

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES OF SPOON RIVER COLLEGE**

**Wednesday, February 26, 2020  
6:00 p.m.**

The Regular Meeting of the Board of Trustees of Spoon River College was held on Wednesday, February 26, 2019, at 6:00 p.m. in the Spoon River College Conference Center, Canton Campus, and Canton, Illinois.

1.0 GENERAL FUNCTIONS

1.1 Call to Order

Mr. Schleich, Chair, called the meeting to order at 6:00 p.m.

1.2 Roll Call

Members Present:            Mr. John Biernbaum  
                                     Mrs. Linda Butler  
                                     Mr. Jerry Cremer  
                                     Mr. Dave Maguire  
                                     Mr. Kevin Meade  
                                     Mr. Phillip Murphy  
                                     Mr. Kent Schleich  
                                     Ms. Molly Linder

Also present: Mr. Curt Oldfield, President; Mr. Brett Stoller, Vice President; Mr. Brad O'Brien, Dean, Career and Workforce Education; Ms. Missy Wilkinson, Dean, Student Services; Ms. Andrea Thomson, Director, Human Resources; Mr. Colin Davis, Director, Foundation; Ms. Anna Stinauer, Coordinator, Institutional Research; Mr. Douglas Okey, English Faculty; and Mrs. Julie Hampton, Executive Assistant to the President/Recorder.

Also present: Mr. Mark Bixler, WBYS.

1.3 Invocation

Mr. Maguire offered the invocation.

1.4 Welcome of Guests

Mr. Schleich welcomed the guests who were in attendance.

1.5 Public Comment

Mr. Schleich asked if anyone present would like to address the Board.

There were no requests for public comment.

1.6 Approval of Minutes

1.6.1 January 22, 2020 Closed Session Minutes Review Committee Minutes

Following a motion by Mr. Maguire, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the January 22, 2020 Closed Session Minutes Review Committee Minutes.

1.6.2 January 22, 2020 Board Retreat Minutes

Following a motion by Mrs. Butler, seconded by Mr. Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the January 22, 2020 Board Retreat Minutes.

1.6.3 January 22, 2020 Regular Board Meeting Minutes

Following a motion by Ms. Linder, seconded by Mr. Biernbaum, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the January 22, 2020 Regular Board Meeting Minutes.

1.6.4 July 24, 2013 Closed Session Minutes

Following a motion by Mrs. Butler, seconded by Mr. Maguire, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the July 24, 2013 Closed Session Minutes.

1.6.5 Pursuant to the Illinois Open Meetings Act 120, Section 2.06, paragraph (d) (2), having reviewed the minutes of all closed meetings of the Board of Trustees that have not been previously made available for public inspection, the Board of Trustees has determined that the following listed minutes or portions thereof no longer require confidential treatment and are available for public inspection:

June 28, 2006	April 22, 2009
September 27, 2006	June 24, 2009
June 27, 2007	May 26, 2010
July 25, 2007	June 23, 2010
September 26, 2007	July 28, 2010
January 23, 2008	November 17, 2010
February 27, 2008	December 15, 2010
April 23, 2008	January 26, 2011
August 27, 2008	

Mr. Maguire commented that the minutes have been reviewed by the Closed Session Review Committee with the intent to release as many sets of closed session minutes as possible. He explained that he and Linda as the Committee have recommended this list.

Following a motion by Mr. Maguire, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees, pursuant to the Illinois Open Meetings Act 120, Section 2.06, paragraph (d) (2), having reviewed the minutes of all closed meetings of the Board of Trustees that have not been previously made available for public inspection, the Board of Trustees has determined that the following listed minutes or portions thereof no longer require confidential treatment and are available for public inspection:

June 28, 2006	April 22, 2009
September 27, 2006	June 24, 2009
June 27, 2007	May 26, 2010
July 25, 2007	June 23, 2010
September 26, 2007	July 28, 2010
January 23, 2008	November 17, 2010
February 27, 2008	December 15, 2010
April 23, 2008	January 26, 2011
August 27, 2008	

- 1.6.6 Pursuant to the Illinois Open Meetings Act 120, Section 2.06, paragraph (d) (1), having reviewed the minutes of all closed meetings of the Board of Trustees that have not been previously been made available for public inspection, the Board of Trustees has determined that the need for confidentiality still exists and are listed in attachment 1.66.

