

MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES OF SPOON RIVER COLLEGE

Wednesday, April 26, 2023, 6:00 p.m.
Spoon River College, Engle Conference Center, Rooms A and B
23235 N. Co. 22, Canton, Illinois

The Regular Meeting of the Board of Trustees of Spoon River College was held on Wednesday, April 26, 2023, at 6:00 p.m. at Spoon River College, Canton Campus, Engle Conference Center, Rooms A and B, 23235 N. Co. 22, Canton, Illinois.

1.0 GENERAL FUNCTIONS

1.1 Call to Order

Mr. Jerry Cremer, Chair, called the meeting to order at 6:00 p.m.

1.2 Roll Call

Members Present:	Mrs. Linda Butler
	Mr. Jerry Cremer
	Mr. Dave Maguire
	Mr. Kevin Meade
	Mr. Phil Murphy
	Mr. Kent Schleich
	Ms. Zoey Lane

Members Absent:	Mr. John Biernbaum
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Present: Dr. Curt Oldfield, President; Ms. Holly Norton, Vice President of Educational and Student Services; Ms. Missy Wilkinson, Dean, Student Services; Mr. Brad O'Brien, Dean, Career and Workforce Education; Mr. Colin Davis, Foundation Director; Ms. Andrea Thomson, Director, Human Resources; Ms. Sarah Gray, Chief Fiscal Officer; Ms. Sally Shields, Coordinator, Public Information; Ms. Andrea Barbknecht, Director, Canton Outreach Center; Ms. Natalie Orwig, Office Assistant, Adult Education; Ms. Jamie Kotewa, Art Faculty; Ms. Bridget Loftus, Chemistry Faculty; and Ms. Julie Hampton, Executive Assistant to the President and Board of Trustees/Recorder.

Also Present: Amy Lane, Vicki Lane, Seth Lane, and Savannah Smith-Coulter.

1.3 Pledge of Allegiance

Mr. Jerry Cremer led the Pledge of Allegiance.

1.4 Welcome of Guests

Mr. Cremer welcomed those in attendance.

1.5 Public Comment

Mr. Cremer asked if any members of the audience wished to address the Board. There were no requests or public comments.

1.6 Approval of Minutes

1.6.1 March 22, 2023 Regular Meeting Minutes

Following a motion by Ms. Lane, seconded by Mr. Schleich, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the March 22, 2023 Regular Meeting Minutes.

1.7 Report – Resolution Honoring Zoey Lane, Spoon River College Student Trustee

Mr. Cremer read the following Resolution:

**RESOLUTION OF APPRECIATION
STUDENT TRUSTEE ZOEY LANE
2022-2023**

WHEREAS, Zoey Lane served as Student Trustee on the Spoon River College Board of Trustees from April 2022 to April 2023; and

WHEREAS, Zoey was involved throughout her term in Board and College activities, representing the interests of students while attending Board meetings and College events, serving as an effective advocate in the role of the Student Trustee; and

NOW, THEREFORE, BE IT RESOLVED That the Board of Trustees of Illinois Community College District #534 gratefully expresses to Zoey Lane the appreciation and gratitude of the entire District for her service on the Spoon River College Board of Trustees.

Adopted by the Spoon River College Board of Trustees this 26th day of April, 2023.

Following a motion by Mr. Maguire, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees adopted the Resolution of Appreciation, Student Trustee Zoey Lane, 2022 – 2023.

Mr. Murphy thanked Zoey for her outstanding presentation at the Presidents Reception. Mrs. Butler thanked Zoey for serving as Student Trustee. President Oldfield told Zoey she will be missed and thanked her for serving. Zoey thanked the Board for the opportunity.

1.8 Report – Results of the April 4, 2023 Election

President Oldfield reported that we have a collection of the election results from the April 4 General Election.

Fulton County

Kevin Meade 1,915 votes

Dave Maguire 1,631 votes

Phillip Murphy 1,885 votes

Mason County

Kevin Meade 326 votes

Dave Maguire 327 votes

Phillip Murphy 336 votes

McDonough County

Kevin Meade 975 votes

Dave Maguire 1,460 votes
Phillip Murphy 981 votes

Schuyler County

Kevin Meade 573 votes
Dave Maguire 599 votes
Phillip Murphy 593 votes

President Oldfield reported that in Knox County we had zero votes for any of the candidates. Mr. Cremer congratulated Kevin, Dave, and Phil. President Oldfield presented the totals as presented in the Abstract of Votes from the Fulton County Clerk:

Kevin Meade	3,789 votes
Dave Maguire	4,017 votes
Phillip Murphy	3,795 votes

1.9 Adjournment Sine Die

Following a motion by Mr. Meade, seconded by Mr. Maguire, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees Adjourned Sine Die.

1.10 Call to Order

1.11 Seating of Newly-Elected Trustees

Mr. Dave Maguire – 2023-2029
Mr. Kevin Meade – 2023-2029
Mr. Phillip Murphy – 2023-2029

Mr. Cremer announced that the three candidates are seated on the Board of Trustees. He congratulated them.

1.12 Seating of New Student Trustee

Savannah Smith-Coulter – 2023-2024

Mr. Cremer asked Savannah Smith-Coulter to come forward for her seat at the Board table as student trustee.

