MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES OF SPOON RIVER COLLEGE

Wednesday, April 28, 2021
6:00 p.m.

The Regular Meeting of the Board of Trustees of Spoon River College was held on Wednesday, April 28, 2021, at 6:00 p.m. at the Spoon River College Conference Center, Rooms A and B, Canton Campus, 23235 N. Co. 22, Canton, Illinois.

1.0 GENERAL FUNCTIONS

1.1 Call to Order

Mr. Schleich, Chair, called the meeting to order 6:02 p.m.

1.2 Roll Call

Members Present: Mr. John Biernbaum
Mrs. Linda Butler
Mr. Jerry Cremer
Mr. Dave Maguire
Mr. Kevin Meade
Mr. Phillip Murphy
Mr. Kent Schleich
Mr. Jaylen Lyttaker

Present were Mr. Curt Oldfield, President; Mr. Brett Stoller, Vice President; Mr. Brad O’Brien, Dean, Career and Workforce Education; Ms. Missy Wilkinson, Dean, Student Services; Ms. Holly Norton, Dean, Instruction; Mr. Colin Davis, Director, Foundation; Ms. Janet Munson, Director, Enrollment Services/Registrar; Ms. Sally Shields, Coordinator, Public Information; and Mrs. Julie Hampton, Executive Assistant to the President/Recorder (on campus).

Also present: Ms. Mary Toothaker; Mr. John Toothaker; Margaret Toothaker; Nick Toothaker (via Zoom), Erin Geering (via Zoom), Michelle Langholt, The Voice, (via Zoom), Mark Bixler, WBYS (via Zoom), and John Froehling, Fulton County Democrat (via Zoom).

1.3 Pledge of Allegiance

Mr. Schleich led the Pledge of Allegiance.

1.4 Welcome of Guests

Mr. Schleich welcomed the guests who were in attendance.

1.5 Public Comment

Mr. Schleich asked if there was any public comment. There were no requests or public comment.

President Oldfield checked phone attendance. There were no guests present by phone.
1.6  Approval of Minutes

1.6.1 March 24, 2021 Presidential Evaluation Committee Meeting Minutes

Following a motion by Mr. Murphy, seconded by Mr. Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the March 24, 2021 Presidential Evaluation Committee Meeting Minutes.

1.6.2 March 24, 2021 Regular Board Meeting Minutes

Following a motion by Mr. Lyttaker, seconded by Mr. Maguire, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the March 24, 2021 Regular Board Meeting Minutes.

1.7  Report – Board Member Comments

Mr. Schleich asked if there were any Board member comments.

Mr. Murphy commented on the Presidential Evaluation Instrument and asked that any corrections or comments on the instrument be made to the Committee for next year. Mr. Schleich said that was appreciated and another good time for comments would be with Mr. Meade during that discussion.

1.8  Resolution Honoring Jaylen Lyttaker, Spoon River College Student Trustee

Mr. Schleich read the Resolution into the record as follows:

RESOLUTION OF APPRECIATION
STUDENT TRUSTEE JAYLEN LYTTAKER
2020-2021

WHEREAS, Jaylen Lyttaker served as Student Trustee on the Spoon River College Board of Trustees from April 2020 to April 2021; and

WHEREAS, Jaylen was involved throughout his term in Board and College activities, representing the interests of students while attending Board meetings and College events, serving as an effective advocate in the role of the Student Trustee; and

NOW, THEREFORE, BE IT RESOLVED That the Board of Trustees of Illinois Community College District #534 gratefully expresses to Jaylen Lyttaker the appreciation and gratitude of the entire District for his service on the Spoon River College Board of Trustees.

Unanimously adopted by the Spoon River College Board of Trustees this 28th day of April, 2021.

Following a motion by Mr. Maguire, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the Resolution Honoring Jaylen Lyttaker, Spoon River College Student Trustee.
Jaylen thanked everyone for making this journey very energetic and exciting and something that he didn’t really expect. He said that serving as Student Trustee pushed him to come out of his shell, and he appreciates that. He thanked Missy for guiding him and he wished Mary luck.

1.9 Resolution to Adopt Results of the April 6, 2021 Election

Following a motion by Mr. Murphy, seconded by Mr. Biernbaum, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the Resolution to Adopt Results of the April 6, 2021 Election.

1.10 Adjournment Sine Die

Following a motion by Mr. Murphy, seconded by Mr. Meade, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees adjourned sine die.

1.11 Seating of Newly-Elected Trustees

Mrs. Linda Butler – 2021 - 2027
Mr. Jerry Cremer – 2021 - 2027

1.11.1 Administer Oath of Office

Mr. Schleich administered the Oath of Office to Linda Butler.
Mr. Schleich administered the Oath of Office to Jerry Cremer.