Following a motion by Mrs. Butler, seconded by Mr. Maguire, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees, pursuant to the Illinois Open Meetings Act 120, Section 2.06, paragraph (d) (1), having reviewed the minutes of all closed meetings of the Board of Trustees that have not been previously been made available for public inspection, the Board of Trustees has determined that the need for confidentiality still exists and are listed in attachment 1.66 as well as below:

March 24, 1999	November 10, 1999	August 28, 2002
September 25, 2002	October 1, 2002	January 22, 2003
February 26, 2003	March 26, 2003	April 23, 2003
May 28, 2003	June 25, 2003	July 23, 2003
August 27, 2003	September 24, 2003	October 22, 2003
November 12, 2003	December 17, 2003	January 28, 2004
October 27, 2004	January 26, 2005	March 23, 2005
April 20, 2005	June 22, 2005	December 14, 2005
January 25, 2006	April 26, 2006	October 25, 2006
April 25, 2007	May 29, 2007	August 22, 2007
October 10, 2007	May 28, 2008	June 25, 2008
August 26, 2009	February 24, 2010	March 24, 2010
May 26, 2010	July 23, 2010 Regular Mtg.	February 22, 2012, #1
July 12, 2013	July 24, 2013	December 18, 2013
January 22, 2014, 6:05 p.m.	October 28, 2015	January 25, 2017
February 22, 2017	March 22, 2017	May 24, 2017
April 25, 2018	May 23, 2018	November 14, 2018
March 27, 2019, #1	March 27, 2019, #2	April 24, 2019
May 22, 2019		

- 1.6.7 Pursuant to the Illinois Open Meetings Act 120, Section 2.06, paragraph (c), the Board of Trustees, having approved the minutes of the closed meetings that meet the written meetings requirements of the Open Meetings Act and having determined that no less than 18 months has expired since the meetings were

recorded, hereby approves the destruction of the recorded closed session recordings for the meetings as listed below:

July 24, 2013

April 25, 2018

May 23, 2018

Following a motion by Mrs. Butler, seconded by Mr. Maguire, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees, pursuant to the Illinois Open Meetings Act 120, Section 2.06, paragraph (c), the Board of Trustees, having approved the minutes of the closed meetings that meet the written meetings requirements of the Open Meetings Act and having determined that no less than 18 months has expired since the meetings were recorded, hereby approves the destruction of the recorded closed session recordings for the meetings as listed below:

July 24, 2013

April 25, 2018

May 23, 2018

#### 1.7 Report – ICCTA Representative

Mr. Dave Maguire presented the following report:

Our last meeting of the Association was held February 10th in conjunction with the Community College National Legislative Summit in Washington, D.C. Arrangements were made so that a few of us could participate by conference call.

Items of note from meeting include:

There was a review new state laws affecting higher education, including the “Illinois Mental Health Early Action on Campus Act.” The Association is working with the National Alliance of Mental Illness (NAMI) Chicago on securing state funding for this new mandate.

We were updated on the Illinois General Assembly’s upcoming spring 2020 session, noting that conversations are continuing regarding community college baccalaureate degrees, especially in the area of early childhood education.

It was announced that longtime ICCTA legislative counsel Tom Ryder is retiring. Former associate legislative counsel, Jessica Nardulli will continue to represent the Trustees Association at the State Capitol, joined by our Executive Director, Jim Reed.

During the meeting there was a debate concerning a proposal to modify mandated trustee training requirements to include equity and student success. After considerable discussion there was no action taken but it may again be on the agenda for our next meeting.

The last item was from the report by President Oldfield on behalf of the Presidents Council concerning House Bill 4027. It is a proposal that would allow waiver of the local match for community college capital projects. It is at first reading, referred to Rules Committee in the House, and I would defer to President Oldfield for details about the proposed legislation.

