

**MINUTES OF THE REGULAR MEETING**  
**OF THE**  
**BOARD OF TRUSTEES OF SPOON RIVER COLLEGE**

**Wednesday, May 27, 2020**  
**6:00 p.m.**

The Regular Meeting of the Board of Trustees of Spoon River College was held on Wednesday, May 27, 2020, in Room T109, Taylor Hall, Canton Campus, Canton, Illinois.

As permitted by Governor Pritzker’s Executive Orders 2020- 07 and 2020-33, Board members, citizens, and staff may participate in the Board Meeting via teleconference in any of the following means:

- **In Person:** **Canton Campus, Taylor Hall, Room 109 – Please note there is a maximum of 10 people permitted.**
- **Phone Conference:** **Call 309-649-6333.**
- **Video Conference:** **<https://join.conxme.net/>**  
**Meeting Room: 102@src.edu**  
**Security PIN: 8735**

1.0 GENERAL FUNCTIONS

1.1 Call to Order

Mr. Schleich, Chair, called the meeting to order at 6:00 p.m.

President Oldfield said pursuant the Governor’s Executive Order 2020-07 dated, March 16, 2020, specifically Section 6 of the order:

“During the duration of the Gubernatorial Disaster Proclamation, the provisions of the Open Meetings Act, 5ILCS 120, requiring or relating to in-person attendance by members of a public body are suspended. Specifically, (1) the requirement in 5 ILCS 120/2.01 that “members of a public body must be physically present” is suspended; and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted are suspended.”

Therefore, members of the Board of Trustees will be attending today’s regular monthly meeting of the Board of Trustees by telephone conference call or video.

1.2 Roll Call

Members Present: Mr. John Biernbaum – via telephone  
Mrs. Linda Butler – via ConX  
Mr. Jerry Cremer – on campus  
Mr. Dave Maguire – via ConX  
Mr. Kevin Meade – on campus  
Mr. Phillip Murphy – on campus  
Mr. Kent Schleich – on campus  
Mr. Jaylen Lyttaker – on campus

Present were Mr. Curt Oldfield, President (on campus); Mr. Brett Stoller, Vice President (phone); Ms. Missy Wilkinson, Dean, Student Services (phone); Mr. Brad O’Brien, Dean, Career and Workforce Education (phone); Ms. Holly Norton, Dean, Transfer Education (ConX); Mr. Colin Davis, Director, Foundation (ConX); Ms. Lisa Dennis, Director, Academic Support (ConX); and Ms. Julie Hampton, Executive Assistant to the President/Recorder (on campus).

1.3 Welcome of Guests

Mr. Schleich welcomed the guests who were in attendance.

1.4 Public Comment

Mr. Schleich asked if anyone present would like to address the Board. There were no requests.

1.5 Approval of Minutes

1.5.1 April 22, 2020 Regular Meeting Minutes

Following a motion by Mr. Murphy, seconded by Mr. Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the April 22, 2020 Regular Meeting Minutes.

1.6 Report – ICCTA Representative

Mr. Dave Maguire presented the following report:

The Association has had several virtual meetings in the last month. Two of note were the Trustee’s Roundtable/Virtual Chat on Friday, May 15th and the Board of Representatives Meeting on Wednesday, April 29th. The Roundtable was focused on what colleges are doing to cope with the Covid-19 Pandemic. The Board of Representatives Meeting covered several items which were outlined in a Board Highlights Email sent out on May 1st. Discussion centered on the budget, issues with the CARES Act, and other college issues arising out of the ongoing pandemic situation.

This past week saw the General Assembly meeting for the first time since March 5th. To quote our Legislative Counsel, “The close of the 101st General Assembly has been unlike any other.” The three-day special session wrapped up in four days plus adjourning early Sunday morning May 24th. The General Assembly will not be scheduled to convene again until their Veto Session in November.

A total of 22 bills passed both houses and are expected to be signed Governor. A summary of those bills were sent on by our Legislative Counsel. They include a \$40 Billion General Revenue Appropriation Budget and a \$45.1 Capital Appropriation Budget. The Capital Budget included both new and re-appropriated projects.

The balancing of the budget relies on the State’s authorization to borrow up to \$5 billion from the Federal Reserve Loan Fund program.