1.12 Seating of New Student Trustee

Ms. Mary Toothaker – 2021 – 2022

1.12.1 Administer Oath of Office

Mr. Schleich administered the Oath of Office to Mary Toothaker.

1.13 Call to Order

Mr. Schleich called the meeting to order.

1.14 Appointment of Temporary Chair Pro Tempore

This item did not require Board action.

1.15 Roll Call

Mr. Schleich asked for a roll call.

1.16 Election of Chairperson for a Two-Year Term

Mr. Maguire nominated Trustee Jerry Cremer for Chair, and Mr. Biernbaum seconded. There were no other nominations.

Following a motion by Mr. Biernbaum to close nominations, which was seconded by Mr. Murphy, and a roll call vote of unanimous approval, it was,
RESOLVED, That the Board of Trustees approved Mr. Jerry Cremer as Chairperson for a Two-Year Term.

1.17 Election of Officers of the Board of Trustees for Two-Year Terms:
   o Vice Chairperson
   o Secretary

Mr. Cremer asked for nominations for Vice Chairperson. Mr. Murphy nominated Kevin Meade.

Mr. Maguire moved for nominations to be closed and Mr. Biernbaum seconded and a voice vote of eight yeas and no nays. Following a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved Mr. Kevin Meade as Vice Chairperson for a Two-Year Term.

Mr. Biernbaum nominated Mr. Phillip Murphy as Secretary. Mr. Cremer asked if there were any other nominations. There were none. Mr. Biernbaum moved to close nominations, and Mr. Meade seconded the motion and a voice vote of eight yeas and no nays. Following a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved Mr. Phillip Murphy as Secretary for a Two-Year Term.

1.18 Appointment of College Treasurer for a Two-Year Term

Mr. Cremer said Brett Stoller serves in the role of College Treasurer. President Oldfield made that recommendation.

Following a motion by Mr. Biernbaum to approve the appointment of Mr. Brett Stoller as College Treasurer for a two-year term, seconded by Mr. Schleich, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved Brett Stoller as Treasurer for a Two-Year Term.

1.19 Appointment of ICCTA Representative and Alternate ICCTA Representative

President Oldfield said Dave Maguire has served in this position and the alternate has been changed around. Mr. Murphy asked Kevin Meade if he would continue to serve as the Alternate ICCTA Representative. Mr. Meade said yes.

Following a motion by Mr. Murphy to appoint Mr. Dave Maguire as the ICCTA Representative and Mr. Kevin Meade as the Alternate Representative, seconded by Mr. Biernbaum, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees appointed Mr. Dave Maguire as ICCTA Representative and Mr. Kevin Meade as the Alternate ICCTA Representative.

1.20 Report – ICCTA Representative

Mr. Dave Maguire provided the following report:

In the last month ICCTA has continued to have numerous online meetings. ICCTA has decided to continue to meet in the online format until the Annual Meeting and trustee training session which will be held Bloomington Normal on June 4 and 5th. ICCTA will be providing the
required four hours Trustee Leadership Training for as part of the Annual meeting. The training portion will be a one day session on Friday June 4th. Two hours in the morning beginning at 9:00 a.m. and a second two hours in the afternoon ending by 3:30. State law mandates that all trustees are now required to complete this training every two years. ICCTA is working to provide an alternative to the session similar to the recorded session that was provided to colleges two years ago. Details about registering for the sessions are being provided to the college.

This week the Illinois Board of Higher Education released a thirty-seven page draft version of the Strategic Plan for Higher Education. They are hosting town halls yesterday (April 27) and tomorrow (April 29). ICCTA and community colleges have been represented in the process. Comments are being accepted. A copy of the draft document is available for review.

The Association has been focused on tracking and acting on current and pending legislative actions in Springfield. Jessica Nardulli, ICCTA Legislative Counsel, has been providing a weekly ICCTA Government Relations and Public Policy Report. There are 4,073 house bills and 2,895 senate bills for a total of 6,968 pieces of submitted legislation that are pending in the legislature. As the various session deadlines are reached the vast majority of these bills will be dropped from consideration. The latest list supplied with the weekly report had about 100 pieces of legislation of immediate concern for community colleges.

I would mention three pieces of legislation that might be of interest:

Senate Bill 4 (Gillespie) was amended last week to include a 95-page overhaul of the State Ethics Act. It is on third reading in the Senate.

HB 796 (Mazzochi/Cunningham) would create defined criteria for a student to be eligible for guaranteed admission to the University of Illinois. Some of the criteria would include at least 36 hours at a community college. It has passed the House and is now pending in the Senate.

Senate Bill 1832 (Pacione-Zayas) allows community colleges to confer baccalaureate degree in early childhood education. Senator Koehler has signed on as a co-sponsor. The chief sponsor has filed an amendment to provide that the state may not authorize a community college baccalaureate-level degree program in any additional field of study. This amendment would essentially close the door for consideration of a baccalaureate degree in nursing where there is even a higher community college need.