On February 19, 2020 the Governor presented his Fiscal Year 2021 budget in a joint session of the legislature. The budget includes three takeaways of special interest to community colleges:

A five percent (\$14.9 million) boost in state funding for community college operations and adult education services.

A new \$5 million grant to expand community college apprenticeship programs.

A new 15 percent set-aside (\$75 million) for Monetary Award Program grants designated specifically for community college students. The Governor's budget proposal for next year aims to make community college tuition free to all MAP-eligible students whose families make under \$45,000 a year.

Not mentioned during the budget address was the proposed hold back of fifteen percent of appropriations pending the outcome of the proposed Constitutional Amendment that is on the ballot this November. That amendment would enable the creation of a graduated income tax system, replacing the current flat tax rate system. We should not be surprised if community colleges and boards are asked to support the Governor's new tax initiative in lieu of receiving reduced funding.

The next meeting of the Association will be hosted by Heartland College Friday, March 13 and Saturday, March 14 in Normal, Illinois. In addition to the regular meetings, the Friday afternoon session will feature a panel discussion on campus security, featuring experts from Parkland College, Waubensee Community College, the Illinois State Police Protective Services Unit, and Vector Solutions' Safe College program.

The Phi Theta Kappa All-Illinois recognition banquet, which annually recognizes students from each of the community colleges, has been scheduled for April 14th in Springfield.

Our annual Lobby day will be Wednesday, April 29, 2020. Additional dates and meeting of interest are submitted with my report.

Mr. Schleich urged the Trustees to attend the PTK Banquet, if available. He said it was a very worthwhile event.

Are there any questions? There were no additional comments or questions.

### **Upcoming Dates and Meetings of Interest:**

#### **MARCH 2020**

- |               |  |
|---------------|--|
| March 12      | Illinois Council of Community College Presidents meeting / Joint session with Chief Academic Officers and Chief Student Services Officers, Heartland Community College, Normal |
| March 12 - 13 | State Universities Retirement System meetings, location TBA  |
| March 13 – 14 | <a href="#">ICCTA Board of Representatives and committee meetings</a> , Heartland Community College, Normal  |
| March 17      | General primary election<br><a href="#">Illinois Board of Higher Education meeting</a> , Loyola University, Chicago  |
| March 20      | Illinois Community College Board meetings<br>Waubensee Community College, Sugar Grove  |
| March 20      | Illinois Community College Board Student Advisory Committee meeting<br>Lincoln Land Community College, Springfield   |
| March 27      | Nomination Deadline for ICCTA's Business/Industry Partnership Award, Gandhi/King Peace Scholarship, Lifelong Learning Award, Outstanding                                       |

Adjunct Faculty Member Award, Outstanding Full-Time Faculty Member Award, Pacesetter Award and Paul Simon Student Essay Contest  
March 28–30 [American Association of Community Colleges' 100th anniversary convention](#)  
National Harbor, Maryland

#### **APRIL 2020**

April 9 [Illinois Student Assistance Commission](#), Chicago  
April 14 Phi Theta Kappa All-Illinois banquet. President Abraham Lincoln Hotel, Springfield  
April 28 Student Advocacy Day, State Capitol, Springfield  
April 28 ICCTA Board of Representatives and committee meetings  
Harry L. Crisp II Community College Center, Springfield  
Illinois Council of Community College Presidents meeting  
Springfield  
April 29 ICCTA Lobby Day, Springfield

#### **MAY 2020**

May 31 Scheduled Adjournment of the Illinois General Assembly

#### **JUNE 2020**

June 4 – 6 ICCTA's 50th anniversary convention, Chicago Marriott Downtown Magnificent Mile Hotel, Chicago  
June 5 Illinois Council of Community College Presidents meeting, Chicago Marriott Downtown Magnificent Mile Hotel, Chicago  
June 9 [Illinois Board of Higher Education meeting](#), Northeastern University, Chicago  
June 18 [Illinois Student Assistance Commission](#), Chicago

