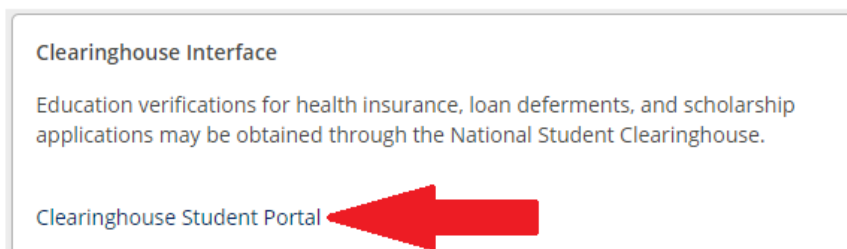


Spoon River College (SRC) Student Self-Service (SSS)

Accessing Student Self-Service via MySRC (JICS)

You can access SSS by logging onto (<https://id.quicklaunch.io/src>) using your student login and password.

- Log into SRC Single Sign-On (<https://id.quicklaunch.io/src>)
 - Click on **MySRC (JICS)** icon
 - Click on **Student**
 - Click on **Academic Info**
 - Under Clearinghouse Interface click on **Clearinghouse Student Portal**
- Note: This will open in a separate window.



SRC Student Self-Service (SSS) is a free & easy services provided by The National Student Clearinghouse. Benefits of utilizing this free service include:

- ✓ This allows students a secure way to access up-to-date information on their enrollment and students loans online, in one place and at “no charge”.
- ✓ Print enrollment verification certificates for health insurers and other organizations
- ✓ Find out when deferments notices were sent to your student lenders
- ✓ View your enrollment history
- ✓ View the proofs of enrollment sent on your behalf to student service providers
- ✓ Get a list of your student loan holders
- ✓ Link to real-time information on your student loans
- ✓ Print “Good Student Discount” certificates to obtain discounts from auto insurers and other companies

Student Self-Service (SSS) Basic Information

#1 = **Current enrollment** while at SRC (see below)

#2 = **All enrollment** while in college (see below)

#3 = **Log out** – performing a logout will returns users to SRC Homepage (src.edu) (see below)

The screenshot shows the Student Self-Service Site interface. At the top, there is a dark blue header with the text "Student Self-Service Site" on the left and the "SPOON RIVER COLLEGE" logo on the right. Below the header, there are links for "Help" and "Log Out". A large red "#3" is positioned in the upper right area. The main content area contains a welcome message and an important notice: "IMPORTANT: Do NOT use the browser forward/back buttons. Log Out when you are done to protect the privacy of your records." Below this, a section titled "Please select from the following options:" lists several menu items. Two items are highlighted with red "#1" and "#2" labels: "#1 Current enrollment" and "#2 All enrollment". Other menu items include "Obtain an enrollment certificate", "View the enrollment information on file", "View the student loan deferment notifications", "View the proof(s) of enrollment", and "View exclusive offers for college students". At the bottom of the page, there is a security notice about SSL technology and a VeriSign Trusted logo.

From any page you can click **Student Self-Service Home** breadcrumb, shown below, at any time to return to the main menu for SSS.

This screenshot shows a breadcrumb trail at the top of the page. The header "Student Self-Service Site" and "SPOON RIVER COLLEGE" logo are visible. The breadcrumb trail consists of two links: "Student Self-Service Home" and "Enrollment Information on File". The "Student Self-Service Home" link is highlighted with a red rectangular box.

Once you have landed on the Student Self-Service (SSS) site, and you have any issues, you will need to contact the Clearinghouse, their contact information is available on the bottom of the SSS website.

The image displays the National Student Clearinghouse logo, which features a stylized tree. To the right of the logo, the text "National Student Clearinghouse" is written. Below the logo and name, the contact information is provided: "2300 Dulles Station Blvd. Suite 220", "Herndon, VA 20171", and "703.742.4200".