Spoon River College has 5 projects listed in the Capital Bill:

Infrastructure Improvements	\$100,000
Infrastructure Improvements	\$70,000
Macomb Campus improvements	\$100,000
Completion of Multi-Purpose Building	\$940
Macomb CTE/Nursing Building	\$6,077,700

The state appropriation for FY2021 is better than what we were expecting, given the current financial challenges. However, we understand given the structure of the state's budget bill that not all of the allocated funding is guaranteed so colleges should plan accordingly.

A summary of the bills that were passed during the special session were sent out as an attachment from the Association on May 26. I have provided a copy that can be distributed to the board.

The next meeting of the Association will be the Annual Board of Representatives which will be held Saturday, June 6, 2020 via Zoom.

A list of dates and meeting of interest with what we know to be the current status are submitted with my report.

Mr. Maguire asked if there were any questions. There were no questions for Mr. Maguire.

**Upcoming dates and meetings of interest:**

**JUNE 2020**

June 4 – 6	<b><u>CANCELLED</u></b> - ICCTA's 50th anniversary convention
June 6	Annual Meeting ICCTA Board of Representatives, via Zoom
June 9	Illinois Board of Higher Education meeting, Northeastern University, Chicago
June 12	Illinois Community College Board meeting, Harry L. Crisp II Community College Center, Springfield, and Forest View Administration Center, District 214 Central Office, Arlington Heights
June 18	Illinois Student Assistance Commission, Chicago

**AUGUST 2020**

August 4	Illinois Board of Higher Education meeting via videoconference
August 14-15	ICCTA Executive Committee planning session - Heartland Community College, Normal, IL

**SEPTEMBER 2020**

September 11	Illinois Community College Board meeting, Harry L. Crisp II Community College Center, Springfield
September 11-12	ICCTA Board of Representatives and committee meetings, location TBD
September 30	Association of Community College Trustees Leadership Congress Hyatt Regency Chicago

**OCTOBER 2020**

October 1-3	Association of Community College Trustees Leadership Congress Hyatt Regency Chicago
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**NOVEMBER 2020**

November 13-14	ICCTA Board of Representatives and committee meetings, location TBD
November 17-19	Illinois General Assembly Vet Session, State Capitol

**DECEMBER 2020**

December 4	Illinois Community College Board meeting, Harry L. Crisp II Community College Center, Springfield
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**FEBRUARY 2021**

February 7-10	Community College National Legislative Summit, Washington, D.C.
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**JUNE 2021**

June 3 – 5	ICCTA Annual Convention and Board of Representatives Meeting Marriott Bloomington-Normal Hotel & Conference Center, Normal, IL
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## 1.7 Report – Student Government Representative

Mr. Jaylen Lyttaker presented the following report:

Congratulations to our Spring 2020 graduates. Degrees and certificates are being conferred now.

Congratulations also to our student athletes who were named award winners for their academic accomplishments: The Midwest Athletic Conference Academic All-Conference honors went to 19 athletes who completed at least 24 semester hours with a minimum of a 3.5 gpa. Additionally, 6 athletes earned National Junior College Athletic Association (NJCAA) Academic All American First Team for a perfect 4.0 grade point average. 2 athletes earned NJCAA Academic All American Second Team with a gpa of 3.8-3.99. 8 athletes earned NJCAA Academic All American Third Team with a gpa between 3.6-3.79.

Mr. Murphy said the academic achievements of our athletes is great!

## 1.8 Spoon River College Foundation

Mr. Phillip Murphy presented the following report:

- Financials: Revenues: \$44,466.51 (April + May)
- The SRC Foundation Board met Wednesday, May 20, remotely via IVS/ConX
- Though it looked a little different than normal, this was the Foundation's Annual Meeting, where much of the organizational business is done.
- Colin gave a quick recap of the Foundation's accomplishments over the previous year (and some areas that still need some work), but the big takeaway was that, for the fourth time in the last five years, the Foundation can claim its highest annual revenue ever.
- Typically, we'd elect new members (to replace the outgoing Dan Voorhis and Dr. Ren Bleem, whose terms end June 30), but due to COVID-19, meetings have not been able to happen with potential new members. We're hoping to be able to do that at our July or August meeting.
- The 2020-21 unrestricted budget was approved.
- Several updates to the by-laws were also approved, including a couple measures that make it easier for the Foundation to conduct business in times of emergency like these (especially in the case of a second wave/shutdown in the fall).
- The Dual Credit Scholarship Awarding Committee was formed for the 2020-21 academic year. The application deadline for Fall 2020 dual credit scholarships will be moved back from June 30 to August 14 in order to give more students the opportunity to do their pre-requisite testing and meet requirements to take dual credit courses.
- An update to the Emergency Hardship Fund policy was approved. With 36 applicants so far, the Foundation has awarded nearly \$10,000 in emergency funds to students for the Spring and Summer 2020 semesters.
- The board also received updates on the 2020-21 scholarship awarding and plans for the next couple months for donor stewardship.
- The SRC Foundation does not have a full meeting in June, but committee meetings are already underway. The next meeting of the full board will be on July 22 at 7:30 a.m., with format TBD.

Mr. Colin Davis presented the following report:

- The Foundation approved appropriating the funds (from funds that can only be used on projects at the Canton Campus) to complete the electronic sign project at the intersection of County 22 and the Canton-Cuba Blacktop, pending due diligence to satisfy a couple concerns

of neighbors. Assuming all goes well, the hope is to have the sign in place before the fall semester.

Mr. Murphy commented that he agrees that we didn't want to spend the funds from the College but he does feel the sign will be an asset.

#### 1.9 Report – Board Member Comments

Mr. Meade said driving in this evening, he said that he noticed that the ball diamonds are looking a little shabby and understands we aren't using them. He is concerned that the lack of maintenance can cause problems later. Brett said the issue is rain. Kevin said it appears that other areas around the College are being mowed and wonders about the ball diamonds. Brett said Bob maintains the fields and this last rain has been an issue. We will get back on it as soon as we can.

Mr. Schleich read a thank you letter from Molly Linder, former student Trustee. She thanked the Trustees for the card and the opportunity to serve on the Board.

### 2.0 PRESIDENT'S REPORT

#### 2.1 Communications

President Oldfield reported that the College's virtual Commencement ceremony is scheduled for Saturday, May 30 at 1 p.m. via the College's YouTube channel. Links will be shared in the next day or so. Sherri Rader and Sally Shields have done a great job pulling that together. He also thanked Holly Norton, Brad O'Brien, Missy Wilkinson, and Molly Linder who all provided videos for the ceremony. Bridget Loftus also provided a welcome on behalf of the faculty. Students who sent in pictures will appear under their degree area. Students who did not submit pictures will be on a list for those respective degree areas. Although not ideal, this is a nice way to recognize their work.

President Oldfield reported that CARES Act funds were distributed to students last week. Every student received \$400 of the Federal CARES Act funds. We still have about \$37,000 and will reimburse the Foundation for the emergency hardship grant funds that were disbursed. Funds will be distributed to students for summer as well and the Foundation will be reimbursed as well. Students received the funds via direct deposit if they had an account set up or via paper check. Mr. Maguire asked if there has been any issues with the interpretations of the Act. President Oldfield said no because we delayed the distribution of funds awaiting clearer direction. We are in pretty good shape. President Oldfield said Jo Branson, Director of Financial Aid, did a great job making sure we followed the guidance to the letter and that the Title IV eligible students completed their paperwork. Some institutions rushed the disbursement of CARES Act funds and had to ask for the return of funds, and we did not want to be in that position.

President Oldfield reported that the State budget allocates the same amount of funds through the Illinois Community College System. The College may receive more or less based on enrollment numbers. We anticipate that unless all of the unpredictable revenue streams come to fruition we probably will not receive that full amount during the next fiscal year and are expecting some type of budget cut. President Oldfield said that this is better than a few years ago under the Rauner administration.

President Oldfield reported that we have borrowed \$1 million from the Ed Fund Reserve because of the delay in the counties getting their tax bills out and collecting the taxes. Once the tax funds start rolling in we should be able to repay the reserve fund.

President Oldfield reported that Drew Cotton has accepted the position of Assistant Men’s Basketball Coach. This position is a part time temporary position, professional support. He will start on July 1<sup>st</sup>. Drew is currently a faculty member at Black Hawk East.

President Oldfield announced that Nikki Rittenhouse has accepted the position of Financial Aid/Veterans Specialist. This is a full time classified position. Her start date is June 1<sup>st</sup>. She is currently employed in our TRIO department in Macomb.

President Oldfield shared some of our reopening strategy. President’s Cabinet met today for those plans. The main change for June 1 is that we will have a limited amount of students on campus, primarily by appointment. We will also be completing some of our lab classes, starting with spring labs, that needed to meet in person to complete. Some Summer lab classes will meet with no more than 9 students as well as the instructor, and appropriate PPE will be used as well as social distancing, effective June 1. We are starting our planning for Phase 4 for the State of Illinois where we would be able to allow larger groups – up to 50 – and start making adjustments for fall preparations. The Deans have been working hard for the fall semester start up with three scenarios – hybrid, online, or a combination of hybrid and online. The ideal would be for students to be back on campus. More details will be provided to the Board along with athletics and student organizations and how those will function. President Oldfield said he anticipates a decision in mid-June regarding Fall. President’s Cabinet continues to work on this issue. Please know we are planning for multiple scenarios and will have to pick one and go with it. Some schools are adjusting the timing of the semester, and those adjustments don’t work for us. The hybrid approach gives us the opportunity to get as much done face to face, and if forced to go online be able to complete the semester.

President Oldfield commented on Senate Bill 1863 which allows for K-12’s and universities to close for Election Day on November 3. We will not be closing on election because we are exempt as a unit of local government. The primary reason why K-12s were closed is that many are used as polling places.

Mr. Cremer asked if employees will be allowed time off to vote. President Oldfield said that is a state requirement that employers must allow 2 hours of time off, unless the polls are open two hours before or after the employee’s shift.

2.2 Business and Finance Report

2.2.1 Authorize the following payments for the month of May 2020:

Payroll	\$ 570,388.37
Accounts Payable (excluding travel)	581,769.60
Accounts Payable Travel Expenses	19,411.49
Accounts Payable BOT Travel Expenses	- 0 -
Electronic payments (Health/Life insurance)	- 0 -
Student Refunds – Accounts Payable	849.00
Student Refunds – Nelnet (electronic)	<u>25,814.46</u>
<b>TOTAL:</b>	<b>\$1,198,232.92</b>

Following a motion by Mr. Maguire, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees authorized the following payments for the month of May 2020:

Payroll	\$ 570,388.37
Accounts Payable (excluding travel)	581,769.60

Accounts Payable Travel Expenses	19,411.49
Accounts Payable BOT Travel Expenses	- 0 -
Electronic payments (Health/Life insurance)	- 0 -
Student Refunds – Accounts Payable	849.00
Student Refunds – Nelnet (electronic)	<u>25,814.46</u>

**TOTAL: \$1,198,232.92**

- 2.2.2 Contract with Corporate Clean, Peoria, Illinois, for custodial services for the Canton, Macomb, Macomb Outreach Center, Havana, and Rushville locations in the amount of \$204,096 annually, effective July 1, 2020 through June 30, 2021. Funds are available in the Building fund.

Mr. Maguire commented that as we go through gearing up for fall will we be using them for extra cleaning? President Oldfield said we will use Corporate Clean, and they are doing that already. They are also aware of the needs for fall. We take care of sanitization during the daytime and provide employees with materials for that sanitization.

Following a motion by Mrs. Butler, seconded by Mr. Biernbaum, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a contract with Corporate Clean, Peoria, Illinois, for custodial services for the Canton, Macomb, Macomb Outreach Center, Havana, and Rushville locations in the amount of \$204,096 annually, effective July 1, 2020 through June 30, 2021. Funds are available in the Building fund.

- 2.2.3 Contract with Elam Private Detective, Inc., Canton, Illinois, at an hourly rate of \$17.75. The purpose of this contract is to provide evening security coverage for the Canton Campus and the Macomb Campus. The effective date is July 1, 2020 through June 30, 2021. Funds are available in the Liability fund.

Following a motion by Mr. Meade, seconded by Mr. Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a contract with Elam Private Detective, Inc., Canton, Illinois, at an hourly rate of \$17.75. The purpose of this contract is to provide evening security coverage for the Canton Campus and the Macomb Campus. The effective date is July 1, 2020 through June 30, 2021. Funds are available in the Liability fund.

- 2.2.4 Approve the EDA Grant Resolution

President Oldfield presented this item and read the Resolution into record:

**RESOLUTION OF SUPPORT AND COMMITMENT OF LOCAL FUNDS**

WHEREAS, Spoon River College, is applying to the United States Economic Development Administration (USEDA) for a Public Works and Economic Adjustment Assistance (PWEAA) Grant,

WHEREAS, it is necessary that an application be made and agreements be entered into with the USED A, and

WHEREAS, cost of the project are such that financial participation by the grantee is necessary in conjunction with PWEAA funds.

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1) that the College may apply for a grant under the terms and conditions of the USEDPA and shall enter into and agree to the understandings and assurances contained in said application.
- 2) that the President on behalf of the College execute such documents and all other documents necessary for the carrying out of said application.
- 3) that the President is authorized to provide such additional information as may be required to accomplish the obtaining of such grant.
- 4) that the President and WIRC have the authority to submit the application to USEDPA.
- 5) that the College does hereby commit funds from MidAmerica National Bank in the amount of and up to \$2,000,000 for use in conjunction with an USEDPA PWEAA, for an estimated total project cost of \$4,000,000.

President Oldfield said the reference to Western Illinois Regional Council (WIRC) is that they are helping write the grant and will manage the grant. He explained that this is the grant he spoke of last month, and if we are awarded this grant, it gives us funds to update our career and technical programs. Each faculty in our CTE area have been involved in this process, and this grant cannot fund salaries. It is intended to help students enter into the workforce. The up to \$2 million is the amount that we would have to match, and Brad has been working on this project. President Oldfield said that we have had two power plants close, sit in a flood zone, and we are in an opportunity zone for economic development. The consultant said he feels that we have many issues that would benefit. We hope to hear in September. Mr. Maguire asked if there are any restrictions on the type of match – donation or in-kind. President Oldfield said there is not. It could be our hard dollars or in-kind. Mr. Maguire said he was thinking an equipment donation. President Oldfield said he isn't sure about equipment. These funds would be to purchase new equipment. We could sell used equipment to use those funds towards our match.

Following a motion by Mr. Cremer, seconded by Mr. Biernbaum, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the EDA Grant Resolution.

### 2.3 Institutional Planning

- Academic Support Update – Holly Norton and Lisa Dennis

President Oldfield recognized Holly Norton and Lisa Dennis for their efforts this spring helping us complete the semester. Lisa Dennis is our online extraordinaire and assists our students with online issues as well as Canvas. Lisa helps not only students but also faculty and that helped us complete the spring semester. Holly Norton reported that we ask Lisa to report on the LRC each year, but she asked her to change and report on the efforts of the spring semester to support faculty and staff and, of course, the students dealing with switching to online.

Lisa said within the Academic Support Department we have a lot of access options for students, and we had the issues to address having students access from home. She presented the following report:



## Supporting Students and Faculty during COVID-19

### Library Services

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- **Provided library cards for students.** Students need a library card number to access reference databases off campus. The librarian or our LRC Assistant were able to provide that to students if requested.
- **Provided reference access and guidance.** For students needing to complete research, the librarian was available via phone, email, and Canvas messaging.
- **Created new LibGuide for faculty and students.** The librarian created this guide in order to provide a listing of temporary free textbooks and other resources offered by publishers.
- **Coordinated library returns.** The librarian contacted SRC students individually to find out if they could drop off library materials “curb side” or if they needed to mail them in. Some of the books returned were local library books while others were Inter-library loan books.

### Student Success

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- **Responded to students** by phone (Google Voice), email, or Google Hangouts.
- **Created a video to help students transition to alternative delivery.** The Student Success Coaches titled the video, "5 Keys to Success for Online Learning": <https://bit.ly/3cKf1Ae>.
- **Followed up on referrals.** There was a 49% increase in the number of referrals during the last 8 weeks of the semester. Student Success Coaches have received a total of 531 referrals this semester, with 262 submitted since the onset of COVID-19.
- **Provided access to online tutoring.** Peer tutors were available to meet with students Monday – Thursday via Google Hangouts and providing one-on-one or group tutoring sessions. Students also continued to have 24/7 access to online tutoring via Tutor.com.
- **Continued to support SRC athletes.** Abby Beck coordinated with the athletic department and student athletes to transition the grade check process to be fully online.

### Instructional Design and Faculty Support

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- **Reviewed previous ‘Continuation of Instruction Plan’ and made updates.** This plan provides faculty with guidance to prepare for an emergency, what to do once an emergency has occurred, and steps to follow if that emergency means providing an alternate form of content delivery.
- **Created a Continuation of Instruction module in the Faculty Support Site in Canvas.** This module includes a link to the plan referenced above, technology and teaching resources, communication and lecture options; and directions for adding content, assignments, and grading.
- **Provided instructional design support to faculty via email and phone.** ILCCO also provides lots of great resources to pass along to faculty.
- **Purchased 6-month trial of Canvas Studio.** This tool allows for faculty to record videos, upload videos, or bring in videos from YouTube. They can add quiz questions to the video to encourage engagement and can see which students watched it, for how long, and what parts they skipped. There is also a commenting feature so students can ask a question or make a comment at any spot in the video (e.g. like a video discussion forum).

Mr. Maguire asked if that is a new teaching platform – Canvas Studio. Lisa said it is an add on that has an additional cost in Canvas. She was working on a six month purchase which, because of the coronavirus, we have been able to get for nine months at the six month price. It basically

creates a video repository for the user and students have access to it as well. They can also pull in videos from YouTube or even their phones. Quiz questions can be added to videos as well. There is also a commenting feature where students can comment during the video. Lisa said she saw a demo of that feature at Richland Community College, and it was very worthwhile.

President Oldfield thanked Lisa and Holly for the very informative report and their help for the very successful spring semester.

- Facilities Update – Brett Stoller reported that the Macomb Roof at the Johnson Street facility is complete. There will be a walk through for the punch list items. The Macomb Outreach parking lot is in the planning stage with CDB. He doesn't expect work until next spring. In Canton, the science lab in T207 has completed floor tile work, and all of the prep for electric, data, and plumbing is complete. Cabinet shipments are delayed due to COVID-19, but hopefully we will have those by the end of June. The goal is a mid to late July completion and preparation for the fall semester. The Centers HVAC project is underway, and the one good thing with the coronavirus is a 30 day head start. The second floor has all units hung and pipes installed and insulated. Ceiling and lights will go in next week. The basement floor will follow that, and we are just awaiting the insulators to complete their work. Ceiling and lights will follow, and then the move to the first floor. Piping is underway and a little tougher because of all of the offices on that floor. We are very happy with where we are on that project. Also with this project, we are renovating the kitchen and have new equipment onsite. We are expanding the kitchen and serving area and installing a coffee bar on the main floor of Center across from the Administrative foyer. We will have coffee and drinks available from the morning until midafternoon. Brett also reported that we are still working on the ball fields, and we have what we need to install the scoreboards once the ground dries. After that we are also talking to a couple of firms about decorative cement block dugouts. That should tie up the ballfields.

- 2.3.1 Approve the appointment of Ashley Fredrick to the position of Nursing Faculty, effective August 20, 2020, at an annual salary of \$59,931. This is a full-time, tenure track, faculty position.

President Oldfield noted that Ashley is a graduate of SRC in 2009. She went on to WIU to complete the BSN and completed her MSN through OSF. It will be great to have her back here in the program and bring her experience to the students.

Following a motion by Mr. Murphy, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the appointment of Ashley Fredrick to the position of Nursing Faculty, effective August 20, 2020, at an annual salary of \$59,931. This is a full-time, tenure track, faculty position.

### 3.0 ADDITIONAL ITEMS

- 3.1 Memorandum of Understanding extending Presidential Evaluation timeline and Employment Contract Timeline

Mr. Schleich said this item was the result of discussions at the last meeting expanding the timeframe of President Oldfield's evaluation. Mr. Schleich thanked Trustee Butler for her work on this project, and the Board Attorney has approved this document. Mr. Schleich said President Oldfield has agreed to this timeline as well.

Following a motion by Mr. Maguire to approve the amendment to President Oldfield's employment contract, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the amendment to President Oldfield's employment contract extending the Presidential Evaluation timeline and Employment Contract Timeline.

President Oldfield said this extends the timeline to July 31 which will give us the chance to be together for the July Board Retreat on July 22 and have time after that meeting for discussion and or changes to his contract moving past that date. Mr. Schleich asked if we will have the opportunity to meet in person in June. President Oldfield said yes as long as we, as a state, move to Phase 3.

- Board of Trustees Retreat – July 22, 2020 - Agenda Items

President Oldfield said it's that time of year that we begin to collect agenda items for the Board Retreat which is scheduled for July 22. He explained for Jaylen's benefit that we meet for a retreat during the day and conclude the day with the board meeting that same day. It will be held at the Macomb Campus.

- 4.0 CLOSED SESSION. In accordance with the Illinois Open Meetings Act, Section 2, Subsection c, 1). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; and 2). Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Mr. Schleich said there was not a call for Closed Session.

#### 5.0 ADJOURNMENT

Following a motion by Mr. Meade, seconded by Mr. Biernbaum, and unanimous approval, the Regular Meeting of the Spoon River College Board of Trustees, May 27, 2020 adjourned at 7:07 p.m.

President Oldfield asked before everyone disconnects how the video option worked. Mrs. Butler said it worked very well. She prefers it over the phone. Mr. Maguire said it went well. Mrs. Butler thanked everyone for facilitating the meeting.

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Mr. Kent Schleich, Chair

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Date

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Mr. Phillip Murphy, Secretary