#### **AUGUST 2020**

July 31- August 1 ICCTA Executive Committee planning session

#### **OCTOBER 2020**

Oct 30 – Nov 3 [Association of Community College Trustees Leadership Congress](#), Hyatt Regency Chicago

#### 1.8 Report – Student Government Representative

Ms. Molly Linder presented the following report:

Canton Student Government Association in partnership with Mississippi Valley Regional Blood Center sponsored a blood drive on February 12<sup>th</sup>. Given the weather and recent flu outbreaks, 24 total units of blood were collected, exceeding the goal of 12. The units collected will help save the lives of up to 72 patients. According to the MVRBC Coordinator, Cassandra Schoonover, “The students [and staff] at SRC are definitely making an impact in the lives of others.”

Macomb SGA will host a blood drive on Tuesday, March 3.

Both Canton and Macomb hosted victim services for a t-shirt making event. Survivors of abuse were encouraged to make a t-shirt that will be displayed in April during the Clothesline Project, which is sponsored by victim services.

TRIO Workshops for this month were: note taking, personal banking, winter car care, and writing a résumé. TRIO students participated in an Adopt a Classroom community service

project with Lincoln School in Macomb where they did a craft project with 1<sup>st</sup> graders. TRIO students also participated in the Discover Western campus visit this month.

On January 24, Molly attended the SAC meeting in Champaign, and she said E-Sports was discussed at that meeting.

SRC Theatre proudly presents their second production of the 2019-2020 season, the drama *An Iliad* by Lisa Peterson and Denis O'Hare, February 28 and 29 at 7:00 p.m. and March 1 at 3:00 p.m. Director Douglas Okey would like to present each of the Trustees with two complimentary tickets to the show. Mr. Okey presented each Trustee with two complimentary tickets for the show. If you have not had a chance to see a Spoon River College production, now is your chance. Mr. Okey said if you can't make one of the weekend performances, the dress rehearsal is tomorrow evening, and on Friday morning we have some high school students who will be on campus to see the play free of charge. Trustees are also welcome to attend at that time as well.

Student Trustee voting will be held online March 3<sup>rd</sup> and 4<sup>th</sup>. Three students are running for the student trustee position, and bios are available on our website.

#### 1.9 Report - Spoon River College Foundation

Mr. Phillip Murphy presented the following report:

- Financial - Revenues: \$12,908.22.
- The SRC Foundation Board met Wednesday, February 19, via IVS.
- The Foundation reached a new milestone in terms of total net assets, reaching \$4.5 million. Though this is market dependent (and we've had just as bad a last couple days as anyone has), given that we were at about \$900,000 in 2007 and \$2.3 million in 2015, each milestone is a big reason to celebrate the growth of the SRC Foundation and the passion for SRC that exists out there.
- Nick Tinsman reported on behalf of the Planned Gifts Committee, which, based on recommendation of the Investment Committee and Rusty Melhouse, is working to ramp up the Foundation's efforts in the development of planned gifts. The committee is working to create a roster of financial professionals from several spectrums in the district and ultimately will create a marketing piece for and meet with each of those professionals and targeted donors. While this is specifically geared toward people who need to make a required distribution from a retirement account or life insurance policy, the committee will simultaneously focus on developing estate gifts and bequests, since much of the work the committee will undertake can be applied to either focus.
- Staci Mayall and Brendon Bauman reported on behalf of the Public Relations Committee and presented a draft of the Foundation's spread in *The Bridge* for the full board's input. Additionally, this committee discussed how to ramp up efforts on social media and alumni outreach via e-mail, including the development of a newsletter that the Foundation will push to its email list a few times per year.
- Though Bruce Beal was unable to attend the meeting, he sent a report on both where his work with the sign project stood (including the most recent proposal and its rendering) and where things stood with Wee-Ma-Tuk Country Club, given the Foundation's long-standing relationship with the course.
- The Foundation Board members are currently making phone calls and sending personal notes to those people who made their first donation to the Foundation in 2019, which hits goals of getting the Foundation Board even more involved in the fundraising process, and of launching a first-time donor program to help with donor retention and stewardship.