1.13 Call to Order

1.14 Roll Call

1.15 Election of Chairperson for a Two-Year Term

Mr. Maguire nominated Mr. Cremer for the Chairman of the Trustees for a two year term. Mr. Cremer asked if there were any other nominations. There were no additional nominations.

Following a motion by Mr. Maguire for Jerry Cremer for the office of Chairperson for a two-year term, seconded by Mr. Murphy, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the appointment of Mr. Jerry Cremer as Chairperson for a Two-Year Term.

1.16 Election of Officers of the Board of Trustees for Two-Year Terms:

- Vice Chairperson
- Secretary

Mr. Maguire nominated Kevin Meade for the office of Vice Chairperson for a two-year term. There were no additional nominations.

Following a motion by Mr. Maguire for Kevin Meade for the office of Vice Chairperson for a two-year term, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the appointment of Kevin Meade as Vice Chairperson for a Two-Year Term.

Mr. Murphy nominated Linda Butler for the office of Secretary for a two-year term. There were no additional nominations.

Following a motion by Mr. Murphy for Linda Butler for the office of Secretary for a two-year term, seconded by Mr. Schleich, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the appointment of Linda Butler as Secretary for a Two-Year Term.

1.17 Appointment of College Treasurer for a Two-Year Term

President Oldfield said his recommendation for College Treasurer for a two-year term is for Sarah Gray.

Following a motion by Mr. Maguire, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the appointment of Sarah Gray as Treasurer for a Two-Year Term.

1.18 Appointment of ICCTA Representative and Alternate ICCTA Representative

Mr. Murphy nominated Mr. Maguire for ICCTA Representative. There were no additional nominations.

Following a motion by Mr. Murphy for Dave Maguire to serve as ICCTA Representative, seconded by Mr. Schleich, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the appointment of Dave Maguire as ICCTA Representative.

The Board of Trustees did not name an Alternate ICCTA Representative.

1.19 Report – Board Member Comments

Mr. Schleich commented that the President's Reception was very nice, and he seconded Phil Murphy's earlier comments regarding Zoey's presentation at the President's Reception. Kent also said he really liked the Bridge publication that he received in the mail. Whoever put that together needs congratulated on the great work. Mrs. Butler agreed. Mr. Murphy said he received positive comments as well. President Oldfield said Sherri Rader and Sally Shields put that piece together.

1.20 Report – ICCTA Representative

Mr. Dave Maguire presented the following report:

The end of the legislative session is fast approaching and much of the ICCTA's time has been dealing with pending legislation that affects our colleges. There are still about 80 bills under consideration that the association is tracking. The General Assembly is still on schedule to adjourn on Friday, May 19th.

During this legislative session, the Association is working to further the 2023 ICCTA Legislative Goals established by the Board of Representative:

- Local control of community colleges
- Equitable funding for community college operations
- Equity in higher education
- Protection of MAP grant recipients
- Preparing Illinois' future workers
- Community college baccalaureate degrees

While there are several bills pending, one bill of interest would equalize the value of major course credits at all Illinois higher education institutions reducing the time and money students spend towards earning a degree has unanimously passed out of the Illinois Senate. SB2288 strengthens the Illinois Articulation Initiative by requiring public colleges and universities to accept all major courses approved for transfer through IAI as equivalent major courses. It is currently before the House Higher Education Committee and Representative Hammond has been added as Alternate Chief Co-Sponsor.

So far there still appears to be consensus among the working groups to adopt a budget for higher education that follows the Governor's recommendation. The recommendation includes increases in several areas that directly affect community colleges.

Recently ICCTA in partnership with Robbins Schwartz put out a Q & A concerning a new Public Act that requires all units of local government that may levy a tax, except municipalities and counties, to convene a Decennial Committee on Local Government Efficiency. The deadline for forming in committee is June 2023.

On April 10 ACCT hosted a Regional Trustees Meeting via Zoom which was attended by trustees from Illinois, Iowa, Minnesota, Missouri, Michigan and Ohio. The meeting provided an update on Federal issues and future educational opportunities for the colleges. The ACCT Member Communications and Education Committee is rolling out "ACCT Connect" which is an online learning and networking platform for individual trustees. I am member of the committee and will have a first opportunity to access the system in the next couple of weeks. It could prove to become a valuable education tool for trustees.

Next Tuesday there will be a meeting of the ICCTA Board of Representatives and committees on May 2, 2023. That evening will be the 1st Annual Illinois Community College Caucus Reception at the Illinois State Museum. The next day will be the Community College Lobby Day.

The Annual Meeting of ICCTA will be June 2-3, 2023 in Bloomington/Normal. Trustee Professional Development Training will be held during that Friday from 9:15 a.m. to 4:15 p.m. at the Marriott Hotel & Conference Center. Lunch is available. This training will fulfill the requirements of Public Act 99-0692 for required trustee training during the 1st, 3rd and 5th year of a trustee's term.

Included with my report are a list of dates and meetings of interest. Let me know if there are questions.