ICCTA will continue send these legislative reports while the legislature is in session. Copies of the reports are available to all trustees by email or through the ICCTA website. Tracking actions and considerations by the legislature continue to be a challenge as much of their work is being done virtually and public access is somewhat limited.

At the Federal level there were two interesting developments. Last week First Lady Dr. Jill Biden and Education Secretary Miguel Cardona spoke at Sauk Valley Community College in Dixon. It was an opportunity to showcase the college’s upcoming College Promise program that will provide free tuition to students who complete 100 hours of community service in high school. It was a great opportunity to draw attention to the Illinois community college programs.

The second development is President Biden released details of his 1.8 Trillion Dollar American Family Plan. He is requesting $109 billion for two years of free community college, $80 billion addition for Pell Grants, $62 billion for retention and completion efforts and $39 billion for two free years at minority-serving institutions for most students. More details will be available after the President’s address to this evening’s joint session of Congress.

At the Federal level there were two interesting developments. Last week First Lady Dr. Jill Biden and Education Secretary Miguel Cardona spoke at Sauk Valley Community College in Dixon. It was an opportunity to showcase the college’s upcoming College Promise program that will provide free tuition to students who complete 100 hours of community service in high school. It was a great opportunity to draw attention to the Illinois community college programs.

The second development is President Biden released details of his 1.8 Trillion Dollar American Family Plan. He is requesting $109 billion for two years of free community college, $80 billion addition for Pell Grants, $62 billion for retention and completion efforts and $39 billion for two free years at minority-serving institutions for most students. More details will be available after the President’s address to this evening’s joint session of Congress.
ICCTA is still asking all colleges to arrange meetings with their legislators whenever possible. Without an in-person Lobby Day this year it is important to be in contact with our legislators as actions are being taken in Springfield that will affect our colleges.

The next meeting of the ICCTA Board of Representatives will meet via Zoom Platform on Tuesday, May 4, 2021.

A current list of known dates and meeting of interest are submitted with my report.

Are there any questions?

Mr. Cremer asked about the Early Childhood degree. Mr. Maguire said it seems to be moving forward in the Senate, and it’s the amendment that might hold things up. The amendments have been referred to Committee. President Oldfield said he thinks the sponsor’s hope of the five year hold is actually an olive branch to some of the opponents to the original bill. It may give it more life than take anything away in regards of that ability. President Oldfield said there are almost 4,000 early childhood lead teacher openings in the State. The number of graduates is only 10% of the openings across the state, and there is a demonstrated need. The Governor also campaigned for a universal Pre-K program in the State of Illinois. We already have 4,000 openings in the state without a mandate. We need the issue addressed now before universal Pre-K is proposed and approved. There has to be a solution to the issue, and the challenge is the four years see it as enrollment stealing. When you address the economics, students who graduate and move in to the Pre-K lead teacher positions, the pay is at the low end. The amount of student debt lends to having community colleges in the picture. There is certainly an economic as well as a labor shortage need. It’s time for higher education in Illinois to catch up with 23 other states that are granting baccalaureate degrees. We need to have those tough conversations.

Mr. Maguire said that our students are home bound. They just can’t pick up and go to a four year institution unless those institutions can provide the instruction in partnership with community colleges. There aren’t the physical seats for the offering for early childhood or nursing. President Oldfield said if the legislation does not pass, he hopes that four years and community colleges can find ways to address the issues together. It is important for the education spectrum for the issue to be addressed. Dave said it has an impressive list of co-sponsors. President Oldfield said it did not pass in the House committee. It failed by one vote. It did pass out of the Senate Higher Ed Committee. Jerry asked if it becomes a reality are we in a position to open doors. President Oldfield said we probably would not enter the realm because we have options right here. We are fortunate to have great partners in the area who have met the demand but in other parts of the State that is not true.

Mr. Murphy asked about any discussion of teacher shortages at all levels. President Oldfield said there isn’t any legislation but there has been some adjustments made for ambiguous requirements. SRDC IVCC, CSC, and Heartland are partnering with ISU right now to start a paraprofessional program for paraprofs in the classroom to take any gen ed work they need through their community college and transfer to ISU to enroll in a cohort to complete their degree and become a licensed elementary education teacher. Dave said one issue that is being announced tonight by President Biden is the proposal to change the grant for teachers from $4,000 to $8,000. President Oldfield said the other conversation is how we also need to have a nontraditional way for people who have baccalaureate degrees to get a specific Master’s Degree in order to provide dual credit instruction.