- Finally, a couple dates to remember – our scholarship application deadline for 2020-21 is quickly approaching (March 16). Please help promote these opportunities, and a press release is going out shortly that covers the deadline as it relates to the closure of SRC over spring break. Additionally, the President’s Reception to honor the donors who reached certain milestones of giving in 2019 will be held in the Conference Center on the Canton Campus on April 30. The honorees will have their photos taken at 5 p.m., with the ceremony beginning at 5:30 p.m., and hors d’oeuvres reception at 6 p.m. Please plan to attend.
- The next Foundation Board meeting will be on Wednesday, March 18 at 7:30 a.m., with committee meetings likely occurring between now and then.

Colin Davis said the SRC theatre productions that the students put on are high quality productions, and he recommended attendance at the play.

#### 1.10 Report – Board Member Comments

Mr. Maguire reported that he and President Oldfield attended the January 22 TIF Review Board Meeting for the City of Macomb. We have given up our potential increase in taxes in those districts. The one is immediately in downtown Macomb, and it is nearing its shelf life and has been renewed once already. An extension may be considered or a new TIF created. Dave said this Board has always been supportive of TIF districts and that we would be interested in working with them as it goes forward. President Oldfield said if the TIF funds are not spent, the surplus funds are distributed based on what those taxing bodies would have received. It is a nice partnership and is also unique because the funds are returned to the taxing entities. Mrs. Butler asked if the College has ever applied for any of the TIF funds or if any of the TIF funds have been shared for any of our projects. Brett said no. Mr. Meade said since the College doesn’t pay tax, it wouldn’t be eligible. Dave said forgivable loan grants have been granted in the past. Linda said Beardstown and Rushville have in the past. President Oldfield said that is certainly something that we could look into. Linda said the specifics of the TIF would have to be reviewed.

Mr. Schleich said he had an opportunity to meet with WIU’s Interim President Abraham, and he spoke very highly of SRC and is very interested in continuing to work with SRC. Kent said from the Ag side, President Abraham is very supportive as well.

Mr. Biernbaum said we are all aware of the #1 ranking of Spoon River College as the best community college in the state. Mr. Schleich said that is very interesting and definitely a feather in our cap. Mrs. Butler said a lot of alumni were sharing it, and the word is out.

Mr. Schleich distributed sample evaluation forms for the Board’s consideration for the upcoming Presidential Evaluation. He said this was discussed at the Retreat as well, and four samples are available for the Trustees to review. He said the Board needs to make some decisions regarding the instrument. Mrs. Butler said we might want to use our current form this year and while doing that compare to the other samples and put together a different format next year. Kent said he could work with Kevin and President Oldfield to put something together or the recommendation may be to use the current document. Kent said he found the IVCC document to be similar to our instrument. Kent said he also thought the ACCT document was lengthy. The instrument that Kent said he liked was Sample #4. Mr. Murphy said he likes Linda’s idea of taking ours and combining it with others and make a new instrument. Mr. Schleich asked if this would like to go to a committee. He asked if anyone was not in agreement of combining. Kent asked about a committee. Kent said that this could be considered again in March and asked for the Trustees to provide input. Mr. Maguire asked that a committee be put together now and suggestions channeled to the committee now so it could be available at the March meeting. Kent asked Kevin if he would serve, and Kevin agreed. Kent asked for volunteers and



asked for two more. Kent asked Mr. Murphy if he wanted to serve on the committee, and Phil said not really but he would be local which might help with scheduling and no travel. Mr. Murphy said he would serve with Kevin. Kevin and Phil will work as the committee on the Presidential Evaluation Instrument. Kent asked the Trustees to review the samples, and in the next couple of months, send suggestions to Kevin and/or Phil. Kent said we will have the President's letter in March and the process then starts in April. Kent asked Kevin if the responses from the Trustees should be back to him in April. Kevin said yes.