Upcoming dates and meetings of interest:

APRIL 2023

April 27

Phi Theta Kappa Banquet, President Abraham Lincoln Hotel, Springfield

MAY 2023

May 2 ICCTA Board of Representatives & Committee Meetings, Springfield
 May 2 1st Annual Illinois Community College Caucus Reception, Illinois State Museum, Springfield
 May 3 ICCTA Lobby Day, Springfield
 May 19 Scheduled adjournment of Illinois General Assembly, Springfield

JUNE 2023

June 2 ICCB Meeting – Bloomington-Normal Marriott Hotel & Conference Center, Normal, IL
 June 2-3 ICCTA Annual Convention – Bloomington-Normal Marriott Hotel & Conference Center, Normal, IL

AUGUST 2023

August 18-19 ICCTA Executive Committee Retreat - Joliet, IL
 August 24-25 ICCTA Professional Administrative Assistants Conference, College of DuPage

SEPTEMBER 2023

September 8-9 ICCTA Board of Representatives and committee meetings, Crowne Plaza, Springfield
 September 15 ICCB Meeting, Richland Community College, Decatur

OCTOBER 2023

October 9-12 ACCT Annual Leadership Congress, Aria Resort & Casino, Las Vegas, NV

NOVEMBER 2023

November 10-11 ICCTA Board of Representatives and committee meetings, Chicago Marriott Schaumburg Hotel, Schaumburg

DECEMBER 2023

December 1 Harry L. Crisp II Community College Center, Springfield

FEBRUARY 2024

February 4-7 [Community College National Legislative Summit](#), Washington, D.C.
 February 5 ICCTA Board of Representatives Meeting, Marriott Marquis Hotel, Washington, D.C.

MARCH 2024

March 8-9 ICCTA Board of Representatives and committee meetings, Kankakee Community College, Chicago Marriott, Schaumburg Hotel, Schaumburg

Mr. Maguire added that the Robbins Schwartz training may be videotaped. It will fulfill the training requirements for board members.

1.21 Report – Student Government Representative

Savannah Smith-Coulter presented the following report:

“Pancakes with the Prez” was held on Tuesday, April 11 at the Macomb Campus and Tuesday, April 18, in the Snapper Café at the Canton Campus, during which President Oldfield greeted and served pancakes to students and staff. Many thanks to President Oldfield and staff for making this event successful!

On April 12, six SRC theatre students traveled to Chicago to attend a performance of William Shakespeare’s “The Comedy of Errors” at Chicago Shakespeare Theater. The group, along with instructor Douglas Okey, shopped and had lunch on Navy Pier before the matinee performance.

The GSA Club (Gay Straight Alliance) met for its 3rd meeting on Monday, April 17th with 5 members present. Officer Elections will be occurring online the first week of May, and the Club is looking forward to next Fall semester and a new year of welcoming new members and helping make our campus and larger communities more inclusive.

A prize drawing was held April 18 at the final 2022-2023 meeting of STAGE, the student theatre group. Members of STAGE earn points for participating in theatre-related activities such as productions, promotion of plays, and attending meetings. For various point levels, the members earn benefits. For example, several members participated in a field trip recently and had some or all of their expenses waived as a result of STAGE points. The drawing was a year-end culmination of all points earned: the more points a member had earned over fall and spring, the more times their name went into the drawing. The prizes awarded were as follows:

- Lauren Avery won a \$10 bookstore gift certificate
- Elliot Dalpiaz won a \$25 bookstore gift certificate
- Melody Barnes won two season subscriptions to the Corn Stock Theatre (Peoria) summer season, which consists of five shows (\$160 value)

Kaleidoscope editors helped to plan and execute this year's Coffee Spoon event which was held on Tuesday, April 18, with our editor Elena DeWees taking point (Dallas Davis and Bethany Pankratz helped to plan, but were not able to attend). Elena helped to set up, organize, and tear down the event; managing refreshments and meet and greets with the various attendees for our issue release open mic. Our other faculty advisor (from the Macomb Campus) Professor Barbara Ashwood, also helped to plan the event, and arrived early and stayed late to make sure everything ran smoothly for all attendees (thank you, Barbara and Elena!) And, of course, Professor Douglas Okey was our fearless emcee — he was an amazing host, as always. River Roast provided refreshments, and delightful Alanah Howarter (SRC student of the month for February 2023!) made sure that everything was fresh, hot, and delicious. What a marvelous group of humans. It was a great success, with nearly every seat filled and standing-room-only attendees circling the back of the room! Many of the students who had submitted to the journal and had their creative work published were on hand to read their poems, essays, dramatic monologues, and to play instruments and sing beautiful songs. Coffee Spoon was such fun this year and a lovely opportunity for SRC students to express themselves in various creative genres with the support of their peers and SRC faculty and staff. The coffee and treats were a hit, and everyone left with our new *Kaleidoscope* issue in hand.

The Fulton County Health Department had a cervical and breast cancer information table in lower level Centers on Wednesday, April 19.

The WIRC Clothesline Project and supporting information were displayed in lower lever Centers, Canton Campus, on Wednesday, April 19, for Sexual Assault Awareness Month.

A build-your-own “Sundae Bar” was held on April 19 in lower lever Centers, Canton Campus. Students enjoyed a sweet treat while also receiving semester-end reminders. This event was sponsored by SRC Student Retention.

Canton and Macomb SGA visited the Illinois State Capitol on April 21. Seven students and two advisors attended. We were given a private tour courtesy of Representative Norine Hammond's office, which was very interesting and entertaining! Thank you, SRC, for allowing our group the funds to attend this trip.