**Upcoming dates and meetings of interest:**

**APRIL 2021**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBD</td>
<td>ICCTA Virtual Lobby Day Events</td>
</tr>
<tr>
<td>April 30</td>
<td>ICCB Special Meeting – Via Zoom Videoconference</td>
</tr>
</tbody>
</table>
1.21 Report – Student Government Representative

Ms. Mary Toothaker presented the following report:

Congratulations to the new members who were inducted into the Nu Delta Chapter of the Phi Theta Kappa Honor Society during a modified in-person ceremony. Currently, 126 PTK members are enrolled in coursework at SRC.

The Macomb PTK did some campus clean-up this month, raking up leaves from the front of the building.

Canton and Macomb Student Government Association members participated in a virtual paint night.

Congratulations to our Men’s Basketball team who finished the season as Co-Conference Champions in the Mid-West Athletic Conference. Congratulations also to Coach Chance Jones who was named the Mid-West Athletic Conference Coach of the Year. Players TC Wright and Dailliss Cox are both All-Region award winners and both were also named to the 1st team for the Mid-West Athletic Conference.

The final TRIO workshops for this year were held in April and include: how to be interview ready and increasing reading comprehension. TRIO hosted two Chalk Couture art events for our students in Canton and Macomb.

Student Services held a “Cutest Pet Contest” where students could submit a picture of their beloved pet in order to be considered for a gift card prize 116 students participated in this online event, and 164 votes were received. 1st – 5th place earned a prize!
Victim Service representatives were in Canton and Macomb this month with the Clothesline Project and an outreach table with information.

Four students were randomly selected to win a “Care Package” put together by Student Activity staff. To win the end of the semester care package, students had to be currently registered for spring courses.

The Healthcare Enthusiasts And Leaders (HEAL) Association heard from Laura Hepp-Kessel, Director of Telehealth Services for SIU School of Medicine. She spoke to students about what Telehealth is and how it works in different office settings.

HEAL is also currently sponsoring a Students HELPING Students Donation Drive this month. Donation tables are set up on all four sites to receive donations of non-perishable food items, school supplies, and personal hygiene items for SRC students.

After the heartbreak of losing our performance run of Miss Julie last fall (on the heels of so much work put in by our cast and crew), the theatre students have a glimmer of redemption this spring. Friday and Saturday, April 16 & 17, the cast and crew gathered in the Taylor Hall Theatre on the Canton Campus to shoot video of their production of Susan Glaspell's one-act drama Trifles (1916). It’s a murder-mystery/proto-feminist story set in an Iowa farmhouse kitchen. More details will come later (after post-production). In front of you is the list of cast and crew for Trifles and we’d like to thank them for their hard work and artistry. An announcement will be made when more information is available about how to see the finished video presentation!

Trifles Cast and Crew:
(This list includes staff members plus current, former, and future students):
Lauren Avery
Andrea Barbknecht
Cynthia Beard
Aja Lawson
Sydney Munson
Chad Murphy
Douglas Okey
Tanner Putman
Brenen Seward
Kaitlynn Tutt
Hannah Zimmerman

1.22 Report - Spoon River College Foundation

Mr. Phillip Murphy presented the following report:

- Financials: Revenues: $144,443.41
- The SRC Foundation Board met Wednesday, April 21 at 7:30 a.m., remotely/by video.
- Unfortunately, we had to say goodbye to Melissa Worley, who resigned in late March as she accepted a promotion with Hy-Vee, and she and her family moved to the Quad Cities. While it’s a great loss for us and for the Macomb community, it’s always great to see SRC graduates moving up in the world.
- However, as Melissa’s replacement, the Board was excited to approve the appointment of Glenda Bryan, who is a manager at Hy-Vee and who came strongly recommended by Melissa. Glenda will fill the remainder of Melissa’s term and will be eligible for her own term beginning July 1, 2022.
- Since the last meeting, a committee met to award scholarships for the 2021-22 academic year. Approximately $70,000 in scholarship funds was offered to around 140 students. Best
of all, it was another year in which we could offer some scholarship funds to every in-district applicant who met all the requirements for consideration.

- Reminders that the 2021 President’s Reception will take place on June 24, location TBD based on conditions and attendance (but somewhere on the Canton Campus); the golf outing will take place on July 30 at Wee-Ma-Tuk.
- The next meeting of the SRC Foundation, which is the Annual Meeting for organizational business, will take place on May 19 at 7:30 a.m., remotely/by video.

Mr. Colin Davis congratulated the Trustees on their re-elections and thanked Mr. Schleich and Mrs. Butler for their service as Board officers. Colin presented the following report:

Colin reported on the Revenues and said he had to extend his thanks to President Oldfield for his assistance with that figure.

- Colin gave updates on the progression of the Spring Appeal for the annual campaign, with some updated totals:
  - $15,005 so far from 67 gifts, with $8980 unrestricted
  - Compared with $28,385 from 99 gifts, $11,550 unrestricted from year-end appeal (noting that there was significant crossover/cannibalism with the #GivingSPOONday campaign)

We expected from the beginning that this appeal would be less than the year end appeal, but we’re very pleased with this return so far, and gifts continue to come in daily. For reference, Rescigno’s told us to expect to break even in year one (with years 2+ being where we could expect to see more profit). With this mailing, we’re basically already there with returns from a third mailing to come in June (which we’re already working on).

- Colin also gave an update on the Donor Wall and what we may have to look at doing in the near future, because it is quickly filling up with some of the materials to expand the wall no longer being produced. A committee of Foundation Board members will be formed to tackle this project before the 2022 President’s Reception.

- Finally, we were fortunate enough to receive a gift of $12,500 from the George “Don” and Amber Lercher Trust. Mr. & Mrs. Lercher were residents of Farmington and made lifelong commitments to education in this area and the Chicago area until their passings in 2007 and 2019. A second distribution will come our way in the coming months, and these bequests are entirely unrestricted, which is especially appreciated as we continue to focus on building our unrestricted funds for maximum flexibility.

Mr. Murphy said he thinks it is especially nice how many high school students can receive scholarships. Colin said it is nice to continue to bump up the number each year with this year being the most scholarships awarded by the Foundation. He anticipates this will be the biggest year of offerings. Mr. Cremer asked if the number of applications were up. Colin said probably level. Missy agreed. Colin said there were a couple of years ago where they were up significantly and have tapered back down somewhat. He said there isn’t a significant trend.

1.23 Regular Board Meeting Schedule. The proposed Regular Board of Trustees Meeting schedule is as follows: meetings are scheduled for the fourth Wednesday at 6 p.m., except for the following: the November meeting because of the Thanksgiving recess, and the December meeting (at 5 p.m.) in order to accommodate the holiday schedule.

President Oldfield presented this item and said this is the schedule that the Board adopted in January but because of the reorganization of the Trustees this evening, we are required by law to reapprove the meeting calendar.

Following a motion by Mr. Biernbaum, seconded by Mr. Schleich, and a roll call vote of unanimous approval, it was,
RESOLVED, That the Board of Trustees approved its Regular Board Meeting Schedule. The proposed Regular Board of Trustees Meeting schedule is as follows: meetings are scheduled for the fourth Wednesday at 6 p.m., except for the following: the November meeting because of the Thanksgiving recess, and the December meeting (at 5 p.m.) in order to accommodate the holiday schedule.

2.0  PRESIDENT’S REPORT

2.1  Communications

President Oldfield shared new hires: Steve Polich was recently hired as the new Maintenance Technician at the Canton Campus. His background includes HVAC, and his experience with a previous employer will be very helpful. He has lived in Canton his entire life. It’s great to have him on staff.

President Oldfield reported that Lori Eddy is Office Assistant, Student Services, Macomb. Lori began in early April and was most recently employed with McDonough District Hospital. We are thrilled to have her on board as well.

President Oldfield reminded the Trustees that as we wrap up the academic year, on Tuesday May 11 we will have a walk through Commencement ceremony for students. They can walk across the stage, receive their diploma cover, and have photos taken. Nursing graduates are scheduled for 6 p.m.; AA, AS, AGS are scheduled for 7 – 7:30 p.m.; and AAS and Certificates are scheduled for 8 – 8:30 p.m. Nursing will be allowed a little additional time in order to recognize their dedication to their academic pursuit especially with the additional challenges from COVID. We will sanitize between each group. On Friday, May 14 when Commencement was originally scheduled, our Marketing Department has been working hard on another virtual commencement ceremony that will include the formalities of the ceremony and will also include pictures of the graduates. This is our way to work around restrictions that are still in place due to COVID.

President Oldfield shared plans for Fall. He said that Holly Norton and Brad O’Brien continue to work on scheduling and enrollments are underway. We anticipate about 65% of our coursework to be delivered in person. We will still have some who will attend completely online and others taking a more flexible schedule. Raj Siddaraju and the IT Department have been working on the technology to support those options. We have a large number of students who work while attending SRC and hopefully these options will positively impact enrollment for fall.

2.2  Business and Finance Report

2.2.1  Authorize the following payments for the month of April 2021:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payroll</td>
<td>$581,752.54</td>
</tr>
<tr>
<td>Accounts Payable (excluding Travel)</td>
<td>319,995.41</td>
</tr>
<tr>
<td>Accounts Payable Travel Expenses</td>
<td>20,822.54</td>
</tr>
<tr>
<td>Accounts Payable BOT Travel Expenses</td>
<td>610.48</td>
</tr>
<tr>
<td>Electronic Payments (Health/Life Insurance)</td>
<td>197,952.62</td>
</tr>
<tr>
<td>Student Refunds – Accounts Payable</td>
<td>4,521.00</td>
</tr>
<tr>
<td>Student Refunds – Nelnet (electronic)</td>
<td>44,168.55</td>
</tr>
</tbody>
</table>

**TOTAL:**  $1,169,823.14

Following a motion by Mr. Murphy, seconded by Mr. Schleich, and a roll call vote of unanimous approval, it was,
RESOLVED, That the Board of Trustees authorized the following payments for the month of April 2021:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payroll</td>
<td>$581,752.54</td>
</tr>
<tr>
<td>Accounts Payable (excluding Travel)</td>
<td>319,995.41</td>
</tr>
<tr>
<td>Accounts Payable Travel Expenses</td>
<td>20,822.54</td>
</tr>
<tr>
<td>Accounts Payable BOT Travel Expenses</td>
<td>610.48</td>
</tr>
<tr>
<td>Electronic Payments (Health/Life Insurance)</td>
<td>197,952.62</td>
</tr>
<tr>
<td>Student Refunds – Accounts Payable</td>
<td>4,521.00</td>
</tr>
<tr>
<td>Student Refunds – Nelnet (electronic)</td>
<td>44,168.55</td>
</tr>
</tbody>
</table>

**TOTAL:** $1,169,823.14

### 2.2.2 SURLS Deferred Compensation Plan

President Oldfield presented this item and explained that as part of pension reform laws that passed in 2019, the Board of Trustees is required to adopt the SURLS Deferred Compensation Plan. The College is not required fund this plan. We are required to make a deferred compensation choice available to employees via our payroll system. The Board will need to take action to make this Deferred Compensation Plan available to employees with no cost to the college. President Oldfield said his recommendation is no matching funds but to allow employees to participate.

Mrs. Butler asked why the Board would adopt an agreement with a lot of blanks in it. President Oldfield said some of that is for the employee and information we need from the Resolution to adopt the plan. Mrs. Butler said it seems the only thing the Board needs to do is authorize the agreement. President Oldfield said he is asking the Board to authorize the agreement. Mrs. Butler said that seems like the proper steps to take. Mr. Maguire said the motion should be to accept the plan and authorize execution. President Oldfield said the intent of the item is to adopt the Plan, and the first step is to adopt the Resolution. President Oldfield said this could be tabled until the May Board Meeting and have specific language. Mrs. Butler said the issue is if we have given sufficient notice to adopt the Resolution. She said another concern could be looking back if there could be an objection that the action might be faulty. Dave said the Board’s authority is to adopt a Resolution to participate in the SURLS Deferred Compensation Plan, correct? President Oldfield reviewed the language in the Plan. He said if the Board tables this item this evening, next month this item would read “Resolution to Adopt SURLS Deferred Compensation Plan.” President Oldfield said the action item should give the public knowledge of the item so the missing “Resolution” could justify tabling this item until May. Mrs. Butler said she has concern that we have enough information to validate when the Board is doing.

Following a motion by Mr. Biernbaum to table this item until the May Board of Trustees meeting, seconded by Mrs. Butler, and a voice vote of eight yeas and no nays, it was,

RESOLVED, That the Board of Trustees tabled consideration on the SURLS Deferred Compensation Plan until the May 2021 Board of Trustees Meeting.

### 2.3 Institutional Planning

- **Canton Outreach Update – Brad O’Brien and Andrea Barbknecht**

Brad O’Brien presented the following report, and said Andrea Barbknecht was not able to attend this evening.
Business and Industry trainings:

- **Nature’s Grace and Wellness Virtual Contract training (10)**
  - Sessions on Time Management (Andrea), Human Resources (Diana Pavley-Rock), and Communication and Active Listening (Andrea)
  - Online MS Excel (19)
  - Online MS Word (12)
  - Virtual HR training on May 13th
  - Very good partnership with NGW

- **Offered a Dale Carnegie Virtual Series in March/April**
  - Time Management Mastery
  - Winning Through Relationships
  - Effective & Productive Disagreement (topics chosen by former attendees)

- **Online Technology trainings offered monthly**
  - Microsoft Excel
  - Microsoft Word
  - Microsoft PowerPoint
  - Microsoft Outlook

- **Electrical Contract Training for the City of Canton in April (8)**
  - Partnership with Joliet Junior College and City of Canton to bring an instructor to Canto who has provided the training to several members of the City of Canton Water Department on electrical issues.

- **Kevin Stephenson’s History in Sound series in May**
  - History in Sound: Canton & Fulton County (15)
  - History in Sound: WBYS (14)

- **Rick Klinedinst’s history classes in April/June**
  - Lincoln in Fulton County (16)
  - Camp Ellis (12)

- **Chalk Couture & Cricut** – employee Sarah Gray brings craft to life in Canton and Havana
  - Cricut Basics (9) and Cricut Workshop (3)
  - Chalk Couture Door Hanger Workshops – Canton (11) & Havana (14)
  - Mom & Me Chalk Couture – Havana (6)
  - Chalk Couture Porch Leaners – Canton (1) & Havana (2)

- **Floral classes – Christine Wright from Hy-Vee**
  - Easter Floral Boxed Container (8)
  - Spring Floral Boxed Container (13)
  - Mother’s Day Floral Boxed Container (20) – full!

- **Michael Maher’s sociology offerings:**
  - Racism, Classism, and White-Identity Politics (8)
  - Man Enough? The Sociopolitical, Economic, and Environmental Consequences of Patriarchal Masculinity (10)
  - All-Consuming Life: Advertising, Materialism, and Environmental Collapse (7)

- **Job Fair Friday, April 16th – 17 employers attend – with low attendance.** Brad reported that President Oldfield is on the local workforce board and asked him to share what the findings are. President Oldfield reported on the most recent workforce investment board meeting and said a similar job fair was held in the Bloomington area with three times as many employers as employees attending. This is not just in any one sector and ranges from hospitality to manufacturing to sales and service. There is a large demand for employees and a very small employee pool right now in all of Illinois. President Oldfield said time was spent during that Workforce Investment Board discussing factors that impact this. Extra unemployment funds were identified, and we also have a differentiation of expectations between employees and employers. It is a pretty large divide and a large challenge in that area. The other compounding problem that is going to be happening is retirees. We will be losing employees in various sectors
who are frustrated because of COVID and restrictions, which will make the employer problems worse. This will take a pretty strong look from employers to consider pay and benefits but also culture moving forward. President Oldfield said there are also issues regarding retention. We have some issues that we have to start addressing together. Brad said that meeting was pretty eye opening for him. There are a lot of Help Wanted signs in Canton and Macomb, and this area meeting compounded that. Mr. Cremer said he spoke with an HVAC business in Macomb, and they have been advertising for 30 days without any applications. Brad said we will be keeping an eye on that moving forward.

- JBS USA
- Graham Health System
- Sedona Staffing
- Spoon River College
- MidCentury Communication
- IL Dept. of Corrections
- Royal Publishing Co.
- Kress
- Fulton County Rehabilitation Center/Fulton County Rural Transit
- Dot Foods
- Federal Bureau of Prisons – Pekin
- Farmington Country Manor
- Red Oak Estates
- Winpak Heat Seal Corp.
- Farmer/Entrepreneur
- The Loft of Canton

• **Contract Training for Mason District Hospital** – Outlook training on May 24th
• **Summer youth – June and July** – plans are underway for all locations
  - Squirt Gun Tie Dye – SRC Employee
  - Outdoor Adventures – SRC Retiree
  - Cook in a Cup – SRC Employee
  - Making Hand Scrubs – SRC Employee
  - Making a Bird House & Bird Feeder – SRC Employee
  - Make & Take Ceramics – SRC Faculty
  - Crack the Cookie Caper – SRC Employee
  - Coding for Kids – SRC Employee

The Board thanked Brad for the report.

• **High School Data Report** – Missy Wilkinson and Janet Munson

Janet Munson reported on High School Capture, Fall 2020.

Janet presented the target market that showed the total number of students in in-district high schools and then the number of those that are high school seniors. Janet said the numbers show a slight decline, and upcoming numbers show fluctuations in the numbers. She said an encouraging number is 762 freshmen in high schools this year. Janet also reviewed the 2020 high school graduates who are attending SRC for Fall of 2020. The national goal is 25% for high school graduates and 34% for college bound. She said COVID continues to present challenges. The numbers for SRC are 22% of all high school graduates and 31% for college bound high school graduates. Janet presented the high school capture goal completion and explained that the ACE Committee is discussing the overall goals and looking at our high school set goals. Canton, Havana, and Lewistown exceeded our goal numbers. Janet also reviewed the dual credit capture. She explained that the numbers represent dual credit seniors who are attending SRC for fall or spring. She said we had one dual credit student graduate from high school and SRC at the same time. Our numbers consistently grow each year, and the capture rates for students who take dual credit during their senior year and attend SRC are high.
Janet also reviewed the following enrollment initiatives:

- **Gap Year Marketing.** She said there is concern because of COVID and students were uncertain about college. We have targeted 2019 and 2020 graduates as well as Spring 2020 students with digital ads and post card mailings.

- **College Visit Days.** Janet explained that instead of open houses, as we have done in the past, we held College Visit days. On March 2, CTE faculty hosted an Open House, and we had about 50 attend. VIT and Valley schools brought groups of students to that event. On March 15-18, we hosted College Visit days at the Canton Campus and had 47 students attend. Again, Spoon River Valley brought a group of students for that event. Our Macomb College Visit day was a one-day event with a total of 11 attending – 7 students and 4 parents. The College Visit days were held during the day, and we received good feedback on that fact. We will continue with these Visit days and which include presentations on financial aid as well as tours.

- **Virtual Enrollment Services.** Janet reported that we are providing options for students for testing, advising, and registration. We use Zoom, phone, and email to register students. For high schools, we test groups, and some high schools allowed us in the schools to do that, and others we did virtually.

Janet asked if there were any questions. Mrs. Butler asked about the high school graduates attending SRC. Linda said our capture is much less than the number available. That seems to be concerning that we are dropping at a faster rate and hopefully we can turn that the other way. Missy Wilkinson said this year we saw an overall enrollment decline and our high schools also saw a hit as well. The gap year was more prominent this year. Janet said it will be interesting this year because we all hope to see things return to normal, but individuals become more accustomed to finding alternative ways to do things to start college.

Mrs. Butler said she liked the postcard, and the piece about the dollars should be much more prominent because that can make a difference. Mr. Meade asked about adjustments for students who live in ICC’s district. Janet said those numbers are low because they do dual credit through ICC. We have an agreement with Farmington for those students who attend SRC at in-district tuition rates. Mrs. Butler said that is the same for Rushville and students who attend JWCC or LLCC.

Mrs. Butler said she has scholarship applications in her office and of all of them, only a few are attending SRC with others attending LLCC and JWCC in programs that SRC offers. President Oldfield asked what her recommendation would be to get those students. Linda said a community presence and recruiter. Janet said it is keeping the relationship with the counselor is important as well. Relationships are key.

Mr. Schleich said he thought we were on an upward trend in Rushville. President Oldfield said we have made big improvements. Janet said this year it is hard to judge because of COVID. Kent said these are seniors Linda is referencing. Linda said these are students who are applying for scholarships administered by the Trust Department. Linda said her point is that there are obviously students we could capture that we are missing. Janet said in ACE discussions continue about individual high schools and what we need to do, and we always welcome to suggestions and ideas. Kent said with Valley the issue may be the proximity to Galesburg. Kent said he receives CSC mailings at his home. President Oldfield said we should have conversations with CSC about those mailings because there are rules and agreements about that. President Oldfield said addresses and zip codes are covered in the rules.

The Board thanked Janet for her report.
3.0 ADDITIONAL ITEMS

Mr. Cremer asked if there were any additional items. Mr. Meade reported on the Presidential Evaluation and reviewed the timeline for the process. The completed evaluation has been made available to the Trustees for review and discussion at the May Board Meeting. He thanked everyone for keeping this on track.

Mrs. Butler commented on the agenda after the election and much is ceremonial since the Board isn’t the certifying body. She suggested reviewing the agenda to conform with the laws. President Oldfield asked for recommendations for change. Linda said 1.14 is not required. The Resolution language should be reviewed as well. President Oldfield said his contention was that two years ago, and the Board directed him to still provide the Resolution to Adopt the Results. If the Board does not want to do that, it can be removed. Linda said she concurs, and the Board has time to review the order of the agenda following an election. Mr. Maguire said his suggestion would be to sit down and figure out statutes and authority and modify the procedures to work with that. President Oldfield said that could be addressed during the July Board of Trustees Retreat under Board Policy Review. Dave said he would gather information.

Mr. Schleich asked if the Board starts the goal setting discussions this month or next month. President Oldfield said the timeline says it is scheduled for May and are done collaboratively with his goal suggestions. Those would be adopted together, and in the past he has provided those goals that the Board adopted. Kent said he was thinking the Board discussed the goals offered in the evaluation in order to better establish the goals to bring to the President to develop collaboratively. Mrs. Butler said there are a number of suggestions that have not been seen by President Oldfield. Mr. Meade said that is for the May discussion. Mr. Cremer asked Mr. Schleich about the goals for the President. Kent said the timeline is correct but thought the Board discussed the evaluation. Mrs. Butler said Kevin asked for suggestions for goals to be submitted.

Mr. Maguire said he and Jerry Cremer attended the Employee Appreciation Reception in Macomb. It was a nice event. President Oldfield said it is always nice to recognize our employees and retiree.

4.0 CLOSED SESSION. In accordance with the Illinois Open Meetings Act, Section 2 (c), the Board of Trustees will adjourn to Closed Session for the purposes of paragraph 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Mr. Cremer said there was not a call for Closed Session.

5.0 ADJOURNMENT

Following a motion by Mr. Meade, seconded by Mr. Schleich, and unanimous approval, the Regular Meeting of the Spoon River College Board of Trustees, April 28, 2021 adjourned at 7:51 p.m.

__________________________________
Mr. Jerry Cremer, Chair

___________________________
Date

__________________________________
Mr. Phillip Murphy, Secretary