## 2.0 PRESIDENT'S REPORT

### 2.1 Communications

President Oldfield reminded the Trustees about the West Central Trustees Meeting scheduled for March 16. Bob Senneff, CEO of Graham Hospital will be our keynote speaker that evening and speak on Rural Healthcare and what Graham is doing to find their workforce. We appreciate Bob being present. Jim Reed, Executive Director of the Illinois Community College Trustees Association will also be in attendance that evening. President Oldfield said that Mr. Reed will also provide an update on ICCTA activities and future initiatives. A campus tour is scheduled for 4:30 with dinner at 5:30 followed by the program at 6. We hope the evening concludes by 7:30 p.m.

President Oldfield reported that we have a few staff members working on the census committees in Canton and Macomb. Census day is April 1, and that plays a vital role for our communities in our district. Sherri Rader has been volunteering her time and working also on her own with the City of Canton. Andrea Barbknecht has also been working on a committee as well. The goal is to get people to complete the census, including our students. We will continue to promote that and wanted to let the Board know the college is trying to be involved as much as possible to get the students to complete their information.

President Oldfield said as Mr. Biernbaum reported earlier, SRC has been ranked the #1 community college in the State. We are very proud of that ranking and thank all of those who were responsible for helping us achieve that ranking. It is great to see everyone's hard work recognized.

### 2.2 Business and Finance Report

#### 2.2.1 Authorize the following payments for the month of February 2020:

February Payroll (3 pays)	\$ 670,599.18
Accounts Payable (excluding Travel):	311,941.37
Accounts Payable Travel Expenses	22,814.36
Accounts Payable BOT Travel Expenses	175.52
Electronic Payments (Health/Life Insurance)	4,958.11
Student Refunds – Accounts Payable	- 0 -
Student Refunds – Nelnet (electronic)	<u>43,007.13</u>

**TOTAL: \$1,053,495.67**

Following a motion by Mr. Biernbaum, seconded by Mr. Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees authorized the following payments for the month of February 2020:

February Payroll (3 pays)	\$ 670,599.18
Accounts Payable (excluding Travel):	311,941.37
Accounts Payable Travel Expenses	22,814.36
Accounts Payable BOT Travel Expenses	175.52
Electronic Payments (Health/Life Insurance)	4,958.11
Student Refunds – Accounts Payable	- 0 -
Student Refunds – Nelnet (electronic)	<u>43,007.13</u>

**TOTAL: \$1,053,495.67**

2.2.2 In-district tuition and fees effective fall 2020 semester.

President Oldfield recommended a \$0 dollar in-district tuition increase which would keep the rate at \$145 per credit hour. Mr. Murphy said this is the first time since he has been on the board that this has been done, and he is very happy that we are able to do this. Mr. Biernbaum said he hopes this will be promoted. President Oldfield said it has been 25 years since the last \$0 tuition increase. Mr. Biernbaum said to double this with the #1 ranking is great. Mr. Schleich said everyone in this room has a part in achieving that, and it is quite the accomplishment.

Following a motion by Ms. Linder, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a \$0 increase in in-district tuition and fees effective fall 2020 semester.

2.2.3 Out-of-district tuition and fees effective fall 2020 semester.

President Oldfield recommended a \$0 dollar increase in out-of-district tuition which would keep the rate at \$328.

Following a motion by Ms. Linder, seconded by Mr. Biernbaum, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a \$0 increase in out-of-district tuition and fees effective fall 2020 semester

Mr. Murphy asked about chargeback, and if we still have that. President Oldfield said there will soon be a statewide agreement for the Board’s consideration that would cover that. ICCB has just approved that agreement. It will make it easier for students to move around the state to get to the programs they want.

2.2.4 Out-of-state tuition and fees effective fall 2020 semester.

President Oldfield recommended a \$0 increase in out-of-state tuition and fees effective fall 2020 semester. He said we establish this rate and also covers out of state and international students. There is no stipulation about how that is established. We have increased it along with tuition in the past. The rate will remain at \$364 per credit hour.