In April, the HEAL Student Association worked together to purchase items and create a basket that we have donated to the Fulton Mason Crisis Service Center for them to auction off at their annual dinner auction on April 28. To compliment that community service activity, we also have 2 HEAL bulletin boards (Taylor Hall, upstairs and Engle Hall, downstairs) that have been decorated with educational facts and information about Domestic Violence and College Students:

-43% of women in College report experiencing violent or abusive dating behaviors

- Domestic violence affects 1 in 10 men and 1 in 4 women
- 80% of sexual assaults on College students go unreported

With these statistics we also shared information on HOW to report sexual assaults and domestic or dating violence or stalking at SRC.

The Trustees thanked Savannah for the report.

1.22 Report – Spoon River College Foundation

Mr. Phillip Murphy presented the following report:

- Financials: Revenues: \$197,347.21
- The SRC Foundation Board met Wednesday, April. 19 at 7:30 a.m. via Zoom with some present on campus.
- The Board was joined by Stacey Mallo from Rescigno's, the company with which the Foundation contracts for its annual campaign, appeal letters, and other stewardship materials. Before Board members had a chance to ask questions of Stacey, she gave an update on the progress of this year's campaign, where things stand (she noted specifically that we're well ahead of where we were last year and that we've been performing well comparatively to other community colleges in many ways), and where things could go from here. The next appeal letter is in the design stage at this point and should go out in early May.
- The Foundation Board approved a three-year proposal for Directors and Officers Insurance through Cincinnati Insurance, underwritten by Town and Country Insurance in Canton.
- The Board approved a request by the SRC Community Chorus to donate funds to the Fulton County Playhouse to assist with cleanup endeavors there following damage to the property by the recent tornado.
- The Board approved spending up to \$3000 to purchase flowering trees in support of Students for Environmental Action (SEA) to be planted near the entryway to the Canton Campus, between County Highway 22 and the parking lot. This is a student-led initiative under SEA advisor Jim Sheff with the blessing of COSO Mike Strauman.
- The Foundation has been working to restructure all of its certificates of deposit with local banking institutions to ensure that the Foundation is getting stronger CD rates while the increased rates are being offered. By restructuring approximately \$530,000 in CDs, the Foundation stands to gain approximately \$39,000 in additional interest over the previous rates/terms on that \$530,000. Furthermore, the Foundation purchased a couple new CDs with strong interest rates over longer periods of time.
- The Scholarship Committee met on March 30 and awarded nearly \$90,000 in scholarships in this particular batch – both the largest ever to date and an increase of nearly 25% over last year's total. 156 total scholarships were offered, with a higher average award than ever, and again, everyone who applied and met the minimum qualifications are being offered scholarships. We also awarded Spring 2023 Fellheimer Scholarships, and Dual Credit Scholarship applications for the Fall 2023 semester are due June 1.
- Finally, thank you to all who were able to attend the President's Reception a couple of weeks ago here at the Canton Campus. The attendance by both Boards was fantastic, and several donors who were in attendance had many great things to say about the event and how welcomed they felt.
- The next meeting of the SRC Foundation is scheduled for 7:30 a.m. on Wed., May. 17. This is the Annual Meeting of the SRC Foundation, when much of the organizational business will be conducted. This includes a review of By-Laws and Policies & Procedures, election of new members, approval of the unrestricted budget, and more.

Mr. Schleich asked about the scholarship awards. Colin said this was the largest ever to date award with an increase of nearly 25%. The endowment is approximately \$6 million and varies by month. Colin said a lot of that isn't liquid.

Mr. Cremer said he was asked if the Foundation needs more scholarships. He said he answered yes but also asked for input. Mr. Murphy said a lot of the dollars that come in have connections.

Colin said scholarships are the things that people see the value of and how funds are directly impacting students. Colin said he tries to determine the passion of the donor and steer them accordingly. College needs can be addressed as well as options for giving. It is matching the donor to what they want and where their passion is. Phil said scholarships are there forever, if endowed. One time projects are also options for giving.

- 1.23 Regular Board Meeting Schedule. Regular Board Meeting Schedule. The proposed Regular Board of Trustees Meeting Schedule is as follows: meetings are scheduled for the fourth Wednesday at 6 p.m., except for the following: the November meeting because of the Thanksgiving recess, and the December meeting (at 5 p.m.) in order to accommodate the holiday schedule.

Following a motion by Mr. Schleich, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the Regular Board Meeting Schedule. Regular Board Meeting Schedule. The proposed Regular Board of Trustees Meeting Schedule is as follows: meetings are scheduled for the fourth Wednesday at 6 p.m., except for the following: the November meeting because of the Thanksgiving recess, and the December meeting (at 5 p.m.) in order to accommodate the holiday schedule.

2.0 PRESIDENT'S REPORT

2.1 Communications

President Oldfield thanked Colin Davis and Lori Murphy for their work on the very successful President's Reception. It was also a great opportunity to showcase our Student Trustee. It is important for our donors to see our students and connect when considering a donation. The important part is having both boards in attendance that sends the message of support to donors. That was definitely evident at the reception.

