16 at 7:30 a.m., remotely with a few members present in person.
- The Foundation Board appropriated an additional \$3,000 from unrestricted funds to the Emergency Hardship Fund and heard and saw a presentation from Dwight Sheets, who shared a similar update to the one he provided to the Trustees at the February meeting. The Foundation provided the funds for his Eagle Scout project and were thrilled to see the work that he put in to help SRC.
- Updates and discussion included:
  - Scholarships: Spring 2022 Fellheimer Scholarship applications were due this past Monday; the Fall 2022 Dual Credit Scholarship and Summer 2022 Scholarship applications are now available, and 2022-23 awards will be made next Monday, March 28. Additionally, the board agreed to look into a GPA amnesty clause for non-traditional students whose previous college GPAs were lacking. This will be considered before the Annual Meeting in May.
  - The President's Reception, scheduled for Thursday, June 30, and the likelihood of a complete redesign of the Donor Wall on the Canton Campus.

Mr. Colin Davis presented the following report:

- The new sign for the Havana Center, a rendering of which is available at your seats. We're working on options to ensure this is well-lit at night. Mrs. Butler said the renderings look very nice.
- The Foundation's spread in *The Bridge*, which Colin and Sherri Rader worked together to design.
- The spring appeal of the Annual Campaign, which should go out before the end of March.
- The 2021 First-Time Donor appreciation contacts, which Board members have been working on for the past several weeks, and the thank-you letters going to the contact people for each scholarship fund.
- Additionally, the Foundation Board is seeking four new members for the board to begin terms July 1, and any suggestions are welcome and will be considered by our Membership Committee.
- The next meeting of the SRC Foundation is scheduled for 7:30 a.m. on Wed., Apr. 20, via video conference.
- Scholarships for the 2022-2023 school year – meeting next Monday to determine those awards.

Ms. Toothaker asked about the donation amount and if that was for February or March. Colin said those funds are funds reflected since the February Board of Trustees Meeting.

Mr. Murphy said they reviewed the Financial Report and saw how the investments have taken a hit. Colin said this has been a pretty good week though.

Mr. Cremer asked how hardship funds are distributed. Colin said students apply for hardship funds and the application goes through Missy Wilkinson, Sarah Gray, and then through Jo Branson. After they sign off, it goes through three Foundation Board Members for consideration. If the student is awarded the funds, it is awarded through their student account or sent as a refund. Missy said that the student works usually with an academic advisor or Student Success Coach to consider all avenues and this is truly an emergency grant situation.

#### 1.10 Report – Board Member Comments

Mr. Schleich commented that a month ago he meant to comment about the gym. He attended the women's ICC game and heard a number of positive comments from the ICC players and parents. He also attended the Kiwanis All Star game last weekend, and the parking lot was full, and it was really nice to see the fruition of the gym project. It has worked very well and

congratulated Missy Wilkinson and President Oldfield on the success. Mr. Murphy said Denise Kirgan was also involved in the All Star game. Phil said getting some surrounding high school students here is a positive. He thought there were 800 to 1,000 people at the gym for the event.

Mrs. Butler thanked President Oldfield for attending a meeting in Rushville yesterday, and Betsy Dirksen Londrigan was there to discuss USDA issues and that Schuyler County is underserved. It was a good meeting for SRC.

#### 1.11 Upcoming Board Meeting Schedule Adjustments

President Oldfield presented this item and explained that this is an extension of the February conversation with David Pistorius of First Midstate and the bond process schedule and the need to have a meeting prior to the May Board Meeting to save interest. David Pistorius proposed a meeting the first week of May for the Board of Trustees. President Oldfield said the Board discussed either keeping April as scheduled on the 27<sup>th</sup> and have a special Board Meeting on May 4 or delay the April 27 meeting to May 4 and also take action on the bond item. We need a decision from the Board tonight.

Mrs. Butler said her preference is to avoid special meetings and asked about sufficient attendance. President Oldfield asked about availability for May 4. Mr. Meade said he cannot attend on the 27<sup>th</sup> but can attend on the 4<sup>th</sup>. Mrs. Butler said she is ok for the 4<sup>th</sup>. Mr. Maguire, Mr. Cremer, and Mr. Murphy said they are also ok with meeting on May 4. President Oldfield said one meeting would be a more efficient use of the Trustees' time. Dave said the May 4 action is the final action on the Bond issue. President Oldfield said yes. Linda asked about the timeframe. President Oldfield said David Pistorius suggested the first week of May. Dave asked for the date for going to the Bond market. President Oldfield said after tonight's action the process starts. Brett said it will go in the paper the 25<sup>th</sup> and it will go to the market and be sold on April 25. The reason for the change is the two day timeframe from that date to the April Board Meeting. A change to the first week of May would give more time. Dave said this goes to market on the 25<sup>th</sup> of April. Brett said the 25, 26.

Following a motion by Mr. Maguire to change the date of the April 27, 2022 Board Meeting to May 4, 2022 at the Canton Campus at 6 p.m.; Mr. Murphy seconded the motion, and following a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the Board Meeting date change from April 27, 2022 to May 4, 2022, 6 p.m. at the Canton Campus.

## 2.0 PRESIDENT'S REPORT

### 2.1 Communications

President Oldfield shared that the Statement of Economic Interest forms have been distributed to the Trustees. This is a new process for completion of these forms based on legislation that was passed with a January 1, 2022 effective date. He encouraged the Trustees to wait to complete the form until after guidance is received from ICCTA. It appears to be very intrusive when you first review the document. As you let it digest, it may seem less so. This Statement of Economic Interest is part of the Ethics Reform Legislation that was passed last September. One change is that on the bottom of the form is the Certification from our Ethics Officer. Brett is the College's Ethics Officer, and instead of filing the form yourself, now the Ethics Officer has to review the information and sign off prior to submission. President Oldfield asked the Trustees to take some time and read through it. It is dramatically different than previous forms. There is a pretty substantial penalty as well. Forms are due May 1. Dave said the Illinois Municipal League has one of the better documents out about this, and Dave will share that with the Board. The question and clarification on certification is because there is an interpretation on whether that is necessary for an elected official versus a non-elected official. President Oldfield asked

Trustee Maguire to share the IML document. Julie will provide that document with the Trustees. Mr. Cremer said if this is due by May 1, we have to get back with Brett prior to the next board meeting. President Oldfield said we can help make those arrangements for signature by Brett. Mr. Schleich asked if ICCTA lobbied against this. Dave said they were looking for clarification. It also does not specify on certification.

President Oldfield thanked the Trustees for their participation in our HLC visit and taking the time to meet that Monday night with the team. The team members were very complimentary of our Board. We do not have a preliminary report back yet from them but will share when that is received.

Trustee Maguire mentioned that April is Community College Month. President Oldfield said that all will soon be receiving The Bridge. It is produced by Sherri Rader and Sally Shields and will be mailed to every mailbox in the district and should be received in mid-April. It showcases programs and students. It is currently being printed at Havana Printing and will hit mailboxes soon.

Mr. Murphy commented on the HLC visit and complimented the involvement of employees during the HLC visit. President Oldfield said it was nice to involve a large group of employees, and it took a lot of hard work.

2.2 Business and Finance Report

2.2.1 Authorize the following payments for the month of March 2022:

Payroll	\$ 587,702.27
Accounts Payable (excluding Travel)	470,144.09
Accounts Payable Travel Expenses	12,495.44
Accounts Payable BOT Travel Expenses	- 0 -
Electronic Payments (Health/Life Insurance)	146,030.86
Student Refunds – Accounts Payable	4,149.24
Student Refunds – Nelnet (electronic)	<u>762,511.05</u>
<b>TOTAL:</b>	<b>\$1,983,032.95</b>

Following a motion by Mrs. Butler, seconded by Mr. Schleich, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees authorized the following payments for the month of March 2022:

Payroll	\$ 587,702.27
Accounts Payable (excluding Travel)	470,144.09
Accounts Payable Travel Expenses	12,495.44
Accounts Payable BOT Travel Expenses	- 0 -
Electronic Payments (Health/Life Insurance)	146,030.86
Student Refunds – Accounts Payable	4,149.24
Student Refunds – Nelnet (electronic)	<u>762,511.05</u>
<b>TOTAL:</b>	<b>\$1,983,032.95</b>

2.2.2 Conduct a public hearing for the issuance of Funding Bonds for the purpose of paying claims against the District.

Mr. Maguire made the motion to open a public hearing for the issuance of Funding Bonds for the purpose of paying claims against the District; Mrs. Butler seconded the motion, and following a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees opened a public hearing for the issuance of Funding Bonds for the purpose of paying claims against the District.

President Oldfield said this is the next step in the bond process for the Macomb Outreach Center construction project.

Mr. Maguire made the motion to close a public hearing for the issuance of Funding Bonds for the purpose of paying claims against the District; Mr. Murphy seconded the motion, and following a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees closed a public hearing for the issuance of Funding Bonds for the purpose of paying claims against the District.

2.2.3 Resolution declaring the intention to issue Funding Bonds for the purpose of paying claims against the District.

President Oldfield read the Resolution into record as follows:

RESOLUTION setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue bonds for the purpose of paying claims against Community college District No. 534, Counties of Fulton, Mason, Knox, Schuyler, and McDonough and State of Illinois, and directing that notice of such intention be published as provided by law.

WHEREAS, pursuant to the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended (the "*Act*"), Community College District No. 534, Counties of Fulton, Mason, Knox, Schuyler and McDonough and State of Illinois (the "*District*"), is authorized to issue bonds to pay claims against the District; and

WHEREAS, the District has presently outstanding and unpaid claims in the aggregate amount of \$8,100,000 (the "*Claims*"), all of the Claims having been heretofore authorized and allowed for proper community college purposes; and

WHEREAS, there are not sufficient funds on hand and available with which to pay the Claims, and the Board of Trustees of the District (the "*Board*") has determined and does hereby determine that it is necessary and in the best interests of the District that the Claims be paid from proceeds of bonds in the principal amount of \$8,100,000 (the "*Bonds*"); and

WHEREAS, before the Bonds can be issued pursuant to the Act, the Board must examine and consider the Claims and must adopt a resolution declaring the Claims to be authorized and allowed for proper community college purposes, set forth and describe in detail the Claims, declare its intention to issue the Bonds for the purpose of paying the Claims and direct that notice of such intention to issue the Bonds be given as provided by law; and

WHEREAS, the Board has examined and considered the Claims:



NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 534, Counties of Fulton, Mason, Knox, Schuyler and McDonough and State of Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

*Section 2. The Claims.* The Claims are set forth and described in detail on *Exhibit A* attached hereto, and it is hereby found, determined and declared that the Claims are presently outstanding and unpaid, were heretofore authorized and allowed for proper community college purposes and constitute valid and binding obligations of the District.

*Section 3. Declaration of Intent.* The Board does hereby declare its intention to avail the provisions of Article 3A of the Act and to issue Bonds in the amount of \$8,100,000 for the purpose of paying the Claims.

*Section 4. Notice of Intent.* In accordance with the provisions of Section 5 of the Local Government Debt Reform Act of the State of Illinois, as amended, notice of said intention to avail of the provisions of Article 3A of the Act and to issue the Bonds shall be given by publication of such notice once in the *Canton Daily Ledger*, the same being a newspaper of general circulation in the District.

*Section 5. Form of Notice.* The notice of intention to issue the Bonds shall be in substantially the following form:

**NOTICE OF INTENTION OF  
COMMUNITY COLLEGE DISTRICT NO. 534,  
COUNTIES OF FULTON, MASON, KNOX, SCHUYLER AND McDONOUGH AND  
STATE OF ILLINOIS  
TO ISSUE \$8,100,000 FUNDING BONDS**

PUBLIC NOTICE is hereby given that on the 23<sup>rd</sup> day of March, 2022, the Board of Trustees (the “*Board*”) of Community College District No. 534, Counties of Fulton, Mason, Knox, Schuyler and McDonough and State of Illinois (the “*District*”), adopted a resolution declaring its intention and determination to issue bonds in the aggregate amount of \$8,100,000 for the purpose of paying presently outstanding and unpaid claims against the District, all of which unpaid claims have been heretofore authorized and allowed for proper community college purposes and it is the intention of the Board to avail of the provisions of Article 3A (Sections 3A-6 to 3A-9, inclusive) of the Public Community College Act and the State of Illinois, and all laws amendatory thereof and supplementary thereto, and to issue said bonds for the purpose of paying such unpaid claims.

A petition may be filed with the Secretary of the Board (the “*Secretary*”) within thirty (3) days after the date of publication of this notice, signed by not less than 4,569 voters of the District, said number of voters being equal to ten per cent (10%) of the registered voters of the District, requesting that the proposition to issue said bonds as authorized by the provisions of said Article 3A be submitted to the voters of the District. If such petition is filed with the Secretary within thirty (3) days after the date of publication of this notice, an election on the proposition to issue said bonds shall be held on the 8<sup>th</sup> day of November, 2022. The Circuit Court may declare that an emergency referendum should be held prior to said election date pursuant to the provisions of Section 2A-1.4 of the Election Code of the State of Illinois, as amended. If no such petition is filed within said thirty (30) day period, then the District shall thereafter be authorized to issue said bonds for the purpose hereinabove provided.

By order of the Board of Trustees of Community College District No. 534, Counties of Fulton, Mason, Knox, Schuyler and McDonough and State of Illinois.

Dated this 23<sup>rd</sup> day of March, 2022.

*Section 6. Further Proceedings.* If no petition signed by the requisite number of voters is filed with the Secretary of the Board within thirty (30) days after the date of the publication of such notice of intention to issue the Bonds, the Board shall, by appropriate proceedings to be hereafter taken, fix the details concerning the issue of the Bonds and provide for the levy of a district annual tax to pay the principal and interest on the issue.

*Section 7. Severability.* If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

*Section 8. Repealer and Effective Date.* All resolutions and parts of resolutions in conflict herewith be and the same are hereby repealed and that this Resolution be in full force and effect forthwith upon its adoption.

Adopted March 23, 2022.

Following a motion by Mr. Meade, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees adopted the Resolution declaring the intention to issue Funding Bonds for the purpose of paying claims against the District.

## 2.3 Institutional Planning

President Oldfield introduced Stephanie Howerter, Director, Havana Center.

- Havana Center Update – Stephanie Howerter presented the following report:

### Opportunities to Promote SRC & the Havana Center

- I am still serving on the Havana Chamber of Commerce Board and Havana Public Library District Board. The Havana Center partnered with the Chamber to offer courses for business owners to help enhance their social media presences last year. The Center also worked with Havana Public Library to help provide content for online programming while in-person youth programming wasn't possible during the pandemic.
- I attend the monthly Havana Business Group meetings. These meetings provide a great opportunity to provide information about the college and to open the door to conversations about possible partnerships and trainings.
- I am also still a part of the Early Childhood Council. They are hosting a Kindergarten orientation in late April, early May. I will be putting together a flyer to be included in the informational packets for those parents in attendance. The flyer will include information about college classes and GED classes and the process to register for both.
- I also attend the quarterly Mason County Coordinating Council meetings. The council recently met, and it allowed me an opportunity to provide information about summer and fall registration, to provide information about community education courses, and to remind those agencies in attendance SRC can provide training to their agency. The Havana Center may be hosting these meetings in the future.
- This evening Eve Zimmerman is at Havana High School discussing Dual Credit opportunities for next year's juniors and seniors. The counselor at HHS said they have a

lot of students interested in pursuing dual credit next year and 11 students have expressed their intent to take COM103 during the summer semester.

- I am scheduled to be at Havana High School on Friday, April 8. I will be there to register graduating seniors for summer and/or fall semester courses and to answer any follow-up questions students may have about dual credit courses for summer and/or fall.

#### Committees within the College

- I currently serve as the chair of the Financial Literacy subcommittee. Our group recently met and is working on plans to provide more information to our students beginning in the fall semester.

#### Future courses

- To work with division chairs and deans to possibly expand IVS offerings (areas of social science and fine art).

#### Future goals

- To work with Havana High School to look at future needs/options for dual credit and begin working on plans to meet those needs.
- **\*\*IDEA\*\*** Develop a line of communication with current HHS dual credit students who have completed over 20-credit hours and make them aware of hours completed and hours left for a degree; I don't think these students realize how close they are to completing an associate degree\*\*similar to what we do with students who have completed over 55-hours; if this is something that can be done with HS students\*\*

#### Future Plans

- Work with HJHS to seek opportunities to present to the Life Skills classes; plant a seed to start thinking about the future and look at possible career interests.

President Oldfield thanked Stephanie for her leadership and representing the College here in Havana.

### 3.0 ADDITIONAL ITEMS

- President's Annual Self-Evaluation Letter

President Oldfield said he sent his self-evaluation letter to the Trustees, and it was also posted in SharePoint. This is the start of the evaluation process. In the evaluation folder is the evaluation instrument that needs to be completed and sent to Julie by April 15. Results will be given to the Trustees at the May 4 Board Meeting.

#### 3.1 Approval of Board of Trustees 2022-2023 Budget

President Oldfield presented this item for the Trustees. This is the start of the College's budgeting process with the Board establishing its budget. President Oldfield said for the last three years the Board has established a level budget. Mrs. Butler said she thought this has worked well.

Mrs. Butler made a motion to approve the board of Trustees 2022-2023 Budget with level funding - \$26,100; Mr. Murphy seconded the motion, and following a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the Board of Trustees 2022-2023 Budget.

### 4.0 CLOSED SESSION. In accordance with the Illinois Open Meetings Act, Section 2 (c), the Board of Trustees will adjourn to Closed Session for the purposes of paragraph 1) the appointment, employment,

compensation, discipline, performance, or dismissal of specific employees of the public body; 2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Mr. Cremer said there was not a call for Closed Session.

5.0 ADJOURNMENT

Following a motion by Mr. Maguire, seconded by Ms. Toothaker, and unanimous approval, the Regular Meeting of the Spoon River College Board of Trustees, March 23, 2022 adjourned at 7:03 p.m.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mr. Jerry Cremer, Chair

\_\_\_\_\_  
Mr. Phillip Murphy, Secretary