

MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES OF SPOON RIVER COLLEGE

Wednesday, January 22, 2020
4:30 p.m.

The Regular Meeting of the Board of Trustees of Spoon River College was held on Wednesday, January 22, 2020, at 4:30 p.m. in the Spoon River College Conference Center, Canton Campus, Canton, Illinois.

1.0 GENERAL FUNCTIONS

1.1 Call to Order

Mr. Kent Schleich, Chair, called the meeting to order at 4:31 p.m.

1.2 Roll Call

Members Present: Mr. John Biernbaum
 Mrs. Linda Butler
 Mr. Jerry Cremer
 Mr. Dave Maguire
 Mr. Kevin Meade
 Mr. Phil Murphy
 Mr. Kent Schleich
 Ms. Molly Linder

Also present were Mr. Curt Oldfield, President; Mr. Brett Stoller, Vice President; Ms. Holly Norton, Dean, Transfer Education; Mr. Brad O'Brien, Dean, Career and Workforce Education; Ms. Missy Wilkinson, Dean, Student Services; Mr. Colin Davis, Director, Foundation; Dr. Andrew Kirk, Speech Faculty; Mr. Aaron Mayall, Diesel Tech faculty; and Ms. Julie Hampton, Executive Assistant to the President/Recorder.

1.3 Invocation

Mr. Cremer gave the invocation.

1.4 Welcome of Guests

Mr. Schleich welcomed the guests who were in attendance.

1.5 Public Comment

There were no requests for Public Comment.

1.6 Approval of Minutes

1.6.1 December 18, 2019 Regular Board Meeting Minutes

Following a motion by Mrs. Butler, seconded by Ms. Linder, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the December 18, 2019 Regular Board Meeting Minutes.

1.7 Report – ICCTA Representative

Mr. Dave Maguire presented the following report:

ICCTA Report January 22, 2020

There is relatively little to report on behalf of the Trustees Association since our December board meeting.

The Illinois Community College Trustees Association is inviting member colleges to submit nominations for its 2020 awards recognition program. The first groups of awards have a February 28, 2020 with the balance of submittals due March 27, 2020. A brochure with brief descriptions for the awards has been distributed to all colleges, and I am including a summary of the awards with my report.

Last Sunday, the Illinois Senate met in special session to elect a new Senate President to replace Senator John Cullerton who had announced that he was stepping down. Following his resignation, Senator Don Harmon, Oak Park, was elected President of the Illinois Senate. The Association is watching closely how the new Senate leadership will organize and if there will be any changes in the way they will transact business.

As was mentioned earlier, the Governor will give his State of the State Address next Wednesday, January 29. The Governor will then follow up on Wednesday, February 19th with his Annual Budget Address. Whether the House will begin any consideration on issues before then has yet to be announced by Speaker Madigan.

The next meeting of the Association will be February 10, 2020 in conjunction with the Community College National Legislative Summit in Washington, D.C. Special provisions are being made for attendance by conference call for those unable to attend the National Legislative Summit. While attendance at the Summit has been beneficial for our college, given what is occurring with Congress this year, I am not sure there would be much attention to community college issues.

In the near future we will be organizing the annual trustee meeting of the five colleges in the ICCTA Central Region. Black Hawk, Carl Sandburg, Illinois Central, John Wood, and Spoon River are the five schools in our region. It is a good opportunity to meet with our neighbor colleges and exchange concerns and ideas. Spoon River College will be hosting the event and organizing the program.

Please note that our annual Community College Lobby Day date has been set for Wednesday April 29, 2020. It is a good time to meet with our legislators when most legislation that affects our colleges is being considered.

Additional dates and meeting of interest are submitted with my report along with list of the ICCTA Awards with descriptions.

Are there any questions? There were no questions for Mr. Maguire.

Upcoming dates and meetings of interest:

JANUARY 2020

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| January 24 | Illinois Community College Board meetings, Harry L. Crisp II Community College Center, Springfield |
| January 24 | Illinois Community College Board Student Advisory Committee meeting, Parkland College, Champaign |