President Oldfield shared a letter with the Trustees from the U of I Extension Master Gardners. They held their event at the College, and the participants were from across numerous counties in the state. They were happy to showcase the College and one of the best assets was the personnel. Mary Lou Kuchan said that Andrea Barbknecht was instrumental and very easy to work with as well as the Cafeteria. Planning included Katey Davis and Micki Henderson. Lunches were delicious and served on time and very well received. They also mentioned and thanked the Maintenance Staff and Mike Strauman for their help with the event, and plans are already underway for next year. Mr. Murphy said she was in the first CCC class. President Oldfield thanked all of the staff who helped make that very large event a success. We also had the United Way Purse Auction on campus. We had a lot of guests on campus for the Reality Store as well.

President Oldfield shared the following hires: Justin Derry started April 10 at the Canton Campus in the Maintenance Tech position. Katey Davis has been promoted to the Director of Business Services with Sarah Gray moving to the Chief Fiscal Officer position. We also have a search in place now for an Accountant. Katey will have day to day responsibilities for the Business Office.

President Oldfield said that May 4 is the Employee Recognition Dinner at the Canton Campus. Recognition for employee years of service will be a part of that evening. The recognition will start at 5 with the dinner to follow. The cafeteria will cater that meal.

Trustee Maguire spoke about the Decennial Committee on Local Government Efficiency. That law states that the Board members have to be a part of that committee. President Oldfield said that prior to a board meeting, we will pull this together along with two community members, perhaps Foundation Board members, about the study of the efficiency of the college. President Oldfield and Sarah Gray have discussed the budget planning as a part of this. This group will

meet three times and will follow with a report on efficiency upgrades. Mr. Cremer asked if one meeting could be the joint meeting with the Foundation. President Oldfield said yes. Mr. Schleich asked if there is a designated agenda. President Oldfield said no and no designated outcomes. Mr. Maguire said the report is then filed with the County. President Oldfield said that is filed with the County Clerk. Mr. Meade asked about how this originated. President Oldfield said that started with discussions on townships.

2.2 Business and Finance Report

2.2.1 Authorize the following payments for the month of April 2023:

Payroll	\$582,813.73
Accounts Payable (excluding travel)	473,071.44
Accounts Payable Travel Expenses	22,644.87
Accounts Payable BOT Travel Expenses	1,968.60
Electronic Payments (Health/Life Insurance)	331,224.38
Student Refunds – Accounts Payable	-0-
Student Refunds – Nelnet (electronic)	<u>58,452.95</u>
TOTAL:	\$1,470,195.97

Following a motion by Mr. Schleich, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees authorized the following payments for the month of April 2023:

Payroll	\$582,813.73
Accounts Payable (excluding travel)	473,071.44
Accounts Payable Travel Expenses	22,644.87
Accounts Payable BOT Travel Expenses	1,968.60
Electronic Payments (Health/Life Insurance)	331,224.38
Student Refunds – Accounts Payable	-0-
Student Refunds – Nelnet (electronic)	<u>58,452.95</u>
TOTAL:	\$1,470,195.97

2.2.2 Tax Abatement – Rushville Fitness and Community Center

Mr. Cremer presented this discussion item. Mrs. Butler provided some information that was provided to her by the Fitness Center. She is asking the Board to give strong consideration in granting this abatement. She reviewed the background on the Fitness Center. At this point they are trying to figure out what to do. If they had been tax exempt in the beginning the tax abatement would be given. The question is where will they go if they remain independent. If they can't, they will figure out a way to go off of the tax rolls. The fitness center is really becoming an economic and community development center that will be central to some Schuyler County initiatives that we as a college may be able to partner with. Mrs. Butler said all taxing bodies have granted the abatement. If the College doesn't grant the abatement, the College would be the only entity. There is a June deadline for this abatement request. She provided the Trustees with a list of activities of the Fitness facility. Mrs. Butler said she is happy to answer questions. Mr. Murphy said he doesn't have any issues with granting the abatement. It's basically a Y. Mr. Maguire asked about the other taxing bodies. Linda said all have gone up to five years. The school district agreed to an additional three years. Mr. Cremer said they are asking SRC for three additional years. Linda said yes. Mr. Schleich asked if

there is a big void in facilities there. Linda said there is a Y in Mt. Sterling but it doesn't have a pool. The Rushville facility does have a pool. Linda said the facility is drawing people from surrounding communities, even some that have their own facility. Jerry asked if they are looking beyond the three years. Linda said they want a resolution by the end of the five year period. To come off of the tax roll they could become an entity of the city. They do not want to pay for a tax exemption.

President Oldfield asked if the organization can provide a resolution of the abatement? Mrs. Butler said yes, and asked if there are any other terms we would like included. President Oldfield said he and Trustee Butler spoke about this being a nice resource for our Rushville students who could use the fitness facility free of charge. Kent asked how it is structured in Canton with the Y. President Oldfield said the Y has a college rate of about \$10 a month.

Mr. Maguire said let's say we propose to participate for an additional 3 years, is there an opportunity for us to do any partnerships as we do that extension. President Oldfield said he would like to ask that our Rushville students could use the facility at no charge. Mrs. Butler said we could potentially have the need for instruction there. She said the hospital in Rushville uses the pool for physical therapy. Mr. Schleich asked about the Resolution. President Oldfield said he has not seen the current one. The previous one was straight forward and was preconstruction. Kent asked if there are any ideas concerning the Resolution. President Oldfield said the terms would be updated, and he would like a carve out for our Rushville students. Phil said it could be any college student. President Oldfield said yes, but most likely Rushville students or those who live in the South Fulton area. President Oldfield said the next step will be for us to get the Resolution and put in on the May Board Agenda for the Board's consideration. Mrs. Butler said she will follow up.