Following a motion by Ms. Linder, seconded by Mr. Meade, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a \$0 increase in out-of-state tuition and fees effective fall 2020 semester.

2.2.5 On-line tuition and fees effective fall 2020 semester.

President Oldfield recommended a \$0 increase in on-line tuition and fees effective fall 2020 semester. The rate would remain at \$196.

Following a motion by Ms. Linder, seconded by Mr. Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a \$0 increase in on-line tuition and fees effective fall 2020 semester.

2.2.6 Dual credit tuition and fees effective fall 2020 semester.

President Oldfield recommended a \$0 increase in dual credit tuition and fees effective fall 2020 semester. The rate would remain at \$80.

Following a motion by Ms. Linder, seconded by Mr. Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a \$0 increase in dual credit tuition and fees effective fall 2020 semester.

2.2.7 Commercial Driver Training tuition and fees effective fall 2020 semester.

President Oldfield recommended a \$0 increase. The cost would remain at \$ 3,820, which is below our neighboring competitors.

Mr. Murphy asked about the number of students per year. Brad said between 30 and 40 per year. President Oldfield said this session they are full. A lot of those students were ones impacted by the Havana and Duck Creek power station closures.

Following a motion by Ms. Linder, seconded by Mr. Biernbaum, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a \$0 increase in the Commercial Driver Training tuition and fees effective fall 2020 semester.

Mr. Murphy asked about other districts and what is being done with tuition. President Oldfield said he has not heard anything but most meet this week as well. Some who have met earlier haven't rolled out their tuition. Heartland Community College did have a tuition increase.

2.2.8 Award a contract to CTS, St. Louis, Missouri, in the amount of \$168,000 to renovate T207 Biology Lab at the Canton Campus. Funds are available for the contract in the Restricted Purpose Maintenance Fund from the College's Life, Health, Safety Tax Levy.

President Oldfield presented this item for the Board's consideration.

Following a motion by Mr. Cremer, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees awarded a contract to CTS, St. Louis, Missouri, in the amount of \$168,000 to renovate T207 Biology Lab at the Canton Campus. Funds are available for the contract in the Restricted Purpose Maintenance Fund from the College's Life, Health, Safety Tax Levy.

Mr. Maguire asked if this was a negotiated contract. Brett said yes, CTS worked with him as well as the faculty and designed the lab and negotiated the contract.

- 2.2.9 Award a contract to CTS, St. Louis, Missouri in the amount of \$106,153 for abatement services in the Centers Building on the Canton Campus. Funds are available for the contract in the Tort/Liability fund.

President Oldfield presented this item and explained that this is to remove the ceilings out of the Centers Building and abate the ACM material that is in the ceilings. This will occur over spring break.

Following a motion by Mr. Maguire, seconded by Mr. Biernbaum, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees awarded a contract to CTS, St. Louis, Missouri in the amount of \$106,153 for abatement services in the Centers Building on the Canton Campus. Funds are available for the contract in the Tort/Liability fund.

### 2.3 Institutional Planning

- \* Employee Satisfaction Survey Results – Anna Stinauer presented the following report:

President Oldfield said Anna Stinauer will present the results of the Employee Satisfaction Survey Results.

Anna said this is an annual survey, and we share the results each year with employees at Professional Development Day. She said we compare the last five years results. She explained the survey and presented the results in the areas starting with Job Satisfaction. Ana reported that we had 104 responses out of a possible 160 this year, which is the highest numbers of responses yet. Anna reviewed the Comments section. Anna also presented the results in Working Conditions as well as the comments. Brett said we do have some issues with HVAC units in Engle Hall, and we are working with the manufacturers for replacement at no cost. Hopefully that will solve the issues that we have had that have resulted in complaints. Mr. Meade said some of the comments, though, were of issues that we have already repaired. Brett said we are still working out kinks in some of the areas. Kevin said we learned that part of the old HVAC issue was zoning, and how will those issues be resolved. Brett said we learned a lot from Taylor Hall to address in Engle, and now CTS is going to replace the Engle units. President Oldfield said a fluid routing in Taylor was changed when placed in Engle. We will be doing some retrofits in Taylor to address the humidity issues. Dave asked about the date of the Survey. Andrea said the survey was sent out during the fall semester. Brett said the survey was after Engle and Taylor were completed projects but we were still working through some issues. CTS was here in December to study some of the issues that were addressed in the Survey.