January 29 January 30 – 31	Governor’s State of the State Address, State Capitol, Springfield State Universities Retirement System meetings, location TBA
<u>FEBRUARY 2020</u>	
February 9 – 12 February 10 February 19	Community College National Legislative Summit, Washington, D.C. ICCTA Board of Representatives meetings, Washington, D.C. Governor’s Budget Address, State Capitol, Springfield
<u>MARCH 2020</u>	
March 12 March 12 - 13 March 13 – 14 March 17 March 20 March 20 March 28 – 30	Illinois Council of Community College Presidents meeting / Joint session with Chief Academic Officers and Chief Student Services Officers, Heartland Community College, Normal State Universities Retirement System meetings, location TBA ICCTA Board of Representatives and committee meetings, Heartland Community College, Normal General primary election Illinois Board of Higher Education meeting, Loyola University, Chicago Illinois Community College Board meetings Waubonsee Community College, Sugar Grove Illinois Community College Board Student Advisory Committee meeting Lincoln Land Community College, Springfield American Association of Community Colleges' 100th anniversary convention, National Harbor, Maryland
<u>APRIL 2020</u>	
April 9 April 14 April 15 April 28 April 29	Illinois Student Assistance Commission, Chicago Phi Theta Kappa All-Illinois banquet. President Abraham Lincoln Hotel, Springfield Student Advocacy Day, State Capitol, Springfield ICCTA Board of Representatives and committee meetings Harry L. Crisp II Community College Center, Springfield Illinois Council of Community College Presidents meeting Springfield ICCTA Lobby Day, Springfield
<u>MAY 2020</u>	
May 31	Scheduled Adjournment of the Illinois General Assembly
<u>JUNE 2020</u>	
June 4 – 6 June 5 June 9 June 18	ICCTA's 50th Anniversary Convention, Chicago Marriott Downtown Magnificent Mile Hotel, Chicago Illinois Council of Community College Presidents meeting, Chicago Marriott, Downtown Magnificent Mile Hotel, Chicago Illinois Board of Higher Education meeting, Northeastern University, Chicago Illinois Student Assistance Commission, Chicago
<u>AUGUST 2020</u>	
July 31- August 1	ICCTA Executive Committee planning session
<u>OCTOBER 2020</u>	
Oct 30 – Nov 3	<u>Association of Community College Trustees Leadership Congress</u> , Hyatt Regency Chicago

Ms. Molly Linder presented the following report:

Spring 2020 welcome week activities were held at each site. Students enjoyed a number of different events and activities including a coffee bar, grab 'n go refreshments, drawings, free lunch, and an activities fair.

The Speech and Debate Team competed at the College of DuPage Tournament last weekend, and while there were no individual medalists, it was a great bonding experience for a team of (mostly) newbies. Due to some comings and goings, this transitional team will likely conclude their season at Harper College in February, but Coach Andrew Kirk is already hard at work gathering material for the next season.

The Macomb SGA met last week and created a plan for the semester. The students are looking at partnering with the outreach center and holding a business clothing drive for students this semester.

At the end of the fall semester, the volleyball team volunteered in the community at the Canton Christmas Walk in downtown Canton.

Upcoming events for the Athletic Department include:

Baseball Camp-January 24

Softball Camp-January 25

Casino Night Fundraiser-February 1

Molly also reported that the SGA is sponsoring a blood drive on February 12 on the Canton Campus and later in February a Trivia Bowl will be scheduled. Molly also reported that on Friday she is going to attend the SAC Meeting in Champaign.

1.9 Spoon River College Foundation

Mr. Phil Murphy presented the following report:

- Financial: Revenues: \$151,934.91
- The SRC Foundation Board met Wednesday, January 15, via IVS.
- Action was taken to approve the Foundation's Three-Year Plan, which delineates the Foundation's priorities in the short term and longer range. All elected and ex-officio board members had the opportunity for input, with the Executive Committee making the final recommendation to the full board for approval. The plan will be on the Foundation's website soon.
- Additionally, because the Foundation will be losing at least two members due to expiring terms, the ad-hoc Membership Committee was formed to find and evaluate potential new members.
- Please mark your calendars for the President's Reception which is scheduled for Thursday, April 30. The ceremony will begin at 5:30 p.m. here in the Conference Center.
- Both Trustees and Foundation Board members can expect a letter in the next few weeks from Mitch Coonradt, the Foundation Board's chair, seeking a gift for the annual Joint Boards Campaign. Our goal, as always, is simply that all Trustees and Directors will have made a gift to the Foundation between July 1, 2019 and June 30, 2019. Please consider making a gift so that we can remain at 100% participation.
- The next Foundation Board meeting will be on Wednesday, February 19 at 7:30 a.m., with committee meetings occurring between now and then.

Colin Davis presented the following report:

- Discussion was also held on the Foundation’s portion of *The Bridge*, the Athletic Campaign, #GivingSPOONday (which totaled at 254 donors for \$37,002, breaking even more records and surpassing our goals), and the golf outing and the Canton and Macomb events given the situation at Wee-Ma-Tuk. Board members are being polled by e-mail on how they’d like to move forward.
- One item in the Three-Year Plan is that we have intention to launch a first-time donor program to offer extra stewardship to those who make their first gift to the Foundation in order to, ideally, retain them as donors. Each Foundation Board member will be assigned a few first time donors to call, e-mail, or some other personal connection, to thank them for making a gift to the Foundation in 2019, regardless of the amount. Because research shows that a person who donates once is significantly more likely to donate again, it’s up to us to provide proper stewardship – and this program will only increase in strength as we ramp up efforts with our alumni. January (with contacts being made in February and March) is the ideal time to begin this practice, as we’re already gathering a lot of the data we’d need to create and send year-end tax letters and letters for the 2020 President’s Reception Honorees.
- Finally, the SRC Community Chorus presents singer, songwriter, multi-instrument musician, and master storyteller Barry Cloyd, back by popular demand with his new entertainment program, “Burl Ives: Midwestern Minstrel.” The concert takes place on Sunday, Feb. 9, at 3 p.m. in the Taylor Hall Theater. Tickets, which are selling out quickly, are \$10 and benefit the SRC Foundation’s David Bishop Memorial Scholarship.

1.10 Report - Board Member Comments

Mr. Biernbaum applauded the people who are coordinating the creation of the E-Sports Team.

1.11 Regular Board Meeting Schedule. The proposed Regular Board of Trustees Meeting schedule is proposed as follows: meetings are scheduled for the fourth Wednesday at 6 p.m., except for the following: the November meeting because of the Thanksgiving recess; and the December meeting in order to accommodate the holiday schedule.

President Oldfield said the September 23 meeting is the joint meeting date with the Foundation Board. We talked about adjusting the times of that meeting in order to hopefully help attendance. That is the only change reflected in this calendar of meetings. President Oldfield also reminded the Trustees that the planning retreats for January and July will be held the same days as the regular monthly meeting.

Following a motion by Mr. Maguire, seconded by Mr. Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the Regular Board Meeting Schedule.

2.0 PRESIDENT’S REPORT

2.1 Communications

President Oldfield said he appreciates the time of the Trustees and employees for the Board Retreat today. Missy Wilkinson shared good news about our enrollment for the spring semester. We certainly need to celebrate that success. President Oldfield thanked everyone for their input today.

2.2 Business and Finance Report

2.2.1 Authorize the following payments for the month and January 2020:

January Payroll	\$ 532,290.13
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Accounts Payable (excluding travel)	717,357.14
Accounts Payable Travel Expenses	7,911.94
Accounts Payable BOT Travel Expenses	60.90
Electronic Payments (Health/Life Insurance)	296,792.86
Student Refunds – Accounts Payable:	- 0 -
Student Refunds – Nelnet (electronic):	<u>203,513.16</u>

TOTAL: \$1,757,926.13

Following a motion by Mrs. Butler, seconded by Mr. Murphy, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees authorized the following payments for the month and January 2020:

January Payroll	\$ 532,290.13
Accounts Payable (excluding travel)	717,357.14
Accounts Payable Travel Expenses	7,911.94
Accounts Payable BOT Travel Expenses	60.90
Electronic Payments (Health/Life Insurance)	296,792.86
Student Refunds – Accounts Payable:	- 0 -
Student Refunds – Nelnet (electronic):	<u>203,513.16</u>

TOTAL: \$1,757,926.13

2.2.2 Acceptance of Monetary Gift

President Oldfield presented this item and explained that he is asking the Trustees to enter into an agreement to name the gymnasium the MidAmerica National Bank Gymnasium for a twenty year period of time.

Mr. Biernbaum asked if we feel good about what we received. President Oldfield said certainly. It is a great start for the campaign promoting gifts. Mr. Schleich expressed his thanks to MidAmerica National Bank for their gift. Mrs. Butler seconded Mr. Schleich's comments.

Following a motion by Mr. Murphy, seconded by Ms. Linder, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved acceptance of a monetary gift from MidAmerica National Bank in order to name the gymnasium the MidAmerica National Bank Gymnasium for a twenty year period of time.

2.3 Institutional Planning

President Oldfield said he didn't have anything further to report.

3.0 ADDITIONAL ITEMS

Mr. Schleich said he appreciates the staff work today during the Retreat. He said there were no additional items for the Board.

4.0 CLOSED SESSION. In accordance with the Illinois Open Meetings Act, Section 2 (c), the Board of Trustees will adjourn to Closed Session for the purposes of paragraph 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal

counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Mr. Schleich said there was not a call for a Closed Session.

5.0 ADJOURNMENT

Following a motion by Mr. Maguire, seconded by Mr. Biernbaum, and unanimous approval, the Regular Meeting of the Spoon River College Board of Trustees, January 22, 2020 adjourned at 4:50 p.m.

Mr. Kent Schleich, Chair

Date

Mr. Phillip Murphy, Secretary