No action was taken by the Board of Trustees.

- 2.2.3 Approve a three-year contract with Wipfli, LLP of Sterling, Illinois to complete the financial audit of the College and Spoon River College Foundation. College contract amount for 2023 is \$58,500, for 2024 is \$61,500, and for 2025 is \$66,500. Funds for this contract are available in the Audit Fund. Spoon River College Foundation contract amount 2023 is \$15,000, for 2024 is \$16,500 and for 2025 is \$18,000. Funds for this contract are available in the Foundation budget.

President Oldfield presented this item and explained that this is a significant increase. He first thanked Sarah Gray for putting together the RFP and sent that out for consideration. She represented the College well in this process. This rate increase is common among all community colleges across the State with all audit providers. Sarah said she did receive one additional response which was a decline to bid. She said most firms are not in positions to take on new clients because of the accountant shortage. This also takes in to account new GASB requirements as well as subscriptions and leases. Implementing each of those different accounting pronouncements requires additional work as well as several grants that we receive. President Oldfield said this approval will exceed the limit of what we can tax for. It will be costing us money out of the General Fund. Sarah said we have a reserve in the fund that will offset that and we won't have to subsidize out of the funds for a number of years but it will eventually impact us. Sarah said consideration of raising that cap would be helpful. Mr. Maguire asked if this is an area that falls under BEP. President Oldfield said yes, and we made our attempt to have the auditor be a BEP organization but Wipfli does not qualify. We made the attempt. Mrs. Butler said there have been a lot of consolidation of audit firms in the state and there are fewer and fewer players. Mr. Cremer asked about future concerns. President Oldfield said he thinks Wipfli would continue with us. We like our partnership, but we are also in a scenario where we have limited responses. Jerry asked if it would be to our advantage to consider a longer term contract. Sarah said with the current market, she

thinks they are probably hesitant to go beyond 3 years. President Oldfield said we could consider a rolling three year contract in the future.

Following a motion by Mrs. Butler, seconded by Mr. Schleich, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a three-year contract with Wipfli, LLP of Sterling, Illinois to complete the financial audit of the College and Spoon River College Foundation. College contract amount for 2023 is \$58,500, for 2024 is \$61,500, and for 2025 is \$66,500. Funds for this contract are available in the Audit Fund. Spoon River College Foundation contract amount 2023 is \$15,000, for 2024 is \$16,500 and for 2025 is \$18,000. Funds for this contract are available in the Foundation budget.

- 2.2.4 Approve a one-year contract with D & S Private Detective Inc., Bartonville, Illinois, to provide security services to the Canton and Macomb campuses, effective May 1, 2023 through April 30, 2024. Funds for this contract are available in the Tort Fund.

President Oldfield presented this item and said we are currently under service with PerMar. Their level of service has been lackluster at best. He has been meeting with Mike Strauman about this and the issues we have had with PerMar. D & S bought the other half of Elam Private Detective. This is a husband/wife team. They started this company and have other contracts in the Canton and Macomb areas. Their rate would have been what we would have had to pay PerMar next year. President Oldfield said he feels this is a more responsive group, and we are working with D & S for them to become BEP eligible and meet that for us. This would provide security services in Canton and Macomb. Mr. Maguire asked if they provide the contract for McDonough District. President Oldfield said yes as well as some other clients in Macomb. They also have clients in Canton as well. Mr. Murphy said he assumes that the Fulton County Sheriff is also aware of our hours of coverage. President Oldfield said yes. Mr. Schleich asked about a closing time for the Multipurpose facility. President Oldfield said most of the time it closes when the College closes unless there is a coach there. It is only opened after hours when a coach or assistant coach is there. Part of this agreement will include scan tags that will be scanned when areas are locked, and administration will be provided reports on those locked areas. Having the security presence in both Canton and Macomb are crucial. President Oldfield said we will connect D & S with the Fulton County Sheriff's office to build that relationship.

Following a motion by Mr. Maguire, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a one-year contract with D & S Private Detective Inc., Bartonville, Illinois, to provide security services to the Canton and Macomb campuses, effective May 1, 2023 through April 30, 2024. Funds for this contract are available in the Tort Fund.

- 2.2.5 Approve signature authority for President Oldfield for utility right-of-way easement with Prairie Power, Inc., Springfield, Illinois, for placement of utility poles.

President Oldfield presented this item and explained that there is an existing easement in place since the College was established. The easement will be to place a power pole to run power to WeeMaTuk. The power pole will be at about the right field corner of the softball field and the line will run diagonal across the road to the existing poles. They would be delivering power from the south. President Oldfield said they are just asking the Board for him to have authority to sign off on the documents to place the pole within the easement. Mr. Maguire said it would be in the corner. President Oldfield said the corner closer to the drive because of where the line will go across the road. It would be at the corner of right field but outside of the softball field.

Following a motion by Mr. Schleich, seconded by Mr. Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved signature authority for President Oldfield for utility right-of-way easement with Prairie Power, Inc., Springfield, Illinois, for placement of utility poles.

2.3 Institutional Planning

- Canton Outreach Update – Brad O’Brien and Andrea Barbknecht.