Anna presented the Personal Opportunities section which showed significant increases. She addressed a comment about recognition and reported that the HR newsletter will now highlight accomplishments as well. Anna presented the Communication section and said

it is fairly steady. One way to address concerns about new employees is to send out an announcement and also include a picture of the new person. Anna reviewed Leadership at SRC. President Oldfield addressed the comment about budgets for various departments, and he reported that we will work with division chairs to establish an instructional budget. The budget process starts in April of each year. President Oldfield said the comment about pay raises and stated that it is not our environment to do individual pay raises.

Anna reviewed Institutional/General, and she presented the comments as well. Compensation and Benefits was presented and showed steady responses. Employees are happy with the current benefit package. Anna presented Facilities and said we have seen decreases in each of the areas surveyed. She explained that the two pages of comments was not more than usual. Brett took all of these comments to Corporate Clean and discussed those and changes are already underway.

Anna commented that the Overall Positive Responses reflect an increase except for two. We hope those areas continue to increase.

Mr. Meade asked about the 60 people who didn't respond. Are those people more satisfied or don't want to respond. Anna said we think most of those are adjuncts. We would really like to have comments from just adjuncts and address those with the adjuncts during orientation. Andrea Thomson said we have a really positive participation rate with the regularly scheduled employees. President Oldfield said the other piece is we are trying to reinforce leaving comments and providing comments. Be specific. Let us know issues or areas of concern so we can address it and be able to return to that constituent group and respond that we have heard the comments and taken action. That reinforces the idea of filling out a survey. When we first started the survey we were in the 60s, so we are making nice improvements. Mr. Meade said there are people who are happy. Anna said by showing the comments, people are seeing that this is a part of our Professional Development Day, and it shows that what they have to say and provide input really does matter.

Mr. Schleich said he thought we had had pretty good comments about Corporate Clean when the contract was renewed. Brett said it ebbs and flows and they have had a lot of turnover lately as well. Brett said the actual owner of Corporate Clean came here and reviewed with the Corporate Clean staff. The owner also went into the restrooms and showed what the standards are. Mrs. Butler said when she was at Tax School in Macomb the restrooms were terrible. Surveys were completed with the option to return, and many commented about the facilities. Linda said the room where we are has some cleaning issues that need to be addressed. Brett said those issues aren't what Corporate Clean does. Mr. Meade asked about the hand sanitizers and comments about being returned. Brett said the hand sanitizers were removed in Taylor Hall during the renovations, and they will be returned. Dave said whose responsibility is that. Brett said his with Bob Haile. Linda said we have many visitors that will see that. Kent said we need to keep working on it.

President Oldfield said the survey is posted and available in SharePoint. Linda said when you look at all of the good responses, plus the comments, it does tell you that we have an awful lot of good people which also factors into the award of being the #1 community college in the State of Illinois. President Oldfield said that feedback is sometime not easy but constructive and helps us continue to improve. Dave said it is human nature to point out where we are low, and the high percentages are the areas we need to celebrate.

### 3.0 ADDITIONAL ITEMS

There were no additional items for the Board's consideration.

4.0 CLOSED SESSION. In accordance with the Illinois Open Meetings Act, Section 2 (c), the Board of Trustees will adjourn to Closed Session for the purposes of paragraph 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Mr. Schleich said there was not a call for Closed Session.

5.0 ADJOURNMENT

Following a motion by Mr. Maguire, seconded by Mr. Biernbaum, and unanimous approval, the Regular Meeting of the Spoon River College Board of Trustees, February 26, 2020 adjourned at 7:25 p.m.

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Date

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Mr. Kent Schleich, Chair

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Mr. Phillip Murphy, Secretary