

**MINUTES OF THE REGULAR MEETING**  
**OF THE**  
**BOARD OF TRUSTEES OF SPOON RIVER COLLEGE**

**Wednesday, July 26, 2023, 4:30 p.m.**  
**Spoon River College, Macomb Outreach Center, Rooms B and C**  
**2500 East Jackson, Macomb, Illinois**

The Regular Meeting of the Board of Trustees of Spoon River College was held on Wednesday, July 26, 2023 at 4:30 p.m., at the Macomb Outreach Center, Rooms B and C, 2500 East Jackson, Macomb, Illinois.

**1.0 GENERAL FUNCTIONS**

**1.1 Call to Order**

Jerry Cremer, Chair, called the meeting to order at 4:30 p.m.

**1.2 Roll Call**

Members Present:

John Biernbaum  
Linda Butler  
Jerry Cremer  
Dave Maguire  
Phil Murphy  
Kent Schleich

Members Absent:

Kevin Meade  
Savannah Smith Coulter

Present: Curt Oldfield, President; Ms. Holly Norton, Vice President of Educational and Student Services; Brad O'Brien, Dean, Career and Workforce Education; Andrea Thomson, Director, Human Resources; Sarah Gray, Chief Fiscal Officer; and Ms. Julie Hampton, Executive Assistant to the President and Board of Trustees/Recorder.

Also present: Rich Eggers, Tri States Public Radio

**1.3 Pledge of Allegiance**

Jerry Cremer led the Pledge of Allegiance.

**1.4 Welcome of Guests**

Jerry Cremer welcomed those in attendance.

**1.5 Public Comment**

Jerry Cremer asked if any members of the audience wished to address the Board. There were no requests or public comments.

**1.6 Approval of Minutes**

**1.6.1 June 28, 2023 Closed Session Meeting Minutes**

Following a motion by Dave Maguire, seconded by Linda Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the June 28, 2023 Closed Session Meeting Minutes.

#### 1.6.2 June 28, 2023 Regular Board Meeting Minutes

Following a motion by John Biernbaum, seconded by Phillip Murphy, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the June 28, 2023 Regular Board Meeting Minutes.

#### 1.7 Report – ICCTA Representative

Mr. Dave Maguire presented the following report:

July 1st marks the start of the ICCTA fiscal year. Maureen Broderick, trustee from Joliet Junior College, is the new president and will be sharing her plan for the coming year. The ICCTA Executive Committee will be holding its annual planning session August 18th & 19th. It is being hosted on the campus of Joliet Junior College. I have once again been asked to serve on the Executive Committee this next year.

By now, all trustees should have received an email from William Greenstone. As I mentioned last month, he is doing an internship with the Association and is conducting the Illinois trustee demographic survey. The project replicates the demographic research conducted by ICCTA in 1974, 1983, and 1993. It should take less than 10 minutes to complete, and your participation would be appreciated.

The Fall Veto Session has been scheduled for October 24-26, and November 7-9. These dates will be subject to change based upon any vetoes of the spring session legislation by the Governor or any emerging issues that the legislature feels it needs to address before the end of the calendar year.

The next meeting of the Board of Representative will be September 8-9, 2023 at the Crowne Plaza in Springfield, Illinois.

#### 1.8 Report – Student Government Representative

Savannah Smith-Coulter was absent, and President Oldfield read the following report:

Students are completing the final days of the summer session this week.

Plans are well underway to welcome new students for the fall semester. New Student Orientation is August 15<sup>th</sup> in Macomb and 16<sup>th</sup> in Canton.

The volleyball team begins practice August 1<sup>st</sup> and travels to Rockford for their first tournament August 18<sup>th</sup> and 19<sup>th</sup>.

The Athletic Department will host a cookout and orientation for student athletes and families on August 19, and fall classes begin Monday, August 21.

#### 1.9 Report – Spoon River College Foundation

Phillip Murphy said the report was provided earlier today during the Board Retreat. He added that at the end of Colin's report he mentioned the show that was held over the weekend – SRC Community Chorus *48 Hours: A Musical Revue*. It was an unusual production that was very

well received. Phillip said they raised enough money for their 8<sup>th</sup> scholarship for the Foundation.

1.10 Report – Board Member Comments

There were no additional comments from the Board Members.

2.0 PRESIDENT’S REPORT

2.1 Communications

President Oldfield presented the following recent hires:

Adam Mason, Maintenance Technician, Macomb  
Amanda Ketcham, Accountant  
Corey Wise, Assistant Baseball Coach

President Oldfield shared that he has been asked to serve on the AACC Commission on Student Services and Success. He will be joining that group this fall and participate in the annual meeting in the Spring of 2024.

2.2 Business and Finance Report

2.2.1 Authorize the following payments for the month of July 2023:

Payroll	\$ 551,104.43
Accounts Payable (excluding travel)	454,813.25
Accounts Payable Travel Expenses	17,011.43
Accounts Payable BOT Travel Expenses	-0-
Electronic Payments (Health/Life Insurance)	-0-
Student Refunds – Accounts Payable	-0-
Student Refunds – Nelnet (electronic)	<u>92,973.64</u>

**TOTAL: \$1,115,902.75**

Following a motion by Linda Butler, seconded by Kent Schleich, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees authorized the following payments for the month of July 2023:

Payroll	\$ 551,104.43
Accounts Payable (excluding travel)	454,813.25
Accounts Payable Travel Expenses	17,011.43
Accounts Payable BOT Travel Expenses	-0-
Electronic Payments (Health/Life Insurance)	-0-
Student Refunds – Accounts Payable	-0-
Student Refunds – Nelnet (electronic)	<u>92,973.64</u>

**TOTAL: \$1,115,902.75**

2.2.2 OPENING OF THE 2023-2024 BUDGET HEARING

President Oldfield said the budget had been posted since early June for public viewing. It is a balanced budget that is proposed.

Following a motion by Dave Maguire, seconded by John Biernbaum, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees opened the 2023-2024 Budget Hearing.

Jerry Cremer asked if there was any public comment on the budget. There were no questions or comments.

#### 2.2.3 CLOSING OF THE 2023-2024 BUDGET HEARING

Following a motion by Dave Maguire, seconded by Linda Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees closed the 2023-2024 Budget Hearing.

#### 2.2.4 Approve the Resolution for Approval of the 2023-2024 Budget

Following a motion by John Biernbaum, seconded by Kent Schleich, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the Resolution for Approval of the 2023-2024 Budget.

#### 2.3 Institutional Planning

President Oldfield said he did not have any additional items to report under Institutional Planning.

#### 3.0 ADDITIONAL ITEMS

President Oldfield said there were no additional items to present to the Board.

- 4.0 CLOSED SESSION. In accordance with the Illinois Open Meetings Act, Section 2, Subsection c, 1). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; (5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; (6) The setting of a price for sale or lease of property owned by the public body; and (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Jerry Cremer reported that there was not a call for Closed Session.

## 5.0 ADJOURNMENT

Following a motion by Dave Maguire, seconded by Linda Butler, and unanimous approval, the Regular Meeting of the Spoon River College Board of Trustees, July 26, 2023, adjourned at 4:42 p.m.

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Jerry Cremer, Chair

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Date

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Linda Butler, Secretary