President Oldfield introduced Andrea to provide a Community Outreach Update. She thanked the Board for the opportunity to report. They are thrilled to have the Conference Center space back from COVID testing. Andrea Barbknecht presented the following report:

Fall 2022

- Race, Mass Incarceration and the Prison-Industrial Complex – Michael Maher
- Pump Up Your Presentation Skills -
- Chalk Couture for Fall/Halloween – Sarah Gray
- Lifelong Learning Institute -
- MS Intro to Excel; Excel, Level 2; online Word, Excel, PowerPoint and Outlook
- Dried Flower Arranging
- Leaving a Legacy – Rick Klinedinst
- Wrapped up 2022 Leadership Series with 33 attendees

Spring 2023

- Cake Decorating with Real Flowers – Christine Wright
- ChalkMade Valentine’s Kit & Paw Print
- Leadership Series – The Leader in You, HR Principles & Employment Law, Strategic & Succession Planning, Diversity & Inclusion, Social Media & Marketing, Encouraging Entrepreneur Opportunities, Great Customer Service, Microsoft & CyberSecurity, Communication & Teamwork
- Hosted Youth Leadership Academy – Sophomores for College and Career Prep; Juniors for Mock Interviews
- Intro to Digital Marketing for Small Businesses and Non-Profits – OneFire, Inc.
- Job Fair with 26 employers and 60 attendees
- Behind the Shield: The Power and Politics of the NFL – Michael Maher
- Lifelong Learning Institute
- Face-to-face and online Microsoft Word, Excel, PowerPoint and Outlook
- New format starting with MS Excel – hybrid of in-person and online
- Facility rentals for IDOC employment event, Gardener’s Big Day, West Central IL Ag training, Spoon River Electric Strategic Planning, etc.

Plans for Summer 2023

- Healthcare Careers Camp – in conjunction with the U of I Extension
- Build-A-Book
- Macra-Make!
- Kid Friendly Paint & Sip
- Yarn-Alicious!
- Origami
- Chalk Couture
- Critters

- Tie Dye Tennis Shoes
- Scavenger Hunt – incorporating math and science
- Wine Tour

The Trustees thanked Andrea for her report.

- High School Data Report – Missy Wilkinson and Janet Munson

Janet Munson presented the following report on High School Capture, Fall 2022:

Target Market – 2667 students – slight decline over last year. We have 615 seniors in district

2022 High School Graduates Attending SRC Fall 2022

All high school grads -594 – with 117 attending SRC.

348 college bound seniors and 117 that attended SRC is about 34% which is our goal that we strive to reach and is an increase over last year. 34% is the highest percentage since 2019.

High School Capture Goal Comparison – overall numbers presented by high school. Janet explained that we have met or exceeded our goals with two high schools. Canton and Macomb schools show an increase in college bound graduates that we have captured.

Enrollment Initiatives

- Dual Credit Senior Initiative – Janet reported that President Oldfield worked with the ACE Committee and this past academic year, there were a couple of grants so dual credit was free for students. We also needed to get as many of those students to then enroll at SRC. We sent letters to 246 dual credit high school seniors this year, and we worked with the high schools to see where the seniors plan to attend after high school as well as reviewed their credit earnings. We then created personalized letters to each of those students providing them with the information specific to them. For those who indicated to go somewhere else, we addressed that in the letter as well and asked them to take a look of what SRC has to offer them as well as how close they are to completing a certificate or degree. Advisors were assigned students from that list and have started reaching out to those students. We will continue to make those contacts this spring and throughout the summer as well.
- Program Specific Visit Days – Our College Visit days have been held the last few years. This year we have completed them with 163 students attend the college visit days with an increase of about 40 students. We are getting more students on campus. The ACE team is working on some other ideas for visit days and career days.
- Running Start Orientation – This is with Canton High School students who take their classes with us or online. In the past we have tried an orientation in the evening but did not have a good turnout. Sarah Fouts has worked with the high school, and we will have an orientation on August 7 and work with Canton Counselors with a morning time schedule. We think this will help with making a connection with those students at the College. So far, we have 16 Running Start students for the next academic year.
- 7th Grade Initiative (PaCE) – Janet explained that this has been for 8th through 12th grades but now includes 7th grade to help students prepare for the next step in education. We will work with Havana 7th graders to present career exploration and help them start beginning to build their career planning portfolio. The more contact they can have with SRC is great.
- Janet Munson also reported on College Night which this year was College Day and it was the College and Transfer Fair in October. We had over 250 in attendance, and that is a great increase over the numbers we had when held at night. Five schools bussed students in plus another school brought a small group from Peoria. This year the date is Thursday, October 19 and will be from 9:30 a.m. to 11 a.m. and we will work with the high schools to bring students. It is a busy and fun day. Mrs. Butler asked about the

Canton High School students and if they attend here. Janet said the majority of those students do attend here. The majority of those students take most of the credits here but do return to the high school for classes such as band and chorus. President Oldfield said the original design was for students who had completed nearly all of their high school credits and still fill their senior year with classes with SRC. Janet said we would like to expand the Running Start Program and have talked with Lewistown High School. Mrs. Butler said one of the other trends we see is home schooling and asked if we have any interaction with those students for dual credit. Janet said we have looked in to that, and it is hard to find a centralized place to find them because it isn't for the most part one organization. In Canton we have the new Canton Learning Center, so there might be opportunities there as well. It is hard to connect. President Oldfield said we do have a couple on campus right now doing dual credit. He said we have science and advanced math needs. Mr. Murphy asked if they are required to register with the regional superintendent. President Oldfield said no. If they meet the requirements, the home school faculty member works with the State Board of Ed. Mrs. Butler said in Industry, Trinity Lutheran Academy is a coop with a lot of students who come out of Schuyler County. There is a facility that could be used for a joint program. President Oldfield said we have been contacted by them for those students who are nearing graduation and seeking dual credit needs. Mr. Meade asked about the slide on enrollment and Farmington is way down but in Peoria County. Are we counting the Farmington graduates for the percentage of those who are in-district who attend here? Janet said we have an agreement with ICC so any student who graduates from Farmington High School can attend here and be considered in-district. Kevin said we really don't have access to all of those graduates. President Oldfield said Carl Sandburg is also a consideration for those students as well. Janet said we have had several who have attended here with those out of district addresses. ICC does do some of their dual credit. Kevin asked if dual credit from Farmington attend here or ICC. Janet said they can attend either but we do not see much dual credit from Farmington. Mr. Schleich asked if the agreement allows someone not in the zip code to attend in-district. President Oldfield said if you are a Farmington grad, you can attend SRC, ICC, or CSC at in-district tuition rates. Kent asked about representation and contacting those students. President Oldfield said it is open for all three institutions to recruit those students. Janet said our recruiter works with the Farmington Counselor and includes them with all of our events. Mr. Cremer asked about the letters sent to students who responded that they are looking elsewhere. What kind of a response are we receiving. Janet said we had quite a number that we did not have that information on, so as of this point, there were 38 who said they were coming to SRC that we knew of, and we have 15 of those so far registered. Overall, there has been 21 others who have registered who were outside of that and said they were going somewhere else or we didn't have the information on. We also had a more general letter about what we have to offer and included their assigned advisor information. Kent asked about the big drop at Valley and the drop at Cuba is that the drop in class size. Janet said yes.

The Board thanked Janet for her report. President Oldfield thanked Janet and the ACE Team for their work on this task to capture those students who received free dual credit tuition. There has been a lot of individualization in reaching out to those students. Janet added that Kim Donnelly has worked diligently on the assignment of the correct letter that was sent out.

2.3.1 Bargaining Unit Labor Contract between the Spoon River College Classified Personnel Association and the Spoon River College Board of Trustees.

President Oldfield presented this item. He thanked Natalie Orwig and Heather Vining who represented Classified and Andrea Thomson, Missy Wilkinson, and Sarah Gray who represented the Board. This is four year contract that started in 2021 with a salary reopener. The team met using the Interest Based Bargaining approach and came to an

agreement, and President Oldfield recommended a 4% pay increase with some individualized adjustments, effective July 1.

Following a motion by Mrs. Butler, seconded by Mr. Murphy, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a 4% pay increase for the Spoon River College Classified Personnel Association with some individualized adjustments, effective July 1, 2023.

2.3.2 Bargaining Unit Labor Contract between the Spoon River College Faculty Association and the Spoon River College Board of Trustees.

President Oldfield thanked Sarah Dalpiaz, Bridget Loftus, and Todd Thompson, who represented the faculty. He explained that he, along with Andrea Thomson and Holly Norton represented the Board. He thanked Andrea and Holly for their work. The contract started 2021 and expires in 2024, and President Oldfield recommended a salary reopener to be a 3.25% pay increase effective first day of service for the fall semester 2023.

Following a motion by Mr. Maguire, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a 3.25% pay increase for the Spoon River College Faculty Association effective first day of service for the fall semester 2023.

2.3.3 Salary increases for Professional Support (2023-2024).

President Oldfield presented a proposed 3.25% salary increase effective July 1, 2023.

Following a motion by Mr. Schleich, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a 3.25% salary increase for Professional Support effective July 1, 2023.

2.3.4 Salary increases for Administrators (2023-2024).

President Oldfield presented this item and proposed a 3.25% salary increase, excluding himself, effective July 1, 2023.

Following a motion by Mr. Maguire, seconded by Mr. Murphy, and a roll call vote of approval, it was,

RESOLVED, That the Board of Trustees approved a 3.25% salary increase for Administrators, excluding President Oldfield, effective July 1, 2023.

3.0 ADDITIONAL ITEMS

Mrs. Butler mentioned that when she attended the at the fitness center meeting last night in Rushville, she sat next to someone who will begin a new position with ICCB.

President Oldfield said the Trustees have the Presidential Evaluation information as a part of his evaluation.

4.0 CLOSED SESSION. In accordance with the Illinois Meetings Act, Section 2 (c), the Board of trustees will adjourn to Closed Session for the purpose of 1). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; or 2). Collective

negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Mr. Cremer said there was not a call for Closed Session.

5.0 ADJOURNMENT

Following a motion by Mr. Maguire, seconded by Mrs. Butler, and unanimous approval, the Regular Meeting of the Spoon River College Board of Trustees, April 26, 2023, adjourned at 7:54 p.m.

Mr. Jerry Cremer, Chair

Date

Mrs. Linda Butler